



Empowering Our
Greatest Asset

Getting to Know HR University
The Federal Government's Premier
One-Stop Shop for HR Training

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Career Development Resources

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Check Out
the Virtual Tour
of the Federal HR site

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Welcome

To the Federal Government's "one stop" Human Resources Career Development Center. HRU is aimed at professionalizing the Federal HR career field and is designed to address competency and skill gaps within the HR community, achieve Government-wide savings, identify and offer the best HR training across Government, and establish a means for sharing resources across all agencies.

[I Want To...](#)

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Featured Videos



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Course Catalog

Access Schedule provides the basics on specific offerings. Please note:

- The schedules include all the HRU offerings. Some offerings are restricted to select organizations based on requirements generated by the components. To see what is available for you, you must view the offerings in your component's registration system. Access your component's registration system.
- Most DL (distance learning) courses have a rolling admission, which means that they are offered on a continuous basis and enrollment are almost immediate. For some high-demand courses, you may experience a delay - placed in a wait status - for up to 2-3 weeks. Your enrollment will be activated automatically once space is available.
- FY 2011 Course Schedule has been deployed.
- Before taking an on-line course offered through HRU's website, you should determine whether the course is offered through your agency's website. If so, you should access and take the course through your internal Learning Management System in order to document the training within your agency.
- REMINDER: Please adhere to your internal agency's training approval process (e.g. SF-182 where applicable) before registering for or completing any courses in this catalog.

HRU will post a list of "low fill" classes. These are course offerings within the next 60 days that have available seats subject to approval of the individual's component/agency.

Course Title	Cost	Competency [Technical (T), General (G), Leadership (L)]	Method
Advanced Benefits Workshop	(TBD)	Benefits (T)	Classroom
Applying for Jobs Using Schedule A	Free	Recruitment and Placement; Staffing (T)	Online
Basic Classification	(TBD)	Classification (T)	Classroom
Benefits Officers Training--2011 FERCCA Training (Baltimore- Washington Area)	Free	Benefits-Retirement (T)	Conference
Benefits Officers Training--2011 FERCCA Training (Louisville, KY Area)	Free	Benefits-Retirement (T)	Conference

HR Specialty Career Maps

Within the HR Career Field, there are several specialty areas which one can choose. Regardless of which specialty area you are currently in, there is always an opportunity to learn, understand and specialize in another area. The maps below are designed to guide you in planning your HR career, identify the competencies required for each specialty area, identify technical training, and provide the information needed to create an individual development plan (IDP).

These career maps are not intended to guarantee promotion or placement into another specialty area, however, taking the suggested training courses will ensure that you are prepared technically, analytically and strategically, which in turn will serve as a bolster as you navigate through your HR Career.

Specialty Areas



Additional Career Paths in HR





Your HR Career Road Map

Your HR Career Road Map is a tool that allows you to start thinking more strategically about your HR career. You should start with an understanding of where you are currently in your HR career and where you want to go. One way to do this is by using the [HR Professional Framework](#), where you can learn more about the various HR roles, where you currently fit, and where you may want to go in your career. You can easily create a personalized HR Career Road Map and work towards your career goals by making effective use of training and other developmental activities, including courses on the HRU, to close gaps. Your road map should be a partnership between you and your manager, involving careful preparation and continuous feedback. It should always be considered a “work in progress” that can be updated as needed.

You can complete your HR Career Road Map in the four easy steps outlined below:

1. Complete the [Self Assessment](#) to identify your current role and proficiency level. You could also review the [HR Professional Framework](#) to understand the role definitions and you can self-select where you believe you currently fall.
2. Determine where you want to be in relation to the roles identified in this framework.
3. Review [HR Specialty Career Maps](#) to determine your career path.
4. Once you have identified your current and desired roles, you will be ready to develop your road map. To do this, you may want to:
 - Search through the [Course Catalog](#) to select appropriate courses;
 - Review [Critical Developmental Activities](#) and choose which experiences you want to include in your road map; and
 - Discuss the many other options for developmental activities with your supervisor

Remember that your HR Career Road Map is a continuing cycle of planning, implementation, evaluation and adjustment between the employee and supervisor, for the mutual benefit of both the employee and the organization. For optimal success, you must have a conversation with your supervisor to discuss your HR career goals, and identify competencies and developmental activities. It requires more than a quick review of course catalogs and developmental resources. The critical factors throughout all phases of this process are interaction and effective communication between the employee and supervisor. For this process to be effective and meaningful to all parties, each phase must be approached as a joint endeavor.



Contact Us / Technical Support

Thank you for visiting HRU.

We would like to know how we can improve this site.

To submit feedback or submit a question, please [click here](#).

For technical support for a specific course, please contact the course POC.

For technical support on using the website, on-line courses, registration, or access problems contact the site help desk at 558-2203, or toll free at 888-804-4510, (Monday-Friday, 8:30 AM-6:00 PM EST).

Contact Our Partners:

For more information on Federal HR Policies, please visit www.opm.gov.

For more information on the Chief Human Capital Officers Council, please visit www.chcoc.gov.

For more information on Federal careers, please visit www.usajobs.gov.

