



UNDER SECRETARY OF DEFENSE
4000 DEFENSE PENTAGON
WASHINGTON, D.C. 20301-4000



PERSONNEL AND
READINESS

JUL 26 2007

MEMORANDUM FOR DEPARTMENT OF DEFENSE (DoD) MILITARY AND
CIVILIAN PERSONNEL

SUBJECT: Pandemic Influenza Planning and Preparation for the DoD

In line with the President's call for action, the Department has developed a robust plan to cope with and, as possible, mitigate the effects of a Pandemic Influenza (PI) outbreak. The plan is on the official DoD pandemic website, www.dod.mil/pandemicflu. The Department has also developed a Human Capital Guide to Pandemic Planning for its civilian workforce. It can be found at www.cpms.osd.mil/disasters. Both documents provide comprehensive information on the Department's PI preparedness.

Department initiatives alone will not suffice in case of a pandemic. Learning about and exercising preventative measures will enable you to safeguard yourselves and your fellow citizens. The Office of Personnel Management (OPM) has prepared a simple pamphlet, "Helpful Information for Federal Employees," which provides the civilian workforce information on flu prevention, work options during a pandemic, and benefits that can be accessed in case of illness. A similar brochure, "Pandemic Flu: A Guide for Service Members and Families," is also available for our military members. I urge you to review this information and share it with your family members. Both pamphlets can be found at www.dod.mil/pandemicflu.

Your health and well being are of utmost concern to the Department's leadership. I encourage you, therefore, to maintain strong communications with your chain of command or supervisors, as applicable, and to periodically monitor the PI web sites for emergent information.

David S. C. Chu

