

Acquisition, Technology and Logistics Read Me File

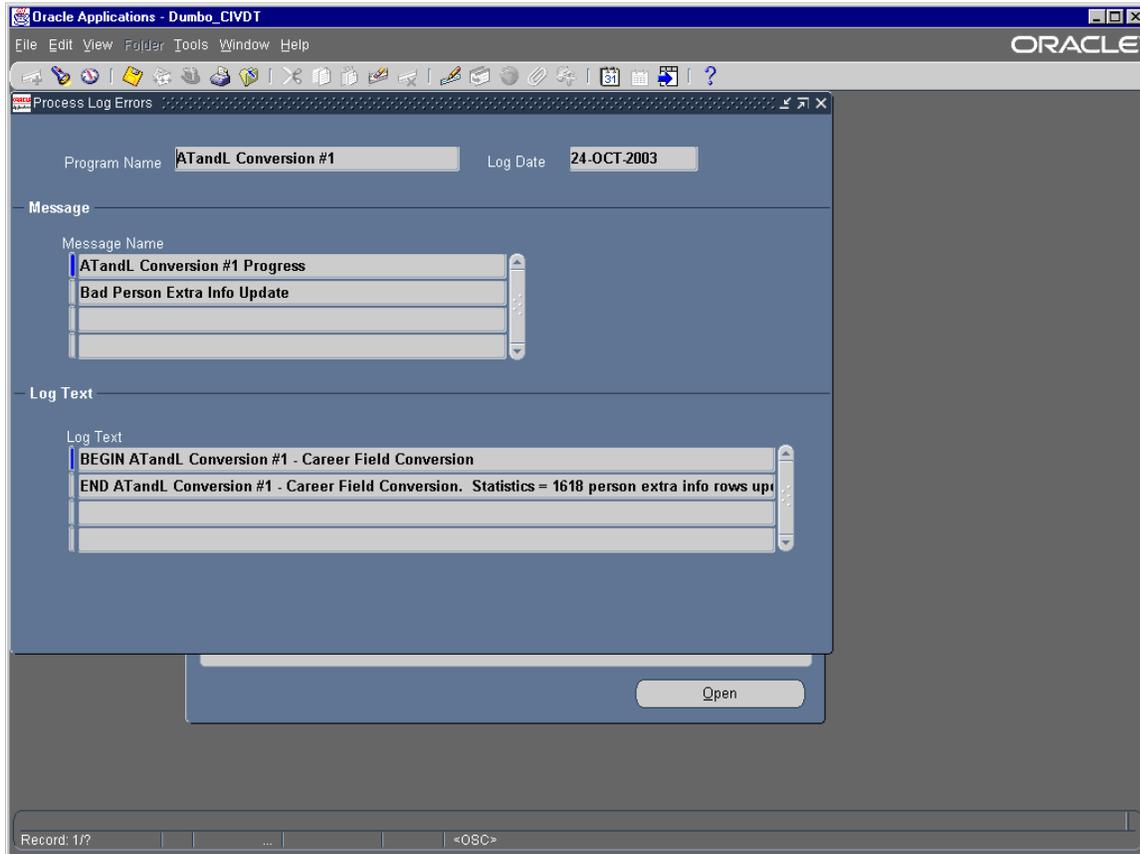
This patch contains all of the AT&L changes identified by the AT&L program office. There are a number of conversions that rearrange data items, establish new data items, move Special Information Types to Person Extra Information DDFs, establish new data items to support Acquisition Demo, and provide for enhanced processing capabilities to support the AT&L workforce. This patch includes new mass processing criteria that supports the capability to update Special Information Type data. There is a new design of the AT&L Career Brief and new interface criteria to support modification of the CSU data for AT&L.

The Acquisition, Technology & Logistics patch includes a number of conversions that are run as a first step to establishing a variety of new data fields and/or new screens where data will be viewed and/or updated. There are seventeen unique scripts that **must** be run in a particular sequence to establish many of the new screens and data field; fifteen of these scripts are described in this document. The additional two scripts are temporary scripts run to build a flat file description for input into the next subsequent conversion script. The conversion of one data or establishment of a new screen is a prerequisite before the next conversion script can be run. Upon completion of the conversion scripts the records are ready for update and/or processing of actions.

