



# Internal Audit and Reporting System (IARS)

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Department of the Army  
Civilian Human Resources Agency (CHRA)  
North Central Region  
July 2016



# Early Stages – Final Transition

- December 2010 – Manual Process
- April 2012 – Version 1
- July 2012 through July 2014 – Functional Requirements Document (FRD), Security & Accreditation, and User Testing
- January 2015 – Version 2



# Internal Audit Home

## Civilian Human Resources Agency Internal Audit



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# Closed Actions Report

## Closed Actions

Report Start Date:

Report End Date:

Region:

CPAC:

NOA Code:

Mass Actions:  Include mass actions in results

Number of records: 10214

CPAC	RPA	R/F	NOA	NOA Desc	LAC1	Series	Employee	Effective
CPAC - SAUDI ARABIA (FH)	<a href="#">16MAR3C3BGCPRC266996</a>	N	780	Name Chg from [REDACTED]	CGM	0018	[REDACTED]	2003-06-07
DETROIT ARSENAL (BV)	<a href="#">15AUG3BVGSTFTW923809</a>	Y	130	Transfer	KTM	0260	[REDACTED]	2016-03-20
DETROIT ARSENAL (BV)	<a href="#">15AUG3BVILSCTW/870494</a>	Y	570	Conv to Excepted Appointment	YEB	1670	[REDACTED]	2016-03-06
DETROIT ARSENAL (BV)	<a href="#">15AUG3BVILSCTW/889419</a>	Y	721	Reassignment	ABR	0301	[REDACTED]	2016-03-06
DETROIT ARSENAL (BV)	<a href="#">15AUG3BVTARDTW/872269</a>	Y	108	Term Appointment NTE 06-MAR-2021	Z2U	0850	[REDACTED]	2016-03-07
DETROIT ARSENAL (BV)	<a href="#">15DEC3BVGSTFTW119964</a>	Y	921	Reassignment NTE 19-MAR-2017	N3M	0346	[REDACTED]	2016-03-20
DETROIT ARSENAL (BV)	<a href="#">15DEC3BVGSTFTW124897</a>	Y	703	Promotion NTE 28-FEB-2021	N3M	0346	[REDACTED]	2016-03-06
DETROIT ARSENAL (BV)	<a href="#">15DEC3BVILSCTW/115639</a>	Y	921	Reassignment NTE 20-MAR-2017	N3M	0346	[REDACTED]	2016-03-20
DETROIT ARSENAL (BV)	<a href="#">15DEC3BVILSCTW/120107</a>	Y	702	Promotion	N3M	2003	[REDACTED]	2016-03-06
DETROIT ARSENAL (BV)	<a href="#">15DEC3BVILSCTW/120115</a>	Y	703	Promotion NTE 07-MAR-2016	N3M	2003	[REDACTED]	2016-03-06
DETROIT ARSENAL (BV)	<a href="#">15DEC3BVILSCTW/144020</a>	N	001	Cancellation	ATM	0346	[REDACTED]	2015-12-28
DETROIT ARSENAL (BV)	<a href="#">15DEC3BVTARDTW/104850</a>	Y	108	Term Appointment NTE 06-MAR-2021	Z2U	0801	[REDACTED]	2016-03-07
DETROIT ARSENAL (BV)	<a href="#">15DEC3BVTARDTW/108457</a>	Y	108	Term Appointment NTE 06-MAR-2021	Z2U	2210	[REDACTED]	2016-03-07
DETROIT ARSENAL (BV)	<a href="#">15DEC3BVTARDTW/120609</a>	Y	702	Promotion	Z2U	0343	[REDACTED]	2016-03-06
DETROIT ARSENAL (BV)	<a href="#">15DEC3BVTARDTW/133282</a>	Y	108	Term Appointment NTE 15-MAR-2021	Z2U	0830	[REDACTED]	2016-03-21
DETROIT ARSENAL (BV)	<a href="#">15DEC3BVTARDTW/141119</a>	Y	921	Reassignment NTE 19-MAR-2021	Z2U	0301	[REDACTED]	2016-03-20
DETROIT ARSENAL (BV)	<a href="#">15DEC3C3BGCPRC/105101</a>	N	001	Cancellation	ATM	0083	[REDACTED]	2015-11-02
DETROIT ARSENAL (BV)	<a href="#">15FEB3BVTARDTW/602508</a>	Y	108	Term Appointment NTE 20-MAR-2021	Z2U	0801	[REDACTED]	2016-03-21
DETROIT ARSENAL (BV)	<a href="#">15JUL855700</a>	N	001	Cancellation	ATM	0083	[REDACTED]	2015-11-02
DETROIT ARSENAL (BV)	<a href="#">15NOV3BYAQTW/00061216</a>	Y	570	Conv to Excepted Appointment	J8M	1102	[REDACTED]	2016-03-06



# Closed Actions Report (continued)

## Closed Actions

Report Start Date:

Report End Date:

Region:

CPAC:

NOA Code:

Mass Actions:  Include mass actions in results

Number of records: 450

CPAC	RPA	R/F	NOA	NOA_Desc	LAC1	Series	Employee	Effective
DETROIT ARSENAL (BV)	<a href="#">15AUG3BVGSTFTW923809</a>	Y	130	Transfer	KTM	0260		2016-03-20
DETROIT ARSENAL (BV)	<a href="#">15AUG3BVTARDTW872269</a>	Y	108	Term Appointment NTE 06-MAR-2021	Z2U	0850		2016-03-07
DETROIT ARSENAL (BV)	<a href="#">15DEC3BVTARDTW104850</a>	Y	108	Term Appointment NTE 06-MAR-2021	Z2U	0801		2016-03-07
DETROIT ARSENAL (BV)	<a href="#">15DEC3BVTARDTW108457</a>	Y	108	Term Appointment NTE 06-MAR-2021	Z2U	2210		2016-03-07
DETROIT ARSENAL (BV)	<a href="#">15DEC3BVTARDTW133282</a>	Y	108	Term Appointment NTE 15-MAR-2021	Z2U	0830		2016-03-21
DETROIT ARSENAL (BV)	<a href="#">15FEB3BVTARDTW602508</a>	Y	108	Term Appointment NTE 20-MAR-2021	Z2U	0801		2016-03-21
DETROIT ARSENAL (BV)	<a href="#">15NOV3BVILSCTW087797</a>	Y	108	Term Appointment NTE 20-APR-2017	MGM	2001		2016-03-21
DETROIT ARSENAL (BV)	<a href="#">15NOV3BVPFOGC0079079</a>	Y	101	Career-Cond Appointment	AYM	2210		2016-03-07
DETROIT ARSENAL (BV)	<a href="#">15NOV3BVTARDTW060358</a>	Y	108	Term Appointment NTE 20-MAR-2021	Z2U	0303		2016-03-21
DETROIT ARSENAL (BV)	<a href="#">15NOV3BVTARDTW086329</a>	Y	108	Term Appointment NTE 20-MAR-2021	Z2U	0830		2016-03-21
DETROIT ARSENAL (BV)	<a href="#">15NOV3BVTARDTW091315</a>	Y	108	Term Appointment NTE 20-MAR-2021	Z2U	1550		2016-03-21
DETROIT ARSENAL (BV)	<a href="#">15OCT3BVTARDTW032243</a>	Y	108	Term Appointment NTE 06-MAR-2021	Z2U	0801		2016-03-07
DETROIT ARSENAL (BV)	<a href="#">16FEB3BVILSCTW230725</a>	Y	170	Excepted Appointment	YEB	1670		2016-03-06
DETROIT ARSENAL (BV)	<a href="#">16FEB3BVILSCTW230734</a>	Y	170	Excepted Appointment	YEB	2010		2016-03-07
DETROIT ARSENAL (BV)	<a href="#">16FEB3BVILSCTW253346</a>	Y	108	Term Appointment NTE 19-APR-2017	AYM	2210		2016-03-21
DETROIT ARSENAL (BV)	<a href="#">16FEB3BVILSCTW261274</a>	Y	170	Excepted Appointment	YEB	1083		2016-03-07
DETROIT ARSENAL (BV)	<a href="#">16FEB3BVILSCTW261280</a>	Y	170	Excepted Appointment	YEB	1670		2016-03-07
DETROIT ARSENAL (BV)	<a href="#">16FEB3BVILSCTW261425</a>	Y	170	Excepted Appointment	YEB	2010		2016-03-21
DETROIT ARSENAL (BV)	<a href="#">16FEB3BVTARDTW217881</a>	Y	108	Term Appointment NTE 15-MAR-2021	Z2U	1320		2016-03-21
DETROIT ARSENAL (BV)	<a href="#">16FEB3BVTARDTW254263</a>	Y	170	Excepted Appointment	ZLM	0850		2016-03-07

