

ALARACT--CONUS DISASTER EVACUATION ENTITLEMENTS FY 08  
THIS MESSAGE HAS BEEN SENT BY THE PENTAGON TELECOMMUNICATIONS CENTER ON  
BEHALF OF DA WASHINGTON DC//DAPE-PCC//

SUBJECT: CONUS EVACUATION ENTITLEMENTS FY 08

1. REFERENCE:

- A. DOD MILITARY FAMILIES JOINT FEDERAL TRAVEL REGULATIONS, VOL. 1 (JFTR), CHAPTER 6, PART B. THIS REFERENCE IS THE FINAL AUTHORITY ON MILITARY FAMILY EVACUATION ENTITLEMENTS.
- B. DOD CIVILIAN EMPLOYEES AND/OR FAMILIES
  - (1) OFFICE OF PERSONNEL MANAGEMENT (OPM) 5 CODE OF FEDERAL REGULATIONS CFR 550 SUBPART D.
  - (2) JOINT TRAVEL REGULATIONS, VOL 2 (JTR), CHAPTER 12 AND APPENDIX I, PART B.
- C. OASD MEMORANDUM DATED 14 SEP 99, SUBJECT: CONUS NATURAL DISASTER EVACUATION MESSAGE.

2. THIS MESSAGE CLARIFIES EVACUATION ALLOWANCES FOR FAMILIES OF DOD MILITARY MEMBERS AND DOD CIVILIAN EMPLOYEES AND/OR FAMILIES EVACUATED FROM CONUS LOCATIONS DUE TO DISASTERS. THIS MESSAGE CONSISTS OF FOUR SECTIONS.

SECTION 1: EXECUTIVE SUMMARY

SECTION 2: DOD MILITARY DEPENDENTS

PART A: AUTHORIZING/ORDERING AN EVACUATION PART B: STATUS OF MILITARY MEMBERS PART C: DEPENDENT ENTITLEMENTS PART D: MISCELLANEOUS INFORMATION SECTION 3: DOD CIVILIAN EMPLOYEES AND/OR FAMILIES PART A: AUTHORIZING/ORDERING AN EVACUATION PART B: EVACUATION ALLOWANCES PART C: EVACUATION TRAVEL PART D: PER DIEM PART E: MISCELLANEOUS SECTION 4: POINTS OF CONTACT

SECTION 1: EXECUTIVE SUMMARY MILITARY DEPENDENTS ARE AUTHORIZED EVACUATION ALLOWANCES WHEN AUTHORIZED/ORDERED TO LEAVE A CONUS LOCATION BECAUSE OF UNUSUAL/EMERGENCY CIRCUMSTANCES. THIS INCLUDES NORMAL EVACUATIONS WHEN DEPENDENTS MOVE FROM ONE AREA TO ANOTHER (BOTH AREAS MAY BE IN THE SAME/DIFFERENT CITIES), AND LIMITED EVACUATIONS WHEN DEPENDENTS MOVE FROM THEIR CONUS RESIDENCES TO THE NEAREST AVAILABLE ACCOMMODATIONS. CIVILIAN EMPLOYEES AND/OR FAMILIES ARE AUTHORIZED EVACUATION ALLOWANCES WHEN AUTHORIZED/ORDERED TO LEAVE A CONUS LOCATION BECAUSE OF UNUSUAL/EMERGENCY CIRCUMSTANCES. DUE TO THE WIDE RANGE OF CIRCUMSTANCES AND THE VARIETY OF POSSIBLE ENTITLEMENTS, THIS MESSAGE IS PROVIDED AS A REFERENCE GUIDE IN DEVELOPING LOCAL PLANS FOR RESPONDING TO UNUSUAL/EMERGENCY CIRCUMSTANCES. NOTE: ALL EVACUATION ORDERS MUST CITE THE EVACUATION FUNDS CITATION (WITH THE EXCEPTION OF THE HHGS TRANSPORTATION AND STORAGE).

