

## Ukraine MoDA Position Description

**\*Applicants must be DoD Civil Service in the GS 13/14/15 pay grades to be eligible\***

**COCOM: EUCOM**

**Location: Kyiv, Ukraine**

**Tour length: 12 months (plus five weeks training)**

**Function: Military Medical Advisor**

**Clearance: SECRET**

**Title: Senior Advisor**

**Grade: GS-13/14/15**

**Background:** The Government of Ukraine and Ministry of Defense (MoD) desire to expand their military medical institutional capability and capacity in the aftermath of the occupation of Crimea and the resulting Russian-sponsored war in the Donbass. The Ukrainian military is struggling with providing institutional effective capability for battlefield casualties, ranging from point-of-injury care to battlefield medical evacuation to definitive care, including wounded service member care. The MoD recognizes the need for more sophisticated and specialized care to address soldiers' medical needs and the policy, personnel, training, and procurement for modern medical care. The Ukrainian MoD, medical community, and higher education system do not have the necessary organization, infrastructure, multi-disciplinary medical and rehabilitation professions, experience or equipment required to treat complex battlefield injuries or to provide medical evacuation or follow-on care. The advisor will mentor senior-level MoD officials and medical staff on the establishment and management of complex and specialized military medical programs with the greatest impact on policy for medical personnel accession, fitness, training, and credentialing standards; inventory management and maintenance of military medical equipment and supplies; development of institutional aspects of Role 1 and Role 2 care (e.g., Tactical Combat Casualty Care, Evacuation, and Damage Control Resuscitation/Surgery); and development of institutional aspects of Role 3 and 4 care, especially in wounded service member care, rehabilitation and reintegration.

### **Required Knowledge/Skills/Abilities:**

- Minimum of 5 years managing or working in a clinical environment supervising patient care in interdisciplinary rehabilitation programs and experience with Wounded Warrior care.
- Knowledgeable in U.S. and DoD health care standards, military medical logistics systems, and medical records management systems.
- Expertise in medical training programs to improve casualty care, evacuation procedures, patient tracking, and long-term medical care of wounded and disabled military personnel and veterans.
- Ability to design, develop, and mature medical systems, establish quantifiable processes, and institute measurable performance indicators within the Ukrainian Healthcare System (both civilian and military), which can be monitored and sustained by the partner nation's medical institutions.
- Demonstrated communication skills and the ability to work collaboratively with counterparts to help them achieve goals through the provision of quality advice, support, and mentoring.
- Experience with assessing institutional systems and performing a gap analysis; ability to develop a long-term development plan with goals, objectives and suggested timeline.
- Experience with institutional policy review/promulgation.

### **Desired Knowledge/Skills/Abilities:**

- Bachelor's degree in health care administration or related medical field, Masters Degree in Public Health Administration preferred.
- Proven self-starter who can be successful working independently at various organizational levels and with executives/managers/leaders/staffs from multiple functional areas.
- Proven success in individual and organizational capacity building and demonstrated ability to share knowledge, mentor and coach others.

- Demonstrated ability to work in an environment with limited resources and to apply innovative and creative solutions to resolve problems.
- Demonstrated creative problem solving skills and the ability to work independently or as part of a team.
- Exceptional interpersonal skills, preferably with experience in mentoring, training, and living in an international setting.
- Willingness to work collaboratively with MoD officials and U.S., UK, and NATO advisory efforts relating to military medical capacity building programs.
- Ability to travel throughout Ukraine, and a strong interest in learning a foreign language.

**Specific Tasks:**

- Acts as the principle advisor to the MoD and the U.S. country team for military health care administration development in Ukraine.
- Advises and assists the Ukraine MoD and key medical staff to design, develop and mature medical systems for the ministry and Ukrainian Armed Forces.
- Assists the MoD in developing organizational structure and military health care roles, responsibilities, position descriptions, policies, and procedures.
- Advise the Ukraine Medical Commission on proper coordination of requests for medical treatment of wounded service members in partner nation medical facilities.
- Coordinate with the many disparate medical organizations in Ukraine including Volunteers, NGOs, civilian professionals, and defense and security sector medical representatives.
- Facilitate interagency/inter-ministerial coordination on medical care issues between MoD and other Ukrainian stakeholders.

**Additional Requirements:**

- Incumbent must be able to obtain and maintain a SECRET security clearance.
- Incumbent must be available for detail from their home organization for a period of 13 months to include training, preparation and a 12-month assignment.

Interested applicants should submit the following:

1. Cover letter
2. Resume
3. Current SF-50 (redacted, no SSN)

HOW TO APPLY: Submit application package to the MoDA Program Office email address:

[dsca.ncr.bpc.list.moda@mail.mil](mailto:dsca.ncr.bpc.list.moda@mail.mil)

Applications are due NLT 5 July 2016. Competitive applicants will be contacted for a telephone interview. Throughout the process, reference and background checks will be completed.