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Export for Excel

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# Export for Excel

	A	B	C	D	E	F	G	H	I
1	CPAC	RPA	R/F	NOA	NOA Desc	LAC1	Series	Employee	Effective
2	DETROIT ARSENAL (BV)	15AUG3BVGSTFTW923809	Y	130	Transfer	KTM	260		3/20/2016
3	DETROIT ARSENAL (BV)	15AUG3BVTARDTW872269	Y	108	Term Appointment NTE 06-MAR-2021	Z2U	850		3/7/2016
4	DETROIT ARSENAL (BV)	15DEC3BVTARDTW104850	Y	108	Term Appointment NTE 06-MAR-2021	Z2U	801		3/7/2016
5	DETROIT ARSENAL (BV)	15DEC3BVTARDTW108457	Y	108	Term Appointment NTE 06-MAR-2021	Z2U	2210		3/7/2016
6	DETROIT ARSENAL (BV)	15DEC3BVTARDTW133282	Y	108	Term Appointment NTE 15-MAR-2021	Z2U	830		3/21/2016
7	DETROIT ARSENAL (BV)	15FEB3BVTARDTW602508	Y	108	Term Appointment NTE 20-MAR-2021	Z2U	801		3/21/2016
8	DETROIT ARSENAL (BV)	15NOV3BVILSCTW087797	Y	108	Term Appointment NTE 20-APR-2017	MGM	2001		3/21/2016
9	DETROIT ARSENAL (BV)	15NOV3BVPEOGC0079079	Y	101	Career-Cond Appointment	AYM	2210		3/7/2016
10	DETROIT ARSENAL (BV)	15NOV3BVTARDTW060358	Y	108	Term Appointment NTE 20-MAR-2021	Z2U	303		3/21/2016
11	DETROIT ARSENAL (BV)	15NOV3BVTARDTW086329	Y	108	Term Appointment NTE 20-MAR-2021	Z2U	830		3/21/2016
12	DETROIT ARSENAL (BV)	15NOV3BVTARDTW091315	Y	108	Term Appointment NTE 20-MAR-2021	Z2U	1550		3/21/2016
13	DETROIT ARSENAL (BV)	15OCT3BVTARDTW032243	Y	108	Term Appointment NTE 06-MAR-2021	Z2U	801		3/7/2016
14	DETROIT ARSENAL (BV)	16FEB3BVILSCTW230725	Y	170	Excepted Appointment	YEB	1670		3/6/2016
15	DETROIT ARSENAL (BV)	16FEB3BVILSCTW230734	Y	170	Excepted Appointment	YEB	2010		3/7/2016
16	DETROIT ARSENAL (BV)	16FEB3BVILSCTW253346	Y	108	Term Appointment NTE 19-APR-2017	AYM	2210		3/21/2016
17	DETROIT ARSENAL (BV)	16FEB3BVILSCTW261274	Y	170	Excepted Appointment	YEB	1083		3/7/2016
18	DETROIT ARSENAL (BV)	16FEB3BVILSCTW261280	Y	170	Excepted Appointment	YEB	1670		3/7/2016
19	DETROIT ARSENAL (BV)	16FEB3BVILSCTW261425	Y	170	Excepted Appointment	YEB	2010		3/21/2016
20	DETROIT ARSENAL (BV)	16FEB3BVTARDTW217881	Y	108	Term Appointment NTE 15-MAR-2021	Z2U	1320		3/21/2016
21	DETROIT ARSENAL (BV)	16FEB3BVTARDTW254263	Y	170	Excepted Appointment	ZLM	850		3/7/2016



# Audit Personnel Action

**Audit Personnel Action**

**Search for RPA**

Region:    
Request Number:

**RPA Details**

Request Number:	search for RPA
CPAC:	search for RPA
Closed Date:	search for RPA
Effective Date:	search for RPA
NOA:	search for RPA
Position Description Number:	search for RPA
Position Sequence Number:	search for RPA
Employee Name:	search for RPA
Employee SSN Last-4:	search for RPA
Routing History:	
Findings Detail:	

**Audit Status**

Classification Checklist:	search for RPA	<input type="button" value="Go To Checklist"/>
Competitive Checklist:	search for RPA	<input type="button" value="Go To Checklist"/>
Non-Competitive Checklist:	search for RPA	<input type="button" value="Go To Checklist"/>
Vacancy Announcement Checklist:	search for RPA	<input type="button" value="Go To Checklist"/>
PPP Checklist:	search for RPA	<input type="button" value="Go To Checklist"/>
Case File Checklist:	search for RPA	<input type="button" value="Go To Checklist"/>
LWOP / RTD Checklist:	search for RPA	<input type="button" value="Go To Checklist"/>
Separation Checklist:	search for RPA	<input type="button" value="Go To Checklist"/>
Reduction In Force Checklist:	search for RPA	<input type="button" value="Go To Checklist"/>
Pay Change Checklist:	search for RPA	<input type="button" value="Go To Checklist"/>
Forms Checklist:	search for RPA	<input type="button" value="Go To Checklist"/>
Local National Checklist:	search for RPA	<input type="button" value="Go To Checklist"/>



# Audit Personnel Action (continued)

**Audit Personnel Action**

**Search for RPA**

Region:    
 Request Number:

**RPA Details**

Request Number:	15AUG3BVTARDTW872269
CPAC:	DETROIT ARSENAL (BV)
Closed Date:	2016-03-07
Effective Date:	2016-03-07
NOA:	108
Position Description Number:	BVTR431514
Position Sequence Number:	2967438
Employee Name:	<input type="text"/>
Employee SSN Last-4:	<input type="text"/>
Routing History:	<a href="#">view in new tab</a>
Findings Detail:	<a href="#">view in new tab</a>

**Audit Status**

Classification Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Competitive Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Non-Competitive Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Vacancy Announcement Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
PPP Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Case File Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
LWOP / RTD Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Separation Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Reduction In Force Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Pay Change Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Forms Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Local National Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>



# Audit Personnel Action (continued)

### Audit Personnel Action

#### Search for RPA

Region:    
Request Number:

#### RPA Details

Request Number: 15AUG3BVTARDTW872269  
CPAC: DETROIT ARSENAL (BV)  
Closed Date: 2016-03-07  
Effective Date: 2016-03-07  
NOA: 108  
Position Description Number: BVTR431514  
Position Sequence Number: 2967438  
Employee Name:   
Employee SSN Last-4:   
Routing History: [view in new tab](#)  
Findings Detail: [view in new tab](#)

#### Audit Status

Classification Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Competitive Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Non-Competitive Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Vacancy Announcement Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
PPP Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Case File Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
LWOP / RTD Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Separation Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Reduction In Force Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Pay Change Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Forms Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>
Local National Checklist:	NOT STARTED	<input type="button" value="Go To Checklist"/>



# Classification Checklist

## Classification Checklist

### RPA Details

Request Number:	15APR3BGMP0700673340
CPAC:	ROCK ISLAND (BG)
Closed Date:	2016-03-31
Effective Date:	2016-03-04
NOA:	170
Position Description Number:	BGP20092
Position Sequence Number:	2903967
Employee Name:	
Employee SSN Last-4:	

### Classification Checklist Status

Checklist Status:
Auditor Name:
Audit Date:
CPAC Name:
CPAC Date:

### DCPDS Position Elements

Element	Finding Type	Finding Desc	Mitigation Desc
C1 Title	NOT YET AUDITED		
C2 Pay Plan	NO FINDING REGULATORY PROCEDURAL		
C3 Series	CASE N/A		
C4 Grade	NOT YET AUDITED		
C8 Functional Class	NOT YET AUDITED		
C9 Career Program	NOT YET AUDITED		
C10 FLSA	NOT YET AUDITED		
C11 Pay Table	NOT YET AUDITED		
C12 Competitive Level	NOT YET AUDITED		

### FASCLASS Position Elements

(Review only the Master PD in FASCLASS. Do not review PD by Position Sequence)

Element	Finding Type	Finding Desc	Mitigation Desc
C1 Title	NOT YET AUDITED		
C2 Pay Plan	NOT YET AUDITED		
C3 Series	NOT YET AUDITED		
C4 Grade	NOT YET AUDITED		
C5 Citation(s)	NOT YET AUDITED		
C6 PD Format	NOT YET AUDITED		
C7 Classified By	NOT YET AUDITED		
C9 Career Program	NOT YET AUDITED		
C10 FLSA	NOT YET AUDITED		

### Auditor Comments

(Comments in this section are only for issues which do not constitute a finding)

Dismiss Checklist Save Findings Submit Findings



# Classification Checklist (continued)

## Classification Checklist

### RPA Details

Request Number:	15APR3BGMP0700673340
CPAC:	ROCK ISLAND (BG)
Closed Date:	2016-03-31
Effective Date:	2016-03-04
NOA:	170
Position Description Number:	BGP20092
Position Sequence Number:	2903967
Employee Name:	<input type="text"/>
Employee SSN Last-4:	<input type="text"/>

### Classification Checklist Status

Checklist Status:
Auditor Name:
Audit Date:
CPAC Name:
CPAC Date:

### DCPDS Position Elements

Element	Finding Type	Finding Desc	Mitigation Desc
C1 Title	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C2 Pay Plan	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C3 Series	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C4 Grade	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C8 Functional Class	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C9 Career Program	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C10 FLSA	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C11 Pay Table	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C12 Competitive Level	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>

### FASCLASS Position Elements

(Review only the Master PD in FASCLASS. Do not review PD by Position Sequence)

Element	Finding Type	Finding Desc	Mitigation Desc
C1 Title	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C2 Pay Plan	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C3 Series	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C4 Grade	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C5 Citation(s)	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C6 PD Format	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C7 Classified By	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C9 Career Program	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>
C10 FLSA	NO FINDING <input type="button" value="v"/>	<input type="text"/>	<input type="text"/>

### Auditor Comments

(Comments in this section are only for issues which do not constitute a finding)





# Audit Status - Finding Saved

**Audit Personnel Action**

**Search for RPA**

Region:

Request Number:

**RPA Details**

Request Number:	15APR3BGMP0700673340
CPAC:	ROCK ISLAND (BG)
Closed Date:	2016-03-31
Effective Date:	2016-03-04
NOA:	170
Position Description Number:	BGP20092
Position Sequence Number:	2903967
Employee Name:	<input type="text"/>
Employee SSN Last-4:	<input type="text"/>
Routing History:	<a href="#">view in new tab</a>
Findings Detail:	<a href="#">view in new tab</a>