SECTION 2. DOD MILITARY DEPENDENTS

PART A: AUTHORIZING/ORDERING AN EVACUATION 1. THE DECISION TO EVACUATE DEPENDENTS FROM AN AREA RESTS WITH THE INDIVIDUALS LISTED IN JFTR, PAR. U6051-B. THE DECISION OF LOCAL CIVIL OFFICIALS TO EVACUATE AN AREA IS NOT SUFFICIENT. THE APPROPRIATE MILITARY OFFICIAL MUST AUTHORIZE/ORDER AN EVACUATION AS LOCAL CIVIL OFFICIALS CANNOT OBLIGATE THE EXPENDITURE OF DOD FUNDS. EVACUATION ALLOWANCES CAN ONLY BE PAID AS OF THE DATE THE EVACUATION IS ORDERED/AUTHORIZED. THESE ALLOWANCES CANNOT BE AUTHORIZED RETROACTIVELY.

2. THE MILITARY OFFICIAL AUTHORIZING/ORDERING THE EVACUATION MAY SPECIFY A LIMITED EVACUATION LOCATION, ANY SAFEHAVEN LOCATION WITHIN A

SPECIFIED DISTANCE FROM THE EVACUATION LOCATION, OR ANY CONUS SAFEHAVEN LOCATION, AS APPROPRIATE (JFTR, PARS. U6051 AND U6052).

3. IN ADDITION TO AUTHORIZING/ORDERING AN EVACUATION, THE MILITARY OFFICIAL ALSO MAY DETERMINE IF MEMBERS SHOULD ACCOMPANY DEPENDENTS AS ESCORTS (IN CASES WHERE DEPENDENTS ARE INCAPABLE OF TRAVELING ALONE IAW JFTR, PAR. U6053-G), OR MUST REMAIN AT THEIR PERMANENT DUTY STATIONS (PDS). A MEMBER PERFORMING ESCORT DUTIES FROM THE PDS TO THE SAFEHAVEN/DESIGNATED PLACE IS AUTHORIZED TRAVEL AND TRANSPORTATION ALLOWANCES. PAYMENT IS MADE FOR THE REQUIRED TRAVEL TIME (JFTR, PAR. U6053-G2).

PART B: STATUS OF MILITARY MEMBER

1. UNIFORMED MEMBERS WHO ARE ORDERED TO DEPART AN AREA BEING EVACUATED MUST BE IN A TDY OR PCS STATUS.

2. COMMANDERS MAY PLACE MEMBERS ON TDY ORDERS IN THE LOCAL AREA (IAW JFTR, PAR. U4105-H) IF THEY MUST REMAIN WITHIN THE LIMITS OF THEIR PDS (OTHER THAN AT THEIR RESIDENCES OR NORMAL DUTY LOCATIONS) TO PROTECT FEDERAL PROPERTY OR PREVENT INJURY TO HUMAN LIFE, AND IF OVERNIGHT LODGING AWAY FROM THEIR HOMES IS REQUIRED.

3. COMMANDERS MAY EXTEND THE TDY ORDERS OF MEMBERS WHO ARE TDY AWAY FROM THE PDS AT THE TIME OF THE EVACUATION. IF AN EMERGENCY AND SPECIAL PROGRAM (ESP) CODE IS ESTABLISHED FOR THE EVACUATION, THIS CODE MUST BE USED.

4. MEMBERS ON LEAVE, AWAY FROM THE PDS, AT THE TIME OF EVACUATION: IF COMMANDERS DETERMINE THAT MEMBERS SHOULD NOT RETURN TO THE PDS AT THE END OF THE LEAVE AWAY FROM THE PDS, THEY MAY, IF APPROPRIATE, ORDER THE MEMBER INTO A TDY STATUS TO CONDUCT A MILITARY MISSION AT THE LEAVE POINT OR NEAREST MILITARY INSTALLATION. TDY IS CHARGEABLE TO UNIT FUNDS USING THE ESP CODE ESTABLISHED FOR THE EVACUATION.

