

MoDA CLASS 20 - CRITICAL VACANCIES

COCOM: CENTCOM

Kabul, Afghanistan

Function: Train, Advise, Assist (TAA)

Tour length: 2 months CONUS Training, 12 month Deployment

Series: 0501, 0510, 0511, 0560, 0301, 0343

Clearance: SECRET Location:

Title: Advisor/Senior Advisor

Grade: GS-13/14/15

Background: The Ministry of Defense Advisors (MoDA) Program is designed to forge long-term relationships that strengthen a partner state's defense or interior ministry. The program matches senior Department of Defense (DoD) civilians with ministry counterparts in similar functional areas. Selectees must complete a comprehensive and highly tailored 7-week CONUS training course prior to deployment. Classes include: Culture and language training, Personal Security and Awareness, Advising and Mentoring Skills, and are reinforced by engagement scenarios using native speaking role players.

FINANCE MANAGEMENT DUTY DESCRIPTIONS:

JMD 00120785

SENIOR ADVISOR (CHIEF OF FINANCE – MINISTRY OF DEFENSE (MOD))

GS-15

Incumbent will advise senior leaders within the Afghani Ministry of Defense (MOD) Financial Management Department. Train, Advise, and Assist (TAA) the Afghans to build and effectively use sustainable financial management procedures that follow Afghan Law, and Ministry of Finance Policy and Regulation. Advisory efforts will focus on financial management, payroll management, and budget execution. Advisement categories include payroll policy and procedures, budget formulation and execution, and staff development. This position requires daily interpersonal and hands on practical interaction with Afghan counterparts in their operating environment. Other tasks include: Supporting professional development plan for Finance staff; Monitoring international donor direct contributions and ensuring funds are utilized in accordance with all applicable international and host government laws and regulations; Recommending internal controls to promote transparency, accountability and organizational processes

- Minimum 15 years' experience in budget, finance, and or payroll, experience with financial management systems
- Relevant supervisory experience related to planning, programming, budgeting and execution of funds at a major governmental institution (armed service, ministry, large department) or MAJCOM
- Extensive experience developing and shaping policies for financial management and internal controls

Desired Knowledge, Skills, and Abilities:

Resumes should address any trainer, formal mentoring, cradle to grave PM, and foreign partner engagement experience in detail.

- Demonstrated communication and interpersonal skills, including the ability to work collaboratively with counterparts to help achieve goals through the provision of quality advice, support and mentoring.
- Proven self-starter who can be successful working independently or within a team at various organizational levels and with executives/managers/leaders from multiple functional areas and organizations.
- Proven success in organizational capacity building, and demonstrated ability to share knowledge, mentor and coach others.
- Demonstrated ability to work in an environment with limited resources and to apply innovative and creative solutions to solve problems.
- Experience developing and coordinating policies and strategies within one or more of the above functional areas for the purpose of developing national-level defense capabilities.
- Experience with training and working internationally with partner governments or their militaries is desired.
- Strong interest in learning a foreign language and demonstrated ability to adapt to a diverse cultural environment.

Additional requirements:

- You must be a U.S. citizen to be considered for this requirement.
- You must hold and be able maintain a SECRET (or interim SECRET) security clearance.
- Incumbent will be detailed from their home organization for a period of 14 months to include training, pre-deployment preparation and a 12 month detail assignment to Afghanistan. Incumbent must gain home organization approval upon being accepted into the MoDA program and must satisfactorily complete pre-deployment training and screening requirements before final approval to deploy as a MoDA advisor.
- Applicants for these positions must pass a pre-employment medical examination. These positions require applicants to function in a physically demanding environment and to be able to maneuver with the additional weight of body armor in extreme temperatures, including but not limited to:
You may need to lift and move heavy items.
You may need to stand for prolonged periods on concrete floors and walk over rough and uneven terrain.
You may need to bend, stoop, walk, stand, and climb, and work in cramped positions.
You may need to work outdoors, often under adverse weather conditions.

To Apply: Current DoD Civilians Only; Grades GS-13/14/15 or equivalent

Email the following to dscn.ncr.bpc.list.modaprograminfo@mail.mil :

1. Cover letter outlining why you wish to deploy as an advisor to Afghanistan
2. Resume (no longer than six (6) pages)
3. Current SF-50 (SSN redacted)
4. Two professional references- please ensure at least one of your references is a current or former supervisor. (name, contact info, and organizational affiliation only)

MANAGEMENT APPROVAL REQUIRED FOR DEPLOYMENT:

Army Employees: <http://cpol.army.mil/library/mobil/webforms/index-Army.html>

Air Force Employees: <http://www.cpms.osd.mil/expeditionary/air-force-employees.html>

Please address all questions to dsca.ncr.bpc.list.modaprograminfo@mail.mil