**Audit Status**

Classification Checklist:	<b>FINDINGS SAVED</b>	<input type="button" value="Go To Checklist"/>
Competitive Checklist:	<b>NOT STARTED</b>	<input type="button" value="Go To Checklist"/>
Non-Competitive Checklist:	<b>NOT STARTED</b>	<input type="button" value="Go To Checklist"/>
Vacancy Announcement Checklist:	<b>NOT STARTED</b>	<input type="button" value="Go To Checklist"/>
PPP Checklist:	<b>NOT STARTED</b>	<input type="button" value="Go To Checklist"/>
Case File Checklist:	<b>NOT STARTED</b>	<input type="button" value="Go To Checklist"/>
LWOP / RTD Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Separation Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Reduction In Force Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Pay Change Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Forms Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Local National Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>



# Audit Status - Findings Submitted

### Audit Personnel Action

**Search for RPA**

Region:

Request Number:

### RPA Details

Request Number:	15APR3BGMP0700673340
CPAC:	ROCK ISLAND (BG)
Closed Date:	2016-03-31
Effective Date:	2016-03-04
NOA:	170
Position Description Number:	BGP20092
Position Sequence Number:	2903967
Employee Name:	<input type="text"/>
Employee SSN Last-4:	<input type="text"/>
Routing History:	<a href="#">view in new tab</a>
Findings Detail:	<a href="#">view in new tab</a>

### Audit Status

Classification Checklist:	<b>FINDINGS SUBMITTED</b>	<input type="button" value="Go To Checklist"/>
Competitive Checklist:	<b>NOT STARTED</b>	<input type="button" value="Go To Checklist"/>
Non-Competitive Checklist:	<b>NOT STARTED</b>	<input type="button" value="Go To Checklist"/>
Vacancy Announcement Checklist:	<b>NOT STARTED</b>	<input type="button" value="Go To Checklist"/>
PPP Checklist:	<b>NOT STARTED</b>	<input type="button" value="Go To Checklist"/>
Case File Checklist:	<b>NOT STARTED</b>	<input type="button" value="Go To Checklist"/>
LWOP / RTD Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Separation Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Reduction In Force Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Pay Change Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Forms Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Local National Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>



# Competitive Checklist

## Competitive Checklist

### RPA Details

Request Number:	15APR3BGMP0700673340
CPAC:	ROCK ISLAND (BG)
Closed Date:	2016-03-31
Effective Date:	2016-03-04
NOA:	170
Position Description Number:	BGP20092
Position Sequence Number:	2903967
Employee Name:	<input type="text"/>
Employee SSN Last-4:	<input type="text"/>

### Competitive Checklist Status

Checklist Status:
Auditor Name:
Audit Date:
CPAC Name:
CPAC Date:

### NPA Elements

Element	Finding Type	Finding Desc	Mitigation Desc
N1 NOA	NO FINDING		
N2 LAC	NO FINDING		
N3 Pay	NO FINDING		
N4 Vet Pref	NO FINDING		
N5 Tenure	NO FINDING		
N6 Vet Pref for RIF	CASE	Should be "Yes" if vet pref for appt and not retired.	
N7 FEGLI	NO FINDING		
N8 Annuitant Indicator	NO FINDING		
N9 Pay Rate Determinate	NO FINDING		
N10 Retirement Plan	NO FINDING		
N11 Work Schedule	NO FINDING		
N12 Position Occupied	NO FINDING		
N13 Remarks	CASE	Missing AOC.	

### RPA Elements

Element	Finding Type	Finding Desc	Mitigation Desc
R1 HPR Documentation	NO FINDING		
R2 Authentication	NO FINDING		

### Eligibility and Qualification Elements

Element	Finding Type	Finding Desc	Mitigation Desc
I1 Selectee Eligible and Qualified	NO FINDING		
I2 Vet Pref Adjudication	NO FINDING		
I3 DEU Cert	NO FINDING		
I4 PPP, Special Programs, RPL Matches	NO FINDING		
I5 ICTAP Cleared	NO FINDING		

### OPF Elements

Element	Finding Type	Finding Desc	Mitigation Desc
O1 DD-214 and/or Transcripts	NO FINDING		
O2 Appointment Affidavit	NO FINDING		
O3 OF-306: Declaration of Federal Employment	NO FINDING		
O4 I-9: Employment Eligibility Verification	NO FINDING		
O5 SF-144: Statement of Prior Federal Service	NO FINDING		
O6 Resume in OPF for New Appointment	CASE	Missing from eOPF.	
O7 Other Supporting Documents (e.g., SF-15)	NO FINDING		

### Auditor Comments

(Comments in this section are only for issues which do not constitute a finding)



Dismiss Checklist Save Findings Submit Findings



# Audit Status - Findings Submitted

**Audit Personnel Action**

**Search for RPA**

Region:    
 Request Number:

**RPA Details**

Request Number: 15APR3BGMP0700673340  
 CPAC: ROCK ISLAND (BG)  
 Closed Date: 2016-03-31  
 Effective Date: 2016-03-04  
 NOA: 170  
 Position Description Number: BGP20092  
 Position Sequence Number: 2903967  
 Employee Name:   
 Employee SSN Last-4:   
 Routing History: [view in new tab](#)  
 Findings Detail: [view in new tab](#)

**Audit Status**

Classification Checklist:	<b>FINDINGS SUBMITTED</b>	<input type="button" value="Go To Checklist"/>
Competitive Checklist:	<b>FINDINGS SUBMITTED</b>	<input type="button" value="Go To Checklist"/>
Non-Competitive Checklist:	<b>NOT STARTED</b>	<input type="button" value="Go To Checklist"/>
Vacancy Announcement Checklist:	<b>NOT STARTED</b>	<input type="button" value="Go To Checklist"/>
PPP Checklist:	<b>NOT STARTED</b>	<input type="button" value="Go To Checklist"/>
Case File Checklist:	<b>NOT STARTED</b>	<input type="button" value="Go To Checklist"/>
LWOP / RTD Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Separation Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Reduction In Force Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Pay Change Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Forms Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>
Local National Checklist:	<b>DISMISSED</b>	<input type="button" value="Go To Checklist"/>



# Auditor Name

## Competitive Checklist

### RPA Details

Request Number:	15APR3BGMP0700673340
CPAC:	ROCK ISLAND (BG)
Closed Date:	2016-03-31
Effective Date:	2016-03-04
NOA:	170
Position Description Number:	BGP20092
Position Sequence Number:	2903967
Employee Name:	<input type="text"/>
Employee SSN Last-4:	<input type="text"/>

### Competitive Checklist Status

Checklist Status:	FINDINGS SUBMITTED
Auditor Name:	aaron.m.loy
Audit Date:	2016-04-18
CPAC Name:	
CPAC Date:	

### NPA Elements

Element	Finding Type	Finding Desc	Mitigation Desc
N1 NOA	NO FINDING <input type="checkbox"/>	<input type="text"/>	<input type="text"/>
N2 LAC	NO FINDING <input type="checkbox"/>	<input type="text"/>	<input type="text"/>
N3 Pay	NO FINDING <input type="checkbox"/>	<input type="text"/>	<input type="text"/>
N4 Vet Pref	NO FINDING <input type="checkbox"/>	<input type="text"/>	<input type="text"/>
N5 Tenure	NO FINDING <input type="checkbox"/>	<input type="text"/>	<input type="text"/>
N6 Vet Pref for RIF	CASE <input type="checkbox"/>	Should be "Yes" if vet pref for appt and not retired.	<input type="text"/>
N7 FEGLI	NO FINDING <input type="checkbox"/>	<input type="text"/>	<input type="text"/>



# Tool Tips

N10 Retirement Plan	NOT YET AUDITED ▼		
N11 Work Schedule	NOT YET AUDITED ▼		
N12 Position Occupied	NOT YET AUDITED ▼		
N13 Remarks	NOT YET AUDITED ▼		

## RPA Elements

Element	Finding Type	Finding Desc	Mitigation Desc
R1 HPR Documentation	NOT YET AUDITED ▼		
R2 Authentication	NOT YET AUDITED ▼		

## Eligibility and Qualification Elements

Element	Finding Type	Finding Desc	Mitigation Desc
I1 Selectee Eligible and Qualified	NOT YET AUDITED ▼		
I2 Vet Pref Adjudication	NOT YET AUDITED ▼		
I3 DEU Cert	NOT YET AUDITED ▼		
I4 PPP, Does the certificate audit properly? Were multiple announcements issued? If yes: (1) was reason for re-announcement valid? (2) Were revisions to the position description made between announcements? (3) Did subsequent announcements have changes in skills and/or rating criteria? (4) Was the individual hired in applicant pool for the initial announcement? If so, was the individual initially found not qualified, not best qualified, or not within reach, i.e., blocked by veteran(s)?	AUDITED ▼		
I5 ICTA	AUDITED ▼		

## OPF Elements

Element	Finding Type	Finding Desc	Mitigation Desc
O1 DD-214	NOT YET AUDITED ▼		
O2 Appointment Affidavit	NOT YET AUDITED ▼		
O3 OF-306: Declaration of Federal Employment	NOT YET AUDITED ▼		
O4 I-9: Employment Eligibility Verification	NOT YET AUDITED ▼		
O5 SF-144: Statement of Prior Federal Service	NOT YET AUDITED ▼		
O6 Resume in OPF for New Appointment	NOT YET AUDITED ▼		
O7 Other Supporting Documents (e.g., SF-15)	NOT YET AUDITED ▼		