5. MEMBERS ENROUTE TO THE NEW PDS, ON PERMANENT CHANGE OF STATION (PCS) ORDERS, SHOULD CONTACT THE GAINING UNIT TO DETERMINE REPORTING INSTRUCTIONS. DEPENDENTS ENROUTE TO THE NEW PDS ON PCS ORDERS, WHEN THE EVACUATION OF THE NEW PDS IS ORDERED, SHOULD REMAIN WHERE LOCATED AND AWAIT FURTHER INSTRUCTIONS (JFTR, PAR. U6053-E).

6. TEMPORARY OCCUPANCY OF GOVERNMENT QUARTERS BY MEMBERS WITH THEIR DEPENDENTS: A MEMBER IS AUTHORIZED CONTINUATION OF BAH WHILE THE DEPENDENTS ARE IN SAFE HAVEN STATUS EVEN THOUGH THE DEPENDENTS OCCUPY GOVERNMENT QUARTERS AT THE SAFE HAVEN IF THE MEMBER IS REQUIRED TO CONTINUE PAYMENT FOR PRIVATE-SECTOR HOUSING AT THE EVACUATED PDS (JFTR, PAR. U10306-F).

PART C: MILITARY DEPENDENT ALLOWANCES

1. UPON AUTHORIZATION/ORDER FROM AN APPROPRIATE COMMANDER OR MILITARY OFFICIAL, MILITARY DEPENDENTS ARE AUTHORIZED TRAVEL AND TRANSPORTATION TO A CONUS LIMITED EVACUATION/SAFEHAVEN LOCATION AS SPECIFIED BY THE COMMANDER OR MILITARY OFFICIAL IAW JFTR, CHAPTER 6, PART B. DEPENDENT TRAVEL AND TRANSPORTATION ALLOWANCES ARE IAW JFTR, PARS U6053-I, U6054-B, AND U6054-D.

2. DEPENDENT EVACUATION ORDERS SHOULD BE PROCESSED ON DD FORM 1610. THE ORDER SHOULD REFLECT THE LIMITED EVACUATION/SAFEHAVEN LOCATION AS APPROPRIATE. MEMBER'S TDY TRAVEL ORDERS SHOULD BE PREPARED BY THE MEMBER'S UNIT. TRAVEL ORDERS FOR MILITARY DEPENDENTS ARE PREPARED BY THE APPROPRIATE PERSONNEL READINESS UNIT. IF FAMILIES ALREADY AT THE SAFEHAVEN LOCATION DO NOT HAVE TRAVEL ORDERS AND REQUIRE EMERGENCY EVACUATION FUNDING, THE TRAVEL ORDERS MAY BE PREPARED BY THE SERVICING MILITARY PERSONNEL OFFICE AT THE MILITARY INSTALLATION NEAREST THE SAFEHAVEN LOCATION (SAMPLE 1610 LOCATED ON ARMY G-1 HOMEPAGE ([WWW.ARMYG1.ARMY.MIL/MILITARYPERSONNEL/NEO.ASP](http://WWW.ARMYG1.ARMY.MIL/MILITARYPERSONNEL/NEO.ASP))).

3. IF DEPENDENTS EVACUATED UNDER A LIMITED EVACUATION TRAVEL TO A LOCATION OTHER THAN, OR OUTSIDE, THE LIMITED AREA, TRANSPORTATION COSTS ARE LIMITED TO THE AUTHORIZED LOCATION, AND THE STANDARD CONUS PER DIEM RATE APPLIES AT THAT LOCATION UNLESS THE ALTERNATE LOCATION IS LATER APPROVED BY THE AUTHORIZING/ORDERING OFFICIAL (JFTR, PAR.U6054-D6).

4. DEPENDENTS ATTEMPTING TO COMPLY WITH AN AUTHORIZED/ORDERED EVACUATION WHO ARE PREVENTED, BY REASONS BEYOND THEIR CONTROL, IN REACHING THE DIRECTED LOCATION ARE AUTHORIZED EVACUATION ALLOWANCES.