Where the conversion encounters records in a SIT that have a value in one of the data elements and it is a value being nulled out then the conversion routine examines the rest of the SIT to determine if there is any other data in the row. If there is no other data in the row then the row is deleted and no history is saved.

The information provided below supplements the information provided to the Database Administrators for conversion and provides the system user with information related to the initial setup criteria for the AT&L workforce. The conversion scripts and process log descriptions are identified below.

Conversion script CNV_ATL1 – This conversion applies to all agencies. Updates the new employee career field in the Person Descriptive Data Flexfield “Basic Acquisition Information”. Updates the position special assignment field (Air Force only) in the Position DDF “Acquisition Program Information”. Updates the career category (all agencies) in the Position DDF “Acquisition Program Information”.

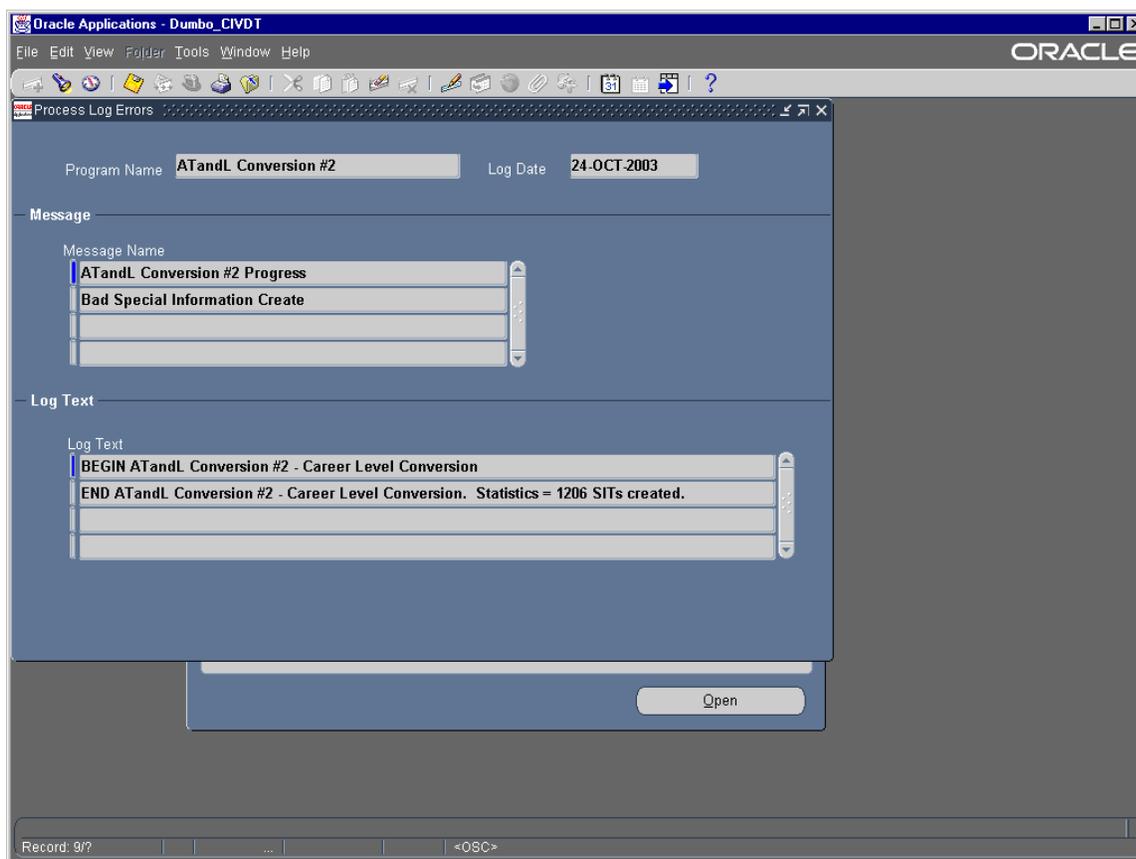


The Bad Person Extra Info Update log describes those records that encountered errors during the conversion and did not finish the conversion. An error at conversion 1, if it happens, will create follow on errors in conversion 2, 5 and 10 with a similar error.