# Non-Competitive Checklist

## Non-Competitive Checklist

### RPA Details

Request Number:	15APR3BGMP0700673340
CPAC:	ROCK ISLAND (BG)
Closed Date:	2016-03-31
Effective Date:	2016-03-04
NOA:	170
Position Description Number:	BGP20092
Position Sequence Number:	2903967
Employee Name:	<input type="text"/>
Employee SSN Last-4:	<input type="text"/>

### Non-Competitive Checklist Status

Checklist Status:
Auditor Name:
Audit Date:
CPAC Name:
CPAC Date:

### NPA Elements

Element	Finding Type	Finding Desc	Mitigation Desc
N1 NOA	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
N2 LAC	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
N3 Pay	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
N4 Vet Pref	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
N5 Tenure	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
N6 Vet Pref for RIF	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
N7 FEGLI	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
N8 Annuitant Indicator	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
N9 Pay Rate Determinate	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
N10 Retirement Plan	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
N11 Work Schedule	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
N12 Position Occupied	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
N13 Remarks	NOT YET AUDITED	<input type="text"/>	<input type="text"/>

### RPA Elements

Element	Finding Type	Finding Desc	Mitigation Desc
R1 HPR Documentation	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
R2 DoD PPP Cleared Info	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
R3 Special Programs Annotated	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
R4 RPL Annotated	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
R5 Authenticated	NOT YET AUDITED	<input type="text"/>	<input type="text"/>

### Miscellaneous Elements

Element	Finding Type	Finding Desc	Mitigation Desc
M1 Eligibility Met	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
M2 Qualified for Position	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
M3 Resume in OPF	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
M4 Support Documents (e.g., Transcripts)	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
M5 Nev-Hire Paperwork	NOT YET AUDITED	<input type="text"/>	<input type="text"/>
M6 ICTAP Cleared	NOT YET AUDITED	<input type="text"/>	<input type="text"/>

### Auditor Comments

(Comments in this section are only for issues which do not constitute a finding)



# Vacancy Announcement Checklist

## Vacancy Announcement Checklist

### RPA Details

Request Number:	15APR3BGMP0700673340
CPAC:	ROCK ISLAND (BG)
Closed Date:	2016-03-31
Effective Date:	2016-03-04
NOA:	170
Position Description Number:	BGP20092
Position Sequence Number:	2903967
Employee Name:	
Employee SSN Last-4:	

### Vacancy Announcement Checklist Status

Checklist Status:
Auditor Name:
Audit Date:
CPAC Name:
CPAC Date:

### Vacancy Announcement Elements

Element	Finding Type	Finding Desc	Mitigation Desc
A1 Title, Series, Grade	NOT YET AUDITED		
A2 Duty Location	NOT YET AUDITED		
A3 Area of Consideration	NOT YET AUDITED		
A4 Duties	NOT YET AUDITED		
A5 Qualification Standards	NOT YET AUDITED		
A6 Education Substitution	NOT YET AUDITED		
A7 Specialized Experience / Screen Out	NOT YET AUDITED		
A8 Conditions of Employment	NOT YET AUDITED		
A9 Other Requirements	NOT YET AUDITED		
A10 ICTAP Definition	NOT YET AUDITED		
A11 Preference Eligible Restriction Statement	NOT YET AUDITED		

### Eligibility Assessment and Occupational Questionnaire Elements

Element	Finding Type	Finding Desc	Mitigation Desc
A12 Minimum Qualification Factor(s)	NOT YET AUDITED		
A13 Rating Criteria	NOT YET AUDITED		

### Auditor Comments

(Comments in this section are only for issues which do not constitute a finding)



# PPP Checklist

## Priority Placement Program (PPP) Checklist

### RPA Details

Request Number:	15APR3BGMP0700673340
CPAC:	ROCK ISLAND (BG)
Closed Date:	2016-03-31
Effective Date:	2016-03-04
NOA:	170
Position Description Number:	BGP20092
Position Sequence Number:	2903967
Employee Name:	<input type="text"/>
Employee SSN Last-4:	<input type="text"/>

### PPP Checklist Status

Checklist Status:
Auditor Name:
Audit Date:
CPAC Name:
CPAC Date:

### PPP Elements

Element	Finding Type	Finding Desc	Mitigation Desc
D1 Timely Requisition	NOT YET AUDITED ▼	<input type="text"/>	<input type="text"/>
D2 Exception Documented	NOT YET AUDITED ▼	<input type="text"/>	<input type="text"/>
D3 Referral Code	NOT YET AUDITED ▼	<input type="text"/>	<input type="text"/>
D4 Option Code	NOT YET AUDITED ▼	<input type="text"/>	<input type="text"/>
D5 Grade	NOT YET AUDITED ▼	<input type="text"/>	<input type="text"/>
D6 Restructured Grade	NOT YET AUDITED ▼	<input type="text"/>	<input type="text"/>
D7 Position Info	NOT YET AUDITED ▼	<input type="text"/>	<input type="text"/>
D8 Job Offer Info	NOT YET AUDITED ▼	<input type="text"/>	<input type="text"/>
D9 Job Offer Order	NOT YET AUDITED ▼	<input type="text"/>	<input type="text"/>
D10 Report Action Codes	NOT YET AUDITED ▼	<input type="text"/>	<input type="text"/>
D11 Interdisciplinary Series	NOT YET AUDITED ▼	<input type="text"/>	<input type="text"/>

### Auditor Comments



# Case File Checklist

## Case File Checklist

### RPA Details

Request Number:	15APR38GMP0700673340
CPAC:	ROCK ISLAND (BG)
Closed Date:	2016-03-31
Effective Date:	2016-03-04
NOA:	170
Position Description Number:	BGP20092
Position Sequence Number:	2903967
Employee Name:	<input type="text"/>
Employee SSN Last-4:	<input type="text"/>

### Case File Checklist Status

Checklist Status:
Auditor Name:
Audit Date:
CPAC Name:
CPAC Date:

### Case File Elements

Element	Finding Type	Finding Desc	Mitigation Desc
P1 PPP Documentation	NOT YET AUDITED ▾	<input type="text"/>	<input type="text"/>
P2 Missed / Lost Consideration List	NOT YET AUDITED ▾	<input type="text"/>	<input type="text"/>
P3 RPL Documentation	NOT YET AUDITED ▾	<input type="text"/>	<input type="text"/>
P4 Job Analysis	NOT YET AUDITED ▾	<input type="text"/>	<input type="text"/>
P5 Rating Decision	NOT YET AUDITED ▾	<input type="text"/>	<input type="text"/>
P6 Selection Information	NOT YET AUDITED ▾	<input type="text"/>	<input type="text"/>
P7 Amended or Supplemental Certificate	NOT YET AUDITED ▾	<input type="text"/>	<input type="text"/>
P8 Passovers / Objections	NOT YET AUDITED ▾	<input type="text"/>	<input type="text"/>
P9 Declination / Failure to Respond	NOT YET AUDITED ▾	<input type="text"/>	<input type="text"/>
P10 Recruitment Information Package (RIP) or Gatekeeper	NOT YET AUDITED ▾	<input type="text"/>	<input type="text"/>
P11 Miscellaneous	NOT YET AUDITED ▾	<input type="text"/>	<input type="text"/>

### Auditor Comments



# Approve Findings

## Classification Checklist

### RPA Details

Request Number: 15APR3BGMP0700673340  
 CPAC: ROCK ISLAND (BG)  
 Closed Date: 2016-03-31  
 Effective Date: 2016-03-04  
 NOA: 170  
 Position Description Number: BGP20092  
 Position Sequence Number: 2903967  
 Employee Name:   
 Employee SSN Last-4:

### Classification Checklist Status

Checklist Status: FINDINGS SUBMITTED  
 Auditor Name: aaron.m.loy  
 Audit Date: 2016-04-18  
 CPAC Name:  
 CPAC Date:

### DCPDS Position Elements

Element	Finding Type	Finding Desc	Mitigation Desc
C1 Title	NO FINDING		
C2 Pay Plan	NO FINDING		
C3 Series	NO FINDING		
C4 Grade	NO FINDING		
C8 Functional Class	NO FINDING		
C9 Career Program	NO FINDING		
C10 FLSA	NO FINDING		
C11 Pay Table	NO FINDING		
C12 Competitive Level	NO FINDING		

### FASCLASS Position Elements

(Review only the Master PD in FASCLASS. Do not review PD by Position Sequence)

Element	Finding Type	Finding Desc	Mitigation Desc
C1 Title	NO FINDING		
C2 Pay Plan	NO FINDING		
C3 Series	NO FINDING		
C4 Grade	NO FINDING		
C5 Citation(s)	NO FINDING		
C6 PD Format	NO FINDING		
C7 Classified By	NO FINDING		
C9 Career Program	NO FINDING		
C10 FLSA	NO FINDING		

### Auditor Comments

(Comments in this section are only for issues which do not constitute a finding)



Dismiss Checklist   Submit Findings   Approve Findings



# Mitigations Reviewed

## Audit Personnel Action

### Search for RPA

Region:    
 Request Number:

### RPA Details

Request Number: 15APR3BGMP0700673340  
 CPAC: ROCK ISLAND (BG)  
 Closed Date: 2016-03-31  
 Effective Date: 2016-03-04  
 NOA: 170  
 Position Description Number: BGP20092  
 Position Sequence Number: 2903967  
 Employee Name:   
 Employee SSN Last-4:   
 Routing History: [view in new tab](#)  
 Findings Detail: [view in new tab](#)