5. EVACUATED MILITARY DEPENDENTS ARE AUTHORIZED THE FOLLOWING PER DIEM ALLOWANCES (JFTR, PAR. U6054-D1):

(A) PER DIEM AT SAFEHAVEN DURING FIRST 30 DAYS:

(1) DEPENDENTS AGE 12 YEARS OR OLDER RECEIVE UP TO 100 PERCENT OF THE FULL LOCALITY RATE.

(2) DEPENDENTS UNDER AGE 12 YEARS RECEIVE UP TO 50 PERCENT OF THE FULL LOCALITY RATE.

(B) PER DIEM DURING DAYS 31 THROUGH 180:

(1) DEPENDENTS AGE 12 YEARS OR OLDER RECEIVE UP TO 60 PERCENT OF THE FULL LOCALITY RATE.

(2) DEPENDENTS UNDER AGE 12 YEARS RECEIVE UP TO 30 PERCENT OF THE FULL LOCALITY RATE.

6. LOCAL TRAVEL ALLOWANCE: IF THE FAMILY HAS NO PRIVATELY OWNED CONVEYANCE AT THE SAFEHAVEN LOCATION, A LOCAL TRAVEL ALLOWANCE MAY BE PAID IAW JFTR, PAR. U6055.

7. IF EVACUATED DEPENDENT(S) STAY WITH FRIENDS/RELATIVES WHILE AT THE SAFEHAVEN, NO LODGING REIMBURSEMENT IS ALLOWED IAW JFTR, PAR. U6054-B1.

8. ALTERNATE SAFEHAVEN LOCATIONS MUST BE AUTHORIZED/APPROVED BY SUBMITTING A REQUEST TO THE SERVICE OR AGENCY HEADQUARTERS RESPONSIBLE FOR APPROVING ASSIGNMENTS.

9. THERE ARE NO EVACUATION ALLOWANCES FOR DEPENDENTS WHO DO NOT EVACUATE THEIR HOMES.

10. INSTALLATION COMMANDERS HAVE THE AUTHORITY TO SHIP/STORE HOUSEHOLD GOODS (HHG) USING LOCAL O&M FUNDS, INCLUDING QUARTERS TO QUARTERS (GOVERNMENT, PRIVATIZED AND LOCAL ECONOMY) MOVES AND NON-TEMPORARY STORAGE (NTS) OF HOUSEHOLD GOODS (HHG) FOR QUARTERS WHICH BECOME UNINHABITABLE AT CONUS LOCATIONS DUE TO A NATURAL DISASTER. LOCAL MOVES MAY BE PERFORMED UNDER JFTR PARS. U5355-C AND D AND NTS IS AUTHORIZED UNDER U5380-G. THESE MOVES ARE FUNDED BY LOCAL INSTALLATION SUPPORT FUNDS, AND CANNOT BE CHARGED TO EVACUATION FUNDING APPROPRIATIONS. THE ORDER AUTHORIZING THE MOVE/STORAGE WILL BE IN ACCORDANCE WITH THE APPLICABLE INSTALLATIONS' LOCAL PROCEDURES.

11. FAMILY SEPARATION ALLOWANCE (FSA):

THERE IS NO FAMILY SEPARATION ALLOWANCE (FSA). FSA IS PAYABLE IF DEPENDENTS ARE SEPARATED FROM THE MEMBER BY MILITARY ORDERS FOR MORE THAN 30 DAYS (DODFMR 7000.14-R, VOL 7A, PARS. 270103 AND 270104).

12. ADVANCED MILITARY PAY IS AUTHORIZED ONLY WHEN THE EVACUATED AREA IS SPECIFICALLY DESIGNATED BY THE SECRETARY OF DEFENSE AS AN ADVANCE PAY ELIGIBLE LOCATION (DODFMR 7000.14-R, VOL 7A, PAR. 320104 AND TABLE 32-2, RULE 4).

