



READINESS AND FORCE
MANAGEMENT

OFFICE OF THE ASSISTANT SECRETARY OF DEFENSE
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WASHINGTON, D.C. 20301-4000

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MEMORANDUM FOR ASSISTANT SECRETARY OF THE ARMY
(MANPOWER AND RESERVE AFFAIRS)
ASSISTANT SECRETARY OF THE NAVY
(MANPOWER AND RESERVE AFFAIRS)
ASSISTANT SECRETARY OF THE AIR FORCE
(MANPOWER AND RESERVE AFFAIRS)
DIRECTOR, ADMINISTRATION AND MANAGEMENT, OFFICE
OF THE DEPUTY CHIEF MANAGEMENT OFFICER

SUBJECT: Civilian Expeditionary Workforce United States Forces Command-Afghanistan By-Name Request Support

The sustainment of deployed civilian support remains a Department priority. I sincerely appreciate the ongoing efforts and the progress made toward meeting Combatant Command civilian requirements.

The United States Central Command (USCENTCOM) sends United States Forces Command-Afghanistan (USFOR-A) by-name requests to the Department of Defense (DoD) for approval by the affected Component. To ensure that we best support USFOR-A and USCENTCOM, request that DoD Components respond to these requests as quickly as possible, but not later than 10 calendar days following receipt of the request. USCENTCOM will advise the Office of the Deputy Assistant Secretary of Defense for Civilian Personnel Policy of any by-name requests that are not addressed within 10 days from receipt.

My point of contact is Mr. Joe Daniel, who may be reached at (571) 372-2102 / (DSN 312-372-2102), or Joe.C.Daniel.civ@mail.mil.

Thanks so much for your attention to this important operational matter!

Stephanie Barna
Principal Deputy Assistant Secretary of Defense
(Readiness and Force Management),
Performing the Duties of the Assistant
Secretary of Defense (Readiness and Force
Management)