### Audit Status

Classification Checklist:	MITIGATIONS REVIEWED	<input type="button" value="Go To Checklist"/>
Competitive Checklist:	FINDINGS SUBMITTED	<input type="button" value="Go To Checklist"/>
Non-Competitive Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Vacancy Announcement Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
PPP Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Case File Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
LWOP / RTD Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Separation Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Reduction In Force Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Pay Change Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Forms Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Local National Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>



# Findings Reviewed

## Audit Personnel Action

### Search for RPA

Region:    
 Request Number:

### RPA Details

Request Number: 15APR3BGMP0700673340  
 CPAC: ROCK ISLAND (BG)  
 Closed Date: 2016-03-31  
 Effective Date: 2016-03-04  
 NOA: 170  
 Position Description Number: BGP20092  
 Position Sequence Number: 2903967  
 Employee Name:   
 Employee SSN Last-4:   
 Routing History: [view in new tab](#)  
 Findings Detail: [view in new tab](#)

### Audit Status

Classification Checklist:	MITIGATIONS REVIEWED	<input type="button" value="Go To Checklist"/>
Competitive Checklist:	FINDINGS REVIEWED	<input type="button" value="Go To Checklist"/>
Non-Competitive Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Vacancy Announcement Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
PPP Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Case File Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
LWOP / RTD Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Separation Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Reduction in Force Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Pay Change Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Forms Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Local National Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>



# Mitigations Saved

## Competitive Checklist

### RPA Details

Request Number:	15APR3BGMP0700673340
CPAC:	ROCK ISLAND (BG)
Closed Date:	2016-03-31
Effective Date:	2016-03-04
NOA:	170
Position Description Number:	BGP20092
Position Sequence Number:	2903967
Employee Name:	
Employee SSN Last-4:	

### Competitive Checklist Status

Checklist Status:	FINDINGS REVIEWED
Auditor Name:	aaron.m.loy
Audit Date:	2016-04-18
CPAC Name:	
CPAC Date:	

### NPA Elements

Element	Finding Type	Finding Desc	Mitigation Desc
N1 NOA	NO FINDING		
N2 LAC	NO FINDING		
N3 Pay	NO FINDING		
N4 Vet Pref	NO FINDING		
N5 Tenure	NO FINDING		
N6 Vet Pref for RIF	CASE	Should be "Yes" if vet pref for appt and not retired.	Input PPRT
N7 FEGLI	NO FINDING		
N8 Annuitant Indicator	NO FINDING		
N9 Pay Rate Determinate	NO FINDING		
N10 Retirement Plan	NO FINDING		
N11 Work Schedule	NO FINDING		
N12 Position Occupied	NO FINDING		
N13 Remarks	CASE	Missing A03	Input PPRT

### RPA Elements

Element	Finding Type	Finding Desc	Mitigation Desc
R1 HPR Documentation	NO FINDING		
R2 Authentication	NO FINDING		

### Eligibility and Qualification Elements

Element	Finding Type	Finding Desc	Mitigation Desc
11 Selectee Eligible and Qualified	NO FINDING		
12 Vet Pref Adjudication	NO FINDING		
13 DEU Cert	NO FINDING		
14 PPP, Special Programs, RPL Matches	NO FINDING		
15 ICTAP Cleared	NO FINDING		

### OPF Elements

Element	Finding Type	Finding Desc	Mitigation Desc
01 DD-214 and/or Transcripts	NO FINDING		
02 Appointment Affidavit	NO FINDING		
03 OF-306: Declaration of Federal Employment	NO FINDING		
04 I-9: Employment Eligibility Verification	NO FINDING		
05 SF-144: Statement of Prior Federal Service	NO FINDING		
06 Resume in OPF for New Appointment	CASE	Missing from eOPF.	Uploaded to eOPF.
07 Other Supporting Documents (e.g., SF-15)	NO FINDING		

### Auditor Comments

(Comments in this section are only for issues which do not constitute a finding)



Save Mitigations    Submit Mitigations



# Mitigations Saved (continued)

## Audit Personnel Action

### Search for RPA

Region:    
 Request Number:

### RPA Details

Request Number: 15APR3BGMP0700673340  
 CPAC: ROCK ISLAND (BG)  
 Closed Date: 2016-03-31  
 Effective Date: 2016-03-04  
 NOA: 170  
 Position Description Number: BGP20092  
 Position Sequence Number: 2903967  
 Employee Name:   
 Employee SSN Last-4:   
 Routing History: [view in new tab](#)  
 Findings Detail: [view in new tab](#)

### Audit Status

Classification Checklist:	MITIGATIONS REVIEWED	<input type="button" value="Go To Checklist"/>
Competitive Checklist:	MITIGATIONS SAVED	<input type="button" value="Go To Checklist"/>
Non-Competitive Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Vacancy Announcement Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
PPP Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Case File Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
LWOP / RTD Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Separation Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Reduction In Force Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Pay Change Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Forms Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Local National Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>



# Mitigations Submitted

### Audit Personnel Action

#### Search for RPA

Region:    
Request Number:

#### RPA Details

Request Number:	15APR3BGMP0700673340
CPAC:	ROCK ISLAND (BG)
Closed Date:	2016-03-31
Effective Date:	2016-03-04
NOA:	170
Position Description Number:	BGP2009Z
Position Sequence Number:	2903967
Employee Name:	<input type="text"/>
Employee SSN Last-4:	<input type="text"/>
Routing History:	<a href="#">view in new tab</a>
Findings Detail:	<a href="#">view in new tab</a>

#### Audit Status

Classification Checklist:	MITIGATIONS REVIEWED	<input type="button" value="Go To Checklist"/>
Competitive Checklist:	MITIGATIONS SUBMITTED	<input type="button" value="Go To Checklist"/>
Non-Competitive Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Vacancy Announcement Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
PPP Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Case File Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
LWOP / RTD Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Separation Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Reduction In Force Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Pay Change Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Forms Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Local National Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>



# Approve Mitigations

## Competitive Checklist

### RPA Details

Request Number:	15APR3BGMP0700673340
CPAC:	ROCK ISLAND (BG)
Closed Date:	2016-03-31
Effective Date:	2016-03-04
NOA:	170
Position Description Number:	BGP20092
Position Sequence Number:	2903967
Employee Name:	
Employee SSN Last-4:	

### Competitive Checklist Status

Checklist Status:	MITIGATIONS SUBMITTED
Auditor Name:	aaron.m.loy
Audit Date:	2016-04-18
CPAC Name:	aaron.m.loy
CPAC Date:	2016-04-19

### NPA Elements

Element	Finding Type	Finding Desc	Mitigation Desc
N1	NO FINDING		
N2	NO FINDING		
N3	NO FINDING		
N4	NO FINDING		
N5	NO FINDING		
N6	CASE	Should be "Yes" if vet pref for appt and not retired.	Input PPRT
N7	NO FINDING		
N8	NO FINDING		
N9	NO FINDING		
N10	NO FINDING		
N11	NO FINDING		
N12	NO FINDING		
N13	CASE	Missing A03	Input PPRT

### RPA Elements

Element	Finding Type	Finding Desc	Mitigation Desc
R1	NO FINDING		
R2	NO FINDING		

## Eligibility and Qualification Elements

Element	Finding Type	Finding Desc	Mitigation Desc
11	NO FINDING		
12	NO FINDING		
13	NO FINDING		
14	NO FINDING		
15	NO FINDING		

## OPF Elements

Element	Finding Type	Finding Desc	Mitigation Desc
01	NO FINDING		
02	NO FINDING		
03	NO FINDING		
04	NO FINDING		
05	NO FINDING		
06	CASE	Missing from eOPF.	Uploaded to eOPF.
07	NO FINDING		

## Auditor Comments

(Comments in this section are only for issues which do not constitute a finding)

Submit Mitigations    Approve Mitigations





# Mitigations Reviewed

## Audit Personnel Action

### Search for RPA

Region:    
 Request Number:

### RPA Details

Request Number: 15APR3BGMP0700673340  
 CPAC: ROCK ISLAND (BG)  
 Closed Date: 2016-03-31  
 Effective Date: 2016-03-04  
 NOA: 170  
 Position Description Number: BGP20092  
 Position Sequence Number: 2903967  
 Employee Name:   
 Employee SSN Last-4:   
 Routing History: [view in new tab](#)  
 Findings Detail: [view in new tab](#)

### Audit Status

Classification Checklist:	MITIGATIONS REVIEWED	<input type="button" value="Go To Checklist"/>
Competitive Checklist:	MITIGATIONS REVIEWED	<input type="button" value="Go To Checklist"/>
Non-Competitive Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Vacancy Announcement Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
PPP Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Case File Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
LWOP / RTD Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Separation Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Reduction In Force Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Pay Change Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Forms Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Local National Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>



# External Links

## Audit Personnel Action

### Search for RPA

Region:    
 Request Number:

### RPA Details

Request Number: 15APR3BGMP0700673340  
 CPAC: ROCK ISLAND (BG)  
 Closed Date: 2016-03-31  
 Effective Date: 2016-03-04  
 NOA: 170  
 Position Description Number: BGP20092  
 Position Sequence Number: 2903967  
 Employee Name:   
 Employee SSN Last-4:   
 Routing History: [view in new tab](#)  
 Findings Detail: [view in new tab](#)

### Audit Status

Classification Checklist:	MITIGATIONS REVIEWED	<input type="button" value="Go To Checklist"/>
Competitive Checklist:	MITIGATIONS REVIEWED	<input type="button" value="Go To Checklist"/>
Non-Competitive Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Vacancy Announcement Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
PPP Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Case File Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
LWOP / RTD Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Separation Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Reduction In Force Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Pay Change Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Forms Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>
Local National Checklist:	DISMISSED	<input type="button" value="Go To Checklist"/>