PART D: MISCELLANEOUS INFORMATION SERVICE FUND CITES FOR EVACUATIONS AUTHORIZED/ORDERED DURING CURRENT FY (07) FOR MILITARY DEPENDENTS TRAVEL AND SAFEHAVEN ALLOWANCES ARE:

DEPENDENTS/ARMY OFFICERS: 2182010.0000 01-1100 5X10.0000 21T1/21T2 1741MP (1ST THREE DIGITS OF LAST NAME, LAST FOUR OF SSN, ORDER #) MP1741 PACS S12120 DEPENDENTS/ARMY ENLISTED: 2182010.0000 01-1100 P5X20 21T1/21T2 1624MP (1ST THREE DIGITS OF LAST NAME, LAST FOUR OF SSN, ORDER #) MP1624PACS S12120 = FY, E.G., FOR FY 07, THE FIRST THREE

DIGITS ARE 217 THE FISCAL STATION # IS S12120 SITE CONTROL NUMBER IS  
LOCALLY GENERATED DEPENDENTS/NAVY OFFICERS ACTIVE DUTY:  
1751453.2252 R 068566 AA XUUUUU XI5NNN\*NNN\*N DEPENDENTS/NAVY ENLISTED  
ACTIVE DUTY: 1751453.2252 P 068566 AA RUUUUU RI5NNN\*NNN\*N  
DEPENDENTS/NAVY OFFICERS RESERVE: 1751405.225L R 068566 AA XUUUUU  
XV5NNN\*NNN\*N DEPENDENTS/NAVY ENLISTED RESERVE: 1751405.225RL P  
068566 AA RUUUUU RV5NNN\*NNN\*N R=MEMBER'S RANK, P=MEMBER'S PAYGRADE,  
U=MEMBER'S UIC, N=MEMBER'S SSN DEPENDENTS/AIR FORCE ACTIVE DUTY  
OFFICERS: 5773500 327 5710.0X 525725 DEPENDENTS/AIR FORCE ACTIVE DUTY  
ENLISTED: 5773500 325 5810.0X 525725 X=D FOR DEPENDENT TRAVEL OR K FOR  
DEPENDENT PER DIEM. MARINE CORPS ALL: 17\*1105.2753 021 44690 067443 2D  
000000 0000000##### \*= CURRENT FY #####= DEPENDENT TRAVEL CODES: (74186  
FOR DEPENDENTS UNDER 12 YEARS OLD) (74195 FOR DEPENDENTS 12 YEARS OLD  
AND OLDER)(SDN) M00027\*MOOCEVA

SECTION 3: DOD CIVILIAN EMPLOYEES AND/OR FAMILIES PART A:  
AUTHORIZING/ORDERING AN EVACUATION. THE DECISION TO EVACUATE CIVILIAN  
EMPLOYEES OR THEIR DEPENDENTS, OR BOTH RESTS WITH THE INDIVIDUALS  
LISTED IN JTR, PAR. C12000-C1. THE UNDER SECRETARY OF DEFENSE  
(PERSONNEL AND READINESS) HAS DELEGATED THE AUTHORITY TO LOCAL DOD  
OFFICIALS TO ORDER THE DEPARTURE AND EVACUATION OF CIVILIAN EMPLOYEES  
AND THEIR DEPENDENTS. THE LOCAL OFFICIALS SHOULD BE THE SAME AS THOSE  
AUTHORIZED TO ORDER DEPARTURE AND EVACUATION FOR MILITARY MEMBERS BY  
THE JOINT FEDERAL TRAVEL REGULATIONS, VOL 1 (JFTR)(SEE CHAPTER 6, PART  
A). IN GEOGRAPHIC AREAS WHERE CONDITIONS AFFECT MORE THAN ONE DEFENSE  
ACTIVITY, LOCAL OFFICIALS SHOULD COORDINATE PRIOR TO ORDERING AN  
EVACUATION. A SAFEHAVEN MUST BE IDENTIFIED, ALTHOUGH IT DOESN'T HAVE TO  
BE IDENTIFIED IN ADVANCE IF CIRCUMSTANCES PRECLUDE MAKING AND  
COMMUNICATING THE INFORMATION. AS IN THE CASE FOR MILITARY MEMBERS/  
DEPENDENTS, THE DOD OFFICIAL AUTHORIZING/ORDERING THE EVACUATION MAY  
SPECIFY A LIMITED EVACUATION LOCATION, ANY SAFEHAVEN LOCATION WITHIN A  
SPECIFIED DISTANCE FROM THE EVACUATION LOCATION, OR ANY CONUS SAFEHAVEN  
LOCATION, AS APPROPRIATE.

