

Office of the Secretary of Defense Exceptional Public Service Award

This award was established to recognize non-career Federal employees, private citizens, and foreign nationals for their contributions, assistance, or support to activities receiving operational support from the WHS Directorate for Personnel and Security Customer Support Operating Office or the JS. This award consists of a bronze medal, a lapel pin, and a citation signed by the Head of an OSD Component. An individual may receive this award more than once. Subsequent awards consist of the foregoing recognition devices and a bronze, silver, or gold palm, as appropriate.

Eligibility:

An individual who serves as a non-career Federal employee or does not derive his or her principal livelihood from U.S. Government employment.

Nominating procedures:

Forward to the Assistant Director for Labor and Management Employee Relations, Directorate for Personnel and Security, WHS, a memorandum signed by the Head of the OSD Component that contains the following:

1. Name; title, series, and grade; organization and location; length of time
2. with the organization; and period covered by the award.
3. Narrative justification that cites specific examples of highly significant
4. service that the nominee provided to the Department of Defense.
5. Double-spaced proposed draft citation of 150 words or less.
6. Submit the original and one (1) copy of the nomination package.