[Internal Audit Home](#) [External Links](#)

## External Links

### Army

- [Civilian Personnel On-Line \(CPOL\)](#)
- [CHRA Guidance and Procedure Search \(GPS\)](#)
- [CHRA USA Staffing Toolkit](#)
- [Fully Automated System for Classification \(FASCLASS\)](#)

### DOD

- [Defense Civilian Personnel Data System \(DCPDS\) / Civilian Servicing Unit \(CSU\)](#)
- [Priority Placement Program \(PPP\) Handbook](#)
- [Defense Civilian Personnel Advisory Service \(DCPAS\)](#)
- [DCPAS Pay Tables and Related Info](#)

### OPM

- [Electronic Official Personnel Folder \(eOPE\)](#)
- [USA Staffing](#)
- [USA Jobs](#)
- [Guide to Processing Personnel Actions \(GPPA\)](#)
- [Guide to Data Standards](#)
- [Classification Handbook and Standards](#)
- [Qualification Standards](#)
- [Job Qualification System for Trades and Labor Occupations](#)
- [Delegated Examining Operations Handbook](#)
- [VotGuide](#)
- [CSRS and FERS Handbook](#)
- [Pay Tables and Related Info](#)

### Federal

- [Code of Federal Regulations \(CFR\) - Title 5](#)
- [United States Code \(USC\) - Title 5](#)



[Close Tab](#)



# Audit Progress Report

### Audit Progress

Report Start Date: 3/1/2016  
Report End Date: 3/31/2016  
Region: ARNC  
CPAC: All CPACs  
Audit Status: Any Status

Number of records: 8

CPAC	RPA	Status	Progress
FORT BELVIOR (AS)	<a href="#">15DEC3ASPEEIS093530</a>	INITIATED	
FORT MCCOY (DE)	<a href="#">15AUG3DE008800870795</a>	FINDINGS SUBMITTED	
FORT MEADE (BF)	<a href="#">15AUG3BFCYBER0927334</a>	FINDINGS REVIEWED	
FORT SAM HOUSTON (FR)	<a href="#">15AUG3FRAMEDD0906172</a>	FINDINGS REVIEWED	
NCR MED DIRECTORATE (JT)	<a href="#">15NOV3JTDETRO00071881</a>	MITIGATIONS SUBMITTED	
OFFICE SECRETARY OF THE ARMY (HT)	<a href="#">15DEC3HTJ5AS00141974</a>	MITIGATIONS REVIEWED	
ROCK ISLAND (BG)	<a href="#">15APR38GMP0700673340</a>	MITIGATIONS REVIEWED	
USACE HQ (FL)	<a href="#">15OCT3FLAGC000043393</a>	INITIATED	

[Internal Audit Home](#)

Useful while the audit is in progress; allows users to quickly find personnel actions that need their attention.

Audit Status indicates how far along a personnel action is in the audit workflow.



# Findings Detail Report

## Findings Detail

Report Start Date:   
 Report End Date:   
 Region:   
 CPAC:

Number of records: 134

CPAC	BPA	Checklist	Element	Finding Type	Finding Desc	Checklist Status
DETROIT ARSENAL (BV)	15JUN38VPEOGC0788424	Vacancy Announcement	Rating Criteria	CASE	on the assessment/Rating criteria the COE point value should be 2 not 4	MITIGATIONS REVIEWED
DETROIT ARSENAL (BV)	15NOV38VPEOC50079272	Competitive	Remarks	CASE	Probationary period is complete	MITIGATIONS REVIEWED
DETROIT ARSENAL (BV)	15OCT38VILSCTW037955	Non-Competitive	Vet Pref	CASE	Block 23 should be 6	MITIGATIONS REVIEWED
DETROIT ARSENAL (BV)	15OCT38VILSCTW037955	Non-Competitive	Support Documents (e.g., Transcripts)	CASE	Need SF-15	MITIGATIONS REVIEWED
DETROIT ARSENAL (BV)	15OCT38VILSCTW037955	Non-Competitive	Annuitant Indicator	CASE	Block 28 should be 3 - retired enlisted	MITIGATIONS REVIEWED
DETROIT ARSENAL (BV)	15OCT38VILSCTW037955	Non-Competitive	New-Hire Paperwork	CASE	Appt Affidavit	MITIGATIONS REVIEWED
FORT BELVIOR (AS)	15JUL1ASDENT00835906	Case File	Job Analysts	CASE	Missing JA Worksheets.	MITIGATIONS REVIEWED
FORT BELVIOR (AS)	15JUL1ASPEOE15855496	Competitive	Other Supporting Documents (e.g., SF-15)	CASE	E-Verify missing from eOPF	MITIGATIONS REVIEWED
FORT BELVIOR (AS)	15JUL1ASPEOE15855496	Vacancy Announcement	Area of Consideration	PROCEDURAL	EA has PPP Mil Spouse and EO 13473 but they are both missing from the ADC on the announcement. PPP Mil Spouse is absolutely required. EO 13473 would have been optional based on SRD.	MITIGATIONS REVIEWED
FORT BELVIOR (AS)	15JUL1ASPEOE15855496	Priority Placement Program	Report Action Codes	CASE	Missing documentation for coding out the PPP match as 22 (need joint quals e-mails)	MITIGATIONS REVIEWED
FORT BELVIOR (AS)	15JUL1ASPEOE15855496	Competitive	PPP, Special Programs, RPL Matches	REGULATORY	RPL was only cleared at the GS-15 grade level. For banded positions, it should be cleared at all grade levels encompassed in the band. Need to clear for GS-14 grade level & add to USAS case file.	MITIGATIONS REVIEWED
FORT BELVIOR (AS)	15JUL1ASPEOE15855496	Case File	Recruitment Information package (RIP) or Gatekeeper	CASE	Missing RIP, Gatekeeper, or SRD information	MITIGATIONS REVIEWED
FORT BELVIOR (AS)	15JUL1ASPEOE15855496	Case File	PPP Documentation	CASE	Missing joint qualifications determination e-mails	MITIGATIONS REVIEWED
FORT BELVIOR (AS)	15JUL1ASPEOE15855496	Case File	Job Analysts	CASE	JA worksheets are not signed/dated. There is also no documentation that the manager approved the JA or OQ.	MITIGATIONS REVIEWED
FORT BELVIOR (AS)	15JUN1ASGARDHR769286	Vacancy Announcement	Conditions of Employment	CASE	COE listed on announcement are not in PD	MITIGATIONS REVIEWED
FORT BELVIOR (AS)	15NOV1ASPEOE15091046	Non-Competitive	Remarks	CASE	Date on E18 remark is incorrect. Per 5 CFR 315.802 (b), the time served on the provisional appt is creditable since it meets all 3 criteria.	MITIGATIONS REVIEWED
FORT BELVIOR (AS)	15NOV1ASPEOE15091046	Non-Competitive	Support Documents (e.g., Transcripts)	PROCEDURAL	Missing VA Letter	MITIGATIONS REVIEWED
FORT BELVIOR (AS)	15OCT1ASAM5000018120	Classification	Competitive Level (DCPD5)	CASE	Comp Area and Comp Level are incorrect (all 0's)	MITIGATIONS REVIEWED
FORT BELVIOR (AS)	15OCT1ASAM5000018120	Non-Competitive	New-Hire Paperwork	CASE	E-Verify is missing from eOPF.	MITIGATIONS REVIEWED
FORT BELVIOR (AS)	15OCT1ASAM5000018120	Non-Competitive	RPL Annotated	CASE	Incorrect RPL exception cited. Individual was not appointed through an excepted service authority (MGM = competitive service).	MITIGATIONS REVIEWED



# Monthly Tracking Report

## Monthly Tracking Report

Month:

Region:

CPAC:

Checklist:

Region	CPAC	Checklist	Element	Finding Count
ARNC	DETROIT ARSENAL (BV)	Competitive	Remarks	1
ARNC	DETROIT ARSENAL (BV)	Non-Competitive	Annuitant Indicator	1
ARNC	DETROIT ARSENAL (BV)	Non-Competitive	New-Hire Paperwork	1
ARNC	DETROIT ARSENAL (BV)	Non-Competitive	Support Documents (e.g., Transcripts)	1
ARNC	DETROIT ARSENAL (BV)	Non-Competitive	Vet Pref	1
ARNC	DETROIT ARSENAL (BV)	Vacancy Announcement	Rating Criteria	1
ARNC	FORT BELVIOR (AS)	Case File	Job Analysis	4
ARNC	FORT BELVIOR (AS)	Case File	Missed / Lost Consideration	1
ARNC	FORT BELVIOR (AS)	Case File	PPP Documentation	3
ARNC	FORT BELVIOR (AS)	Case File	RPL Documentation	1
ARNC	FORT BELVIOR (AS)	Case File	Recruitment information package (RIP) or Gatekeeper	3
ARNC	FORT BELVIOR (AS)	Case File	Selection Information	1
ARNC	FORT BELVIOR (AS)	Classification	Competitive Level (DCPDS)	2
ARNC	FORT BELVIOR (AS)	Classification	Title (DCPDS)	1
ARNC	FORT BELVIOR (AS)	Competitive	Other Supporting Documents (e.g., SF-15)	3
ARNC	FORT BELVIOR (AS)	Competitive	PPP, Special Programs, RPL Matches	2
ARNC	FORT BELVIOR (AS)	Competitive	Pay	1
ARNC	FORT BELVIOR (AS)	Competitive	Remarks	1
ARNC	FORT BELVIOR (AS)	Non-Competitive	New-Hire Paperwork	1
ARNC	FORT BELVIOR (AS)	Non-Competitive	RPL Annotated	1

Provides a count of findings, grouped by:  
 Civilian Personnel  
 Advisory Center (CPAC),  
 Checklist, and Element.