PART B: SPECIAL ALLOWANCES DURING EVACUATION. OPM 5 CFR, PART 550,  
SUBPART D, PROVIDES REGULATORY GUIDANCE IN MAKING PAYMENTS TO EMPLOYEES  
OR THEIR DEPENDENTS, OR BOTH, WHO ARE EVACUATED IN THE UNITED STATES  
AND NON-FOREIGN OCONUS AREAS BECAUSE OF NATURAL DISASTERS OR FOR  
MILITARY OR OTHER REASONS THAT CREATE IMMINENT DANGER TO THEIR LIVES.  
CHAPTER 12 AND APPENDIX I, PART B OF THE JOINT TRAVEL REGULATIONS  
(JTR), VOL 2 PROVIDE REGULATORY GUIDANCE ON ALLOWANCES PAYABLE TO  
CIVILIAN EMPLOYEES OR THEIR DEPENDENTS, OR BOTH, UPON EVACUATION AND  
ADVERSE CONDITIONS TRAVEL. CIVILIAN EMPLOYEES MAY BE ELIGIBLE FOR  
REIMBURSEMENT OF COSTS INCURRED FOR TRAVEL, LODGING, AND PER DIEM NEEDS  
IF THEY RECEIVED AN ORDER FROM THE COMMANDER AND/OR LOCAL DOD OFFICIAL  
(S)(JTR, APPENDIX I, PART B) TO EVACUATE (THE EVACUATION ORDER ISSUED  
MUST INDICATE THE DEPARTURE AND RETURN TIMEFRAME OF THE EVACUATION). IN  
THESE CIRCUMSTANCES, ALLOWANCES MAY BE PAID AS SOON AS THE LOCAL  
OFFICIAL AUTHORIZES/ORDERS THE EVACUATION. IF THE COMMANDER SENDS  
EMPLOYEES HOME AND THE LOCAL CIVIL AUTHORITIES ORDER THE EVACUATION OF  
AN AREA, THEN EVACUATION ALLOWANCES ARE NOT AUTHORIZED; THE APPROPRIATE  
DOD OFFICIAL MUST AUTHORIZE/ORDER AN EVACUATION AS LOCAL CIVIL  
OFFICIALS CANNOT OBLIGATE THE EXPENDITURE OF DOD FUNDS. IF THE EMPLOYEE  
AND/OR FAMILY MEMBERS REMAIN IN THEIR HOME AND DO NOT CHOOSE TO  
EVACUATE, THEY ARE NOT AUTHORIZED PER DIEM. THE FUND CITE FOR CIVILIAN  
ENTITLEMENTS BELOW IS TO BE USED IN EMERGENCY/UNUSUAL CIRCUMSTANCES  
WHICH INCLUDE, BUT ARE NOT LIMITED TO, THE EVACUATION OF MILITARY  
FACILITIES BECAUSE OF NATURAL (E.G., HURRICANE, WILDFIRE) AND MAN-MADE

(E.G., CHEMICAL SPILL, TERRORIST ATTACK) EMERGENCY INCIDENTS. THIS FUND CITE WILL BE USED IN THESE KINDS OF EMERGENCY CIRCUMSTANCES FOR DOD EMPLOYEES, TO INCLUDE THE COAST GUARD AND THEIR FAMILY MEMBERS, ONLY IF THE PARENT ORGANIZATION FAILS TO PROVIDE A FUND CITE AT THE TIME OF THE EMERGENCY. ALL AGENCIES HAVE A FIDUCIARY RESPONSIBILITY TO REIMBURSE THE ARMY FOR ALL COSTS INCURRED IN THE EVACUATION OF THEIR PERSONNEL AND FAMILY MEMBERS.

