

\*\*\*\*\*HOT JOB\*\*\*\*\*

**\*Applicants must be DoD Civil Service in the grade of GS-12/13/14 to be eligible\***

Position Title: Public Affairs Officer (PAO Officer)

Plan-Series-Grade: GS-1035-12/13/14

Organization: Multiple Organizations

Location: Afghanistan

Tour Length: 12 months

Clearance: SECRET

Report Date: Open vacancy

Duties: Develops Public Affairs Plans to coordinate public affairs activities; assists in provision of accurate, timely information to media and external publics; Develops talking points, response to query and other media communications products; maintains PA community files for use by PA branch to respond to queries; assists in provision of PAO support to prepare for media engagements and provide escort during media engagements; Writes command information stories for distribution on social media sites; Coordinates information with subordinate command elements, higher headquarters to ensure consistency in messaging. Maintains constant situational awareness through close contact with the respective PA personnel in subordinate HQs.

Duties may include living in a combat zone under austere conditions.