There is an additional conversion (CNV_ATL1b) that is processed upon completion of CNV_ATL1. This conversion identifies all position records where the position is unencumbered or an encumbered record that did not have basic acquisition information present and affects the conversion so that new position information is built in the position and employee record. Upon completion of this conversion there is a SQL script that validates all of the position records.

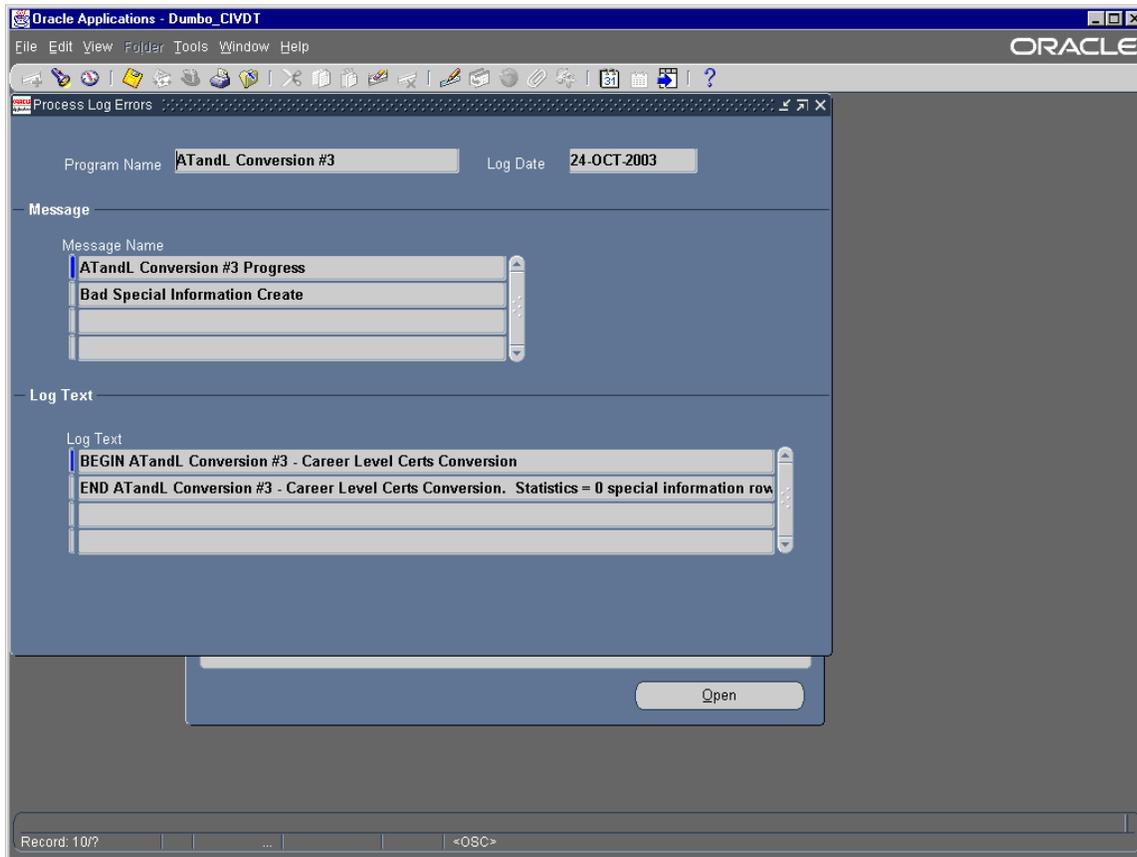
Conversion 1b may create errors to the process log because of conditions in the position record. These can be ignored as this is an invalid error caused by a line of code in the conversion that performs an additional match between the position and employee to ensure that career category is built properly in the record.