PART C: THE CIVILIAN DOD FUND CITE IS:

21\*2020 22-8701 P113098 XXXNNN\*3333 VRFM F9896 S12121 \*=FY X=FIRST 3 OF LAST NAME N=LAST 4 OF SSN (AA=ARMY, AF=AIR FORCE, NV=NAVY, MA=MARINES, DL=DLA, DOD=DODEA) PART D: EVACUATION TRAVEL. TRAVEL IS AT GOVERNMENT EXPENSE FROM THE INSTALLATION OR RESIDENCE TO THE SAFEHAVEN. WHEN TRAVEL IS AUTHORIZED TO AN ALTERNATE SAFEHAVEN THE TRAVEL IS REIMBURSABLE.

PRIOR APPROVAL MUST BE AUTHORIZED BEFORE TRAVEL TO AN ALTERNATE SAFEHAVEN.

PART E: PER DIEM.

PER DIEM FOR EMPLOYEE AND DEPENDENT (S) IS PAYABLE FROM THE DATE OF DEPARTURE FROM THE EVACUATED LOCATION THROUGH THE DATE OF ARRIVAL AT THE SAFEHAVEN, EXCLUDING PERSONAL TRAVEL TIME. PER DIEM IS EQUAL TO THAT PAYABLE FOR AN EMPLOYEE ON TEMPORARY DUTY TRAVEL EXCEPT DEPENDENTS UNDER 12 RECEIVE ONE-HALF OF THAT RATE. PER DIEM FOR THE FIRST 30 DAYS IS PAID FOR EACH FAMILY MEMBER UP TO THE FULL PER DIEM RATE EXCEPT THAT DEPENDENTS UNDER AGE 12 RECEIVE ONE-HALF THE PER DIEM RATE. PER DIEM PAYABLE IS DETERMINED USING THE LODGING PLUS METHOD DESCRIBED IN THE JTR, PAR. C4553 IN AN AMOUNT NOT TO EXCEED THE APPLICABLE RATE PRESCRIBED FOR THE SAFEHAVEN LOCATION FOR THE EMPLOYEE AND FOR EACH DEPENDENT.

PART F: MISCELLANEOUS

1. CONTINUATION OF SALARY. REGULAR SALARY CONTINUES THROUGHOUT THE EVACUATION IN ACCORDANCE WITH 5 U.S.C. 5523.
2. ADMINISTRATIVE DISMISSALS. DEPARTMENT OF DEFENSE 1400.25-M, SUBCHAPTER 610, HOURS OF DUTY, AUTHORIZES COMMANDERS TO CLOSE ALL OR PART OF AN ACTIVITY IN CONNECTION WITH EXTREME WEATHER CONDITIONS AND TO EXCUSE EMPLOYEES ADMINISTRATIVELY. IN GEOGRAPHIC AREAS WHERE THE CONDITIONS AFFECT MORE THAN ONE DEFENSE ACTIVITY, THE COMMANDER OF THE ACTIVITY EMPLOYING THE LARGEST NUMBER OF CIVILIAN EMPLOYEES HAS AUTHORITY TO DETERMINE IF AN EMERGENCY EXISTS AND ASSESS ITS IMPACT ON EMPLOYEES. DECISIONS BY ANOTHER COMMANDER WITHIN THE GEOGRAPHIC AREA AT VARIANCE WITH THE DECISION OF THE MAJOR GEOGRAPHIC COMMANDER MUST BE COORDINATED WITH THE LATTER BEFORE ANY DISMISSAL.
3. AIR FORCE CIVILIAN EMPLOYEES: WHEN ADMINISTRATIVE GROUP DISMISSAL OF AIR FORCE CIVILIAN EMPLOYEES EXCEEDS THREE CONSECUTIVE WORKDAYS, COMMANDERS MUST CONSIDER USING OPTIONS SUCH AS DETAIL TO OTHER ACTIVITIES, OR THE USE OF UNSCHEDULED LEAVE. IN CASES WHERE COMMANDERS APPROVE ADMINISTRATIVE GROUP DISMISSAL BEYOND THREE CONSECUTIVE WORKDAYS, THE ADMINISTRATIVE ORDER MUST DOCUMENT WHY OTHER ALTERNATIVES COULD NOT BE USED, AND THE REASONS FOR THE LENGTH OF THE ANTICIPATED DISMISSAL.