# Counts by NOA Report

**Counts by NOA**

Month:

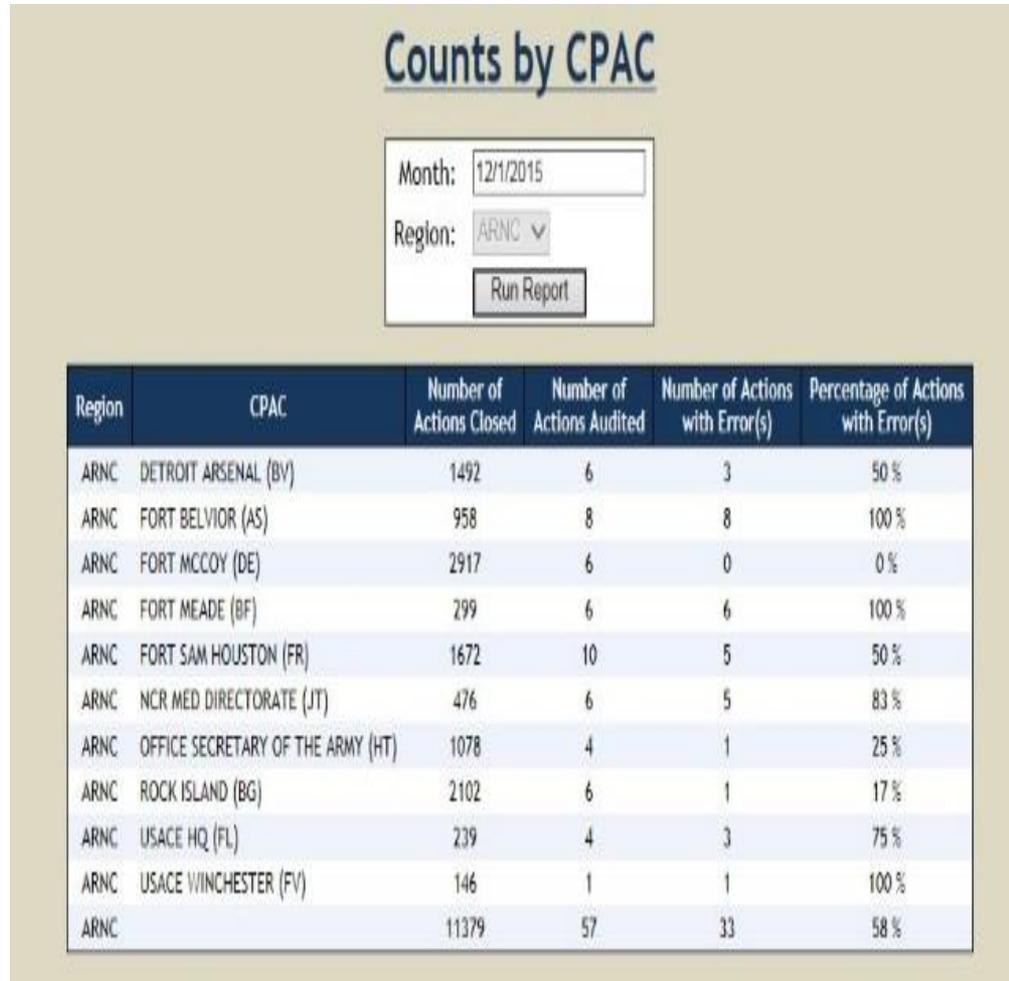
Region:

Region	NOA	Number of Actions Closed	Number of Actions Audited	Percentage of Actions Audited
ARNC	0XX	352	0	0.0 %
ARNC	1XX	306	29	9.5 %
ARNC	2XX	92	0	0.0 %
ARNC	3XX	431	0	0.0 %
ARNC	4XX	100	0	0.0 %
ARNC	5XX	162	10	6.2 %
ARNC	7XX	1033	18	1.7 %
ARNC	8XX	8767	0	0.0 %
ARNC	9XX	135	0	0.0 %
ARNC	CAO	1	0	0.0 %
ARNC		11379	57	0.5 %

Provides a count of actions closed, count of actions audited and percentage of actions audited; grouped by NOA-family.



# Counts by CPAC Report



Provides a count of actions closed, count of actions audited, count of actions with findings, and percentage of actions with findings; grouped by CPAC.



# Civilian Human Resources Agency



# Monthly Narrative Report

## Narrative

Month:

Region:

Region	Month Beginning	Checklist	Element	Total Findings	Regulatory Findings	Procedural Findings	Case Findings	Narrative
ARNC	2015-12-01	Case File	Declination / Failure to Respond	1	0	0	1	<a href="#">Edit</a>
ARNC	2015-12-01	Case File	Job Analysis	8	0	0	8	led Supv/CPAC Directors to remind their employees to ensure that signed/dated JAs are uploaded into their case files. <a href="#">Edit</a>
ARNC	2015-12-01	Case File	Missed / Lost Consideration	6	2	0	4	We use SCT to ensure that our missed/lost consideration candidates receive consideration for opportunities lost due to our errors. Emailed Supv/CPAC Directors to remind their employees to clear SCT IAW the SCT SOP - to ensure that they are clearing timely, accurately, and that the disposition of the matches is annotated on the requisition. <a href="#">Edit</a>
ARNC	2015-12-01	Case File	PPP Documentation	9	1	0	8	Emailed Supv/CPAC Directors to remind their employees of the case file close-out procedures to be used in USA Staffing. <a href="#">Edit</a>
ARNC	2015-12-01	Case File	RPL Documentation	5	4	0	1	Emailed Supv/CPAC Directors to remind their employees of the case file close-out procedures to be used in USA Staffing. <a href="#">Edit</a>
ARNC	2015-12-01	Case File	Recruitment Information package (RIP) or Gatekeeper	4	0	0	4	<a href="#">Edit</a>
ARNC	2015-12-01	Case File	Selection Information	5	0	0	5	Emailed Supv/CPAC Directors to remind their employees of the case file close-out procedures to be used in USA Staffing. <a href="#">Edit</a>
ARNC	2015-12-01	Classification	Citation (FASCLASS)	1	0	0	1	<a href="#">Edit</a>
ARNC	2015-12-01	Classification	Competitive Level (DCPDS)	2	0	0	2	<a href="#">Edit</a>
ARNC	2015-12-01	Classification	Grade (DCPDS)	2	1	0	1	<a href="#">Edit</a>
ARNC	2015-12-01	Classification	Title (DCPDS)	1	0	0	1	<a href="#">Edit</a>
ARNC	2015-12-01	Competitive	Annuitant Indicator	1	1	0	0	<a href="#">Edit</a>
ARNC	2015-12-01	Competitive	Appointment Affidavit	3	1	0	2	<a href="#">Edit</a>
ARNC	2015-12-01	Competitive	HPR Documentation	2	0	0	2	<a href="#">Edit</a>
ARNC	2015-12-01	Competitive	I-9: Employment Eligibility Verification	3	2	1	0	<a href="#">Edit</a>
ARNC	2015-12-01	Competitive	LAC	3	2	1	0	<a href="#">Edit</a>
ARNC	2015-12-01	Competitive	NOA	3	3	0	0	<a href="#">Edit</a>
ARNC	2015-12-01	Competitive	OF-306: Declaration of Federal Employment	4	1	0	3	<a href="#">Edit</a>
ARNC	2015-12-01	Competitive	Other Supporting Documents (e.g., SF-15)	5	1	1	3	Emailed Supv/CPAC Directors to remind their employees that documentation supporting the action must be present in the case file/eOPF. <a href="#">Edit</a>
ARNC	2015-12-01	Competitive	PPP, Special Programs, RPL Matches	6	5	1	0	Emailed Supv/CPAC Directors to remind their employees that we must ensure that our special program are cleared timely, accurately, and IAW the applicable SOPs. And they also must ensure that any matches referred are cleared appropriately or placed, the requisitions are updated/annotated, and then uploaded into the case file. <a href="#">Edit</a>



# Quality Metrics Report - Variable Date Range

## Quality Metrics (KPI) - Variable Date Range

Report Start Date:

Report End Date:

Region:

CPAC	Count of Actions	Pay Table	FLSA	PD Format	Citation	NOA/LAC /Pay	Special Consideration	Eligibility & Qualification	Remarks
DETROIT ARSENAL (BV)	6	100 %	100 %	100 %	100 %	100 %	100 %	100 %	83 %
FORT BELVIOR (AS)	8	100 %	100 %	100 %	100 %	83 %	63 %	100 %	67 %
FORT MCCOY (DE)	6	100 %	100 %	100 %	100 %	100 %	100 %	100 %	100 %
FORT MEADE (BF)	6	100 %	100 %	100 %	100 %	83 %	67 %	100 %	33 %
FORT SAM HOUSTON (FR)	10	100 %	100 %	100 %	83 %	67 %	90 %	88 %	50 %
NCR MED DIRECTORATE (JT)	6	100 %	100 %	100 %	100 %	100 %	67 %	100 %	83 %
OFFICE SECRETARY OF THE ARMY (HT)	4	100 %	100 %	100 %	100 %	100 %	100 %	100 %	100 %
ROCK ISLAND (BG)	6	100 %	100 %	100 %	100 %	100 %	100 %	100 %	100 %
USACE HQ (FL)	4	100 %	100 %	100 %	100 %	100 %	100 %	100 %	75 %
USACE WINCHESTER (FV)	1	100 %	100 %	100 %	100 %	0 %	100 %	100 %	100 %

Provides a count of actions audited and percentage of audited actions meeting each of the eight Key Performance Indicators.