SECTION 4: POINTS OF CONTACT FOR TRAVEL ALLOWANCES ARE:

A. ARMY -- MILITARY: LTC MATTHEW VOITHOFER 703/692-6889 DSN 222-6889 & MR. VIC BOSKO 703/692-5945 DSN 222-5945; CIVILIAN: MS. SHENITA GOODING 703/325-0341 DSN 221-0341 & MR. DARRYL SMITH 703/325-1337 DSN 221-1337.

B. NAVY -- MILITARY: MR. COTTON BOWEN 703/695-3322 DSN 225-3322; CIVILIAN: MR. ROBERT SHORT 202/685-6194 DSN 235-6194.

C. AIR FORCE -- MILITARY: SMSGT KIM LEWIS 703/697-0683 DSN 227-0683;  
CIVILIAN: MR. RICK MILLER 703/695-7186 DSN 225-7186.  
D. USMC -- MILITARY: MR. KERRY CERNY 703/784-9387 DSN 278-9387;  
CIVILIAN: MS. MYLECHIA SMALLS 703/784-9379 DSN 278-9379.  
E. DOD AGENCIES --CIVILIAN POC: MR. GARY PUGH 703/696-6301 EXT 557.  
F. NON DOD SERVICES: COAST GUARD - YNCM DAVE MALY 202/475-5395; PUBLIC  
HEALTH - CDR KELAN WELD 240/453-6080; NOAA - MR. GREG RAYMOND  
301/713-3453 X 102.

ESTABLISHED TOLL-FREE NUMBERS FOR SERVICE-SPECIFIC GUIDANCE ARE:

1. ARMY 1-800-833-6622.
2. NAVY 1-866-827-5672.
3. AIR FORCE 1-866-299-0596.
4. MARINE CORPS 1-866-886-2918.

E. DOD AGENCY CIVILIAN POC 703-696-6301 EXT 557 THESE NUMBERS MAY OR  
MAY NOT BE MANNED 24 HOURS A DAY; FAMILIES SHOULD LEAVE THEIR NAME, A  
SHORT MESSAGE AND A PHONE NUMBER, INCLUDING AREA CODE, WHERE THEY CAN  
BE REACHED. A SERVICE REPRESENTATIVE WILL RESPOND TO THEM AS SOON AS  
POSSIBLE.

F. ELECTRONIC VERSIONS OF THE JFTR AND JTR ARE AVAILABLE ON THE  
INTERNET AT <HTTPS://SECUREAPP2.HQDA.PENTAGON.MIL/PERDIEM/>.

G. POINT OF CONTACT FOR THIS MESSAGE IS LTC STEVEN CARTER AT DSN  
227-4873 OR COMMERCIAL (703) 697-4873; EMAIL STEVEN.A.CARTER@CONUS.A  
ARMY.MIL. ALTERNATE POC: PERSONNEL CONTINGENCY CELL, HQDA G-1,  
OPERATIONS OFFICER, DSN: 227-4246 COMM:703/697-4246,  
PCCOPS.AOCG1@US.ARMY.MIL

EXPIRATION: EXPIRATION DATE FOR THIS MESSAGE CANNOT BE DETERMINED.

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ORIGINAL TO RECIPIENTS:

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DA ID: 412514

MTSID: c=US;a=DMS;p=GOV+DMS+NIPR;l=AVTAYZ36-071025202023Z-55393

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