# Quality Metrics Report – Fiscal Year Trends

## Quality Metrics (KPI) - Fiscal Year Trends

Fiscal Year: 2016

Organization:

Region ARNC

CPAC DETROIT ARSENAL (BV)

Run Report

Key Performance Indicator	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
1. Pay Table	100 %	100 %	100 %	100 %	100 %	100 %	n/a	n/a	n/a	n/a	n/a	n/a
2. FLSA	98 %	98 %	100 %	96 %	98 %	100 %	n/a	n/a	n/a	n/a	n/a	n/a
3. PD Format	97 %	90 %	100 %	90 %	98 %	100 %	n/a	n/a	n/a	n/a	n/a	n/a
4. Citation	100 %	100 %	98 %	98 %	98 %	100 %	n/a	n/a	n/a	n/a	n/a	n/a
5. NOA/LAC/Pay	97 %	95 %	90 %	92 %	91 %	100 %	n/a	n/a	n/a	n/a	n/a	n/a
6. Special Consideration	98 %	88 %	86 %	92 %	88 %	100 %	n/a	n/a	n/a	n/a	n/a	n/a
7. Eligibility and Qualification	100 %	100 %	98 %	100 %	96 %	100 %	n/a	n/a	n/a	n/a	n/a	n/a
8. Remarks	78 %	70 %	76 %	73 %	84 %	0 %	n/a	n/a	n/a	n/a	n/a	n/a

[Internal Audit Home](#) [KPI Definitions](#)

Provides a percentage of audited actions meeting each of eight Key Performance Indicators for each month of the fiscal year.



# Management Tools

## Demote Checklist / Delete Audit Record

### Search for RPA

Region:    
Request Number:

### RPA Details

Request Number: search for RPA  
CPAC: search for RPA  
Closed Date: search for RPA  
Effective Date: search for RPA  
NOA: search for RPA  
Position Description Number: search for RPA  
Position Sequence Number: search for RPA  
Employee Name: search for RPA  
Employee SSN Last-4: search for RPA  
Routing History:  
Findings Detail:

### Audit Status

Classification Checklist:	search for RPA	<input type="button" value="Demote Checklist"/>
Competitive Checklist:	search for RPA	<input type="button" value="Demote Checklist"/>
Non-Competitive Checklist:	search for RPA	<input type="button" value="Demote Checklist"/>
Vacancy Announcement Checklist:	search for RPA	<input type="button" value="Demote Checklist"/>
PPP Checklist:	search for RPA	<input type="button" value="Demote Checklist"/>
Case File Checklist:	search for RPA	<input type="button" value="Demote Checklist"/>
LWOP / RTD Checklist:	search for RPA	<input type="button" value="Demote Checklist"/>
Separation Checklist:	search for RPA	<input type="button" value="Demote Checklist"/>
Reduction In Force Checklist:	search for RPA	<input type="button" value="Demote Checklist"/>
Pay Change Checklist:	search for RPA	<input type="button" value="Demote Checklist"/>
Forms Checklist:	search for RPA	<input type="button" value="Demote Checklist"/>
Local National Checklist:	search for RPA	<input type="button" value="Demote Checklist"/>



# Demote Checklist

## Demote Checklist / Delete Audit Record

### Search for RPA

Region:    
Request Number:

### RPA Details

Request Number: 15AUG3FRAMEDD0906172  
CPAC: FORT SAM HOUSTON (FR)  
Closed Date: 2016-03-08  
Effective Date: 2016-03-06  
NOA: 702  
Position Description Number: FR222323  
Position Sequence Number: 2983662  
Employee Name:   
Employee SSN Last-4:   
Routing History: [view in new tab](#)  
Findings Detail: [view in new tab](#)

### Audit Status

Classification Checklist:	MITIGATIONS REVIEWED	<input type="button" value="Demote Checklist"/>
Competitive Checklist:	MITIGATIONS SAVED	<input type="button" value="Demote Checklist"/>
Non-Competitive Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Vacancy Announcement Checklist:	MITIGATIONS REVIEWED	<input type="button" value="Demote Checklist"/>
PPP Checklist:	MITIGATIONS REVIEWED	<input type="button" value="Demote Checklist"/>
Case File Checklist:	MITIGATIONS SAVED	<input type="button" value="Demote Checklist"/>
LWOP / RTD Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Separation Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Reduction In Force Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Pay Change Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Forms Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Local National Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>





# Demote Checklist (continued)

## Demote Checklist / Delete Audit Record

### Search for RPA

Region:    
 Request Number:

### RPA Details

Request Number: 15AUG3FRAMEDD0906172  
 CPAC: FORT SAM HOUSTON (FR)  
 Closed Date: 2016-03-08  
 Effective Date: 2016-03-06  
 NOA: 702  
 Position Description Number: FR222323  
 Position Sequence Number: 2983662  
 Employee Name:   
 Employee SSN Last-4:   
 Routing History: [view in new tab](#)  
 Findings Detail: [view in new tab](#)

### Audit Status

Classification Checklist:	MITIGATIONS REVIEWED	<input type="button" value="Demote Checklist"/>
Competitive Checklist:	FINDINGS SAVED	<input type="button" value="Demote Checklist"/>
Non-Competitive Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Vacancy Announcement Checklist:	MITIGATIONS REVIEWED	<input type="button" value="Demote Checklist"/>
PPP Checklist:	MITIGATIONS REVIEWED	<input type="button" value="Demote Checklist"/>
Case File Checklist:	MITIGATIONS SAVED	<input type="button" value="Demote Checklist"/>
LWOP / RTD Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Separation Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Reduction In Force Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Pay Change Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Forms Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Local National Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
<input type="button" value="Delete Entire Audit Record For This Personnel Action"/>		





# Delete Checklist

## Demote Checklist / Delete Audit Record

### Search for RPA

Region:

Request Number:

### RPA Details

Request Number: 15OCT3FLAGC000043393  
 CPAC: USACE HQ (FL)  
 Closed Date: 2016-03-20  
 Effective Date: 2016-03-20  
 NOA: 130  
 Position Description Number: FL453677  
 Position Sequence Number: 3013693  
 Employee Name:   
 Employee SSN Last-4:   
 Routing History: [view in new tab](#)  
 Findings Detail: [view in new tab](#)

### Audit Status

Classification Checklist:	NOT STARTED	<input type="button" value="Demote Checklist"/>
Competitive Checklist:	NOT STARTED	<input type="button" value="Demote Checklist"/>
Non-Competitive Checklist:	NOT STARTED	<input type="button" value="Demote Checklist"/>
Vacancy Announcement Checklist:	NOT STARTED	<input type="button" value="Demote Checklist"/>
PPP Checklist:	NOT STARTED	<input type="button" value="Demote Checklist"/>
Case File Checklist:	NOT STARTED	<input type="button" value="Demote Checklist"/>
LWOP / RTD Checklist:	NOT STARTED	<input type="button" value="Demote Checklist"/>
Separation Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Reduction In Force Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Pay Change Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Forms Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>
Local National Checklist:	DISMISSED	<input type="button" value="Demote Checklist"/>



# Delete Checklist (continued)

## Audit Progress

Report Start Date:

Report End Date:

Region:

CPAC:

Audit Status:

Number of records: 8

CPAC	RPA	Status	Progress
FORT BELVIOR (AS)	<a href="#">15DEC3ASPEOEIS093530</a>	INITIATED	
FORT MCCOY (DE)	<a href="#">15AUG3DE008800870795</a>	FINDINGS SUBMITTED	
FORT MEADE (BF)	<a href="#">15AUG3BFCYBER0927334</a>	FINDINGS REVIEWED	
FORT SAM HOUSTON (FR)	<a href="#">15AUG3FRAMEDD0906172</a>	FINDINGS REVIEWED	
NCR MED DIRECTORATE (JT)	<a href="#">15NOV3JTDETR000071881</a>	MITIGATIONS SUBMITTED	
OFFICE SECRETARY OF THE ARMY (HT)	<a href="#">15DEC3HTJSAS00141974</a>	MITIGATIONS REVIEWED	
ROCK ISLAND (BG)	<a href="#">15APR3BGMP0700673340</a>	MITIGATIONS REVIEWED	
USACE HQ (FL)	<a href="#">15OCT3FLAGC000043393</a>	INITIATED	

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## Audit Progress

Report Start Date:

Report End Date:

Region:

CPAC:

Audit Status:

Number of records: 7

CPAC	RPA	Status	Progress
FORT BELVIOR (AS)	<a href="#">15DEC3ASPEOEIS093530</a>	INITIATED	
FORT MCCOY (DE)	<a href="#">15AUG3DE008800870795</a>	FINDINGS SUBMITTED	
FORT MEADE (BF)	<a href="#">15AUG3BFCYBER0927334</a>	FINDINGS REVIEWED	
FORT SAM HOUSTON (FR)	<a href="#">15AUG3FRAMEDD0906172</a>	FINDINGS REVIEWED	
NCR MED DIRECTORATE (JT)	<a href="#">15NOV3JTDETR000071881</a>	MITIGATIONS SUBMITTED	
OFFICE SECRETARY OF THE ARMY (HT)	<a href="#">15DEC3HTJSAS00141974</a>	MITIGATIONS REVIEWED	
ROCK ISLAND (BG)	<a href="#">15APR3BGMP0700673340</a>	MITIGATIONS REVIEWED	

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## *Civilian Human Resources Agency*

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QUESTIONS?