Conversion script CNV_ATL2 – This script is for Navy, DOD and National Guard records. Creates a new Special Information Type called “ACQ – Career Certifications”.



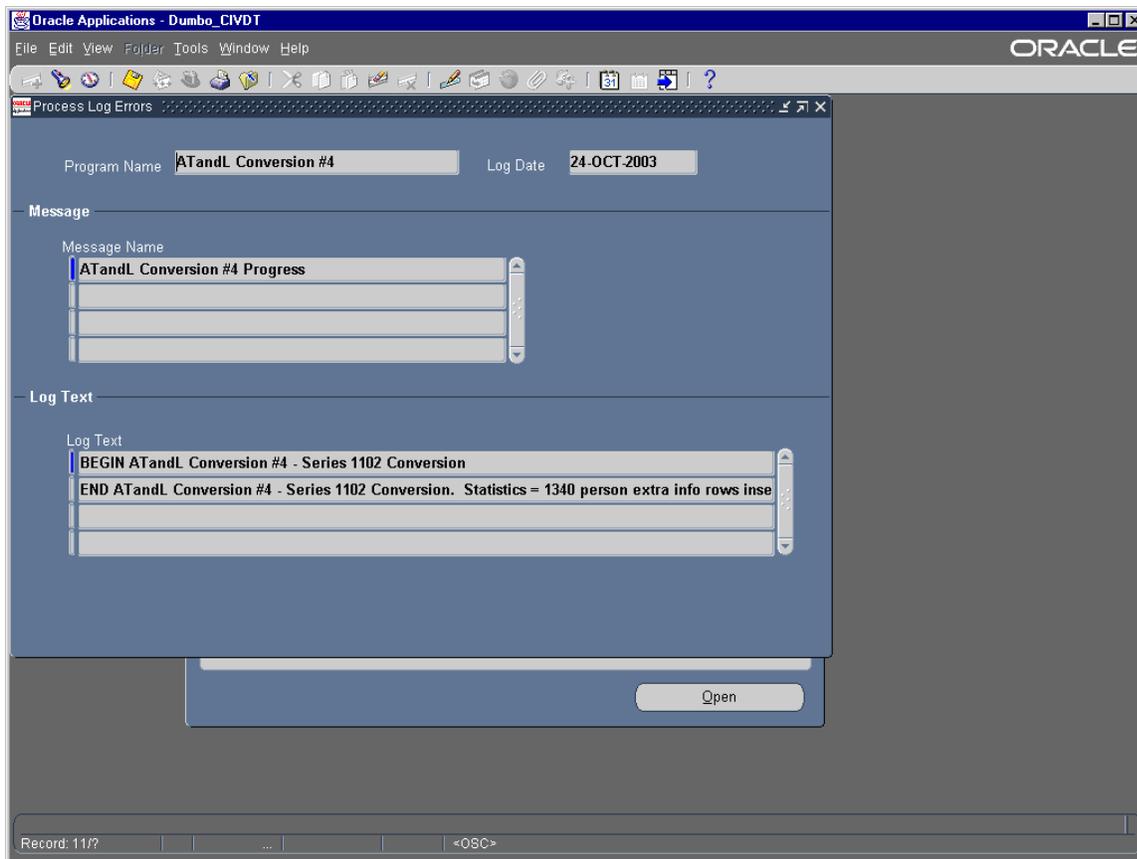
If the conversion process encounters a duplicate row of information from the old US Fed CNDTN of EMPLMNT then it will write only one row of data to the record and reject the duplicate to the process log.

Conversion script CNV_ATL3 – This conversion is for Air Force, Navy, DOD and National Guard. Creates new SIT "ACQ - Career Level Certs" for each "US Fed Cndtn of Emplmt" Special Information Type found that matches a set of conversion criteria related to the Acquisition workforce. Army records are also subjected to this same conversion but no new SIT entries are built. (Army will build this portion later through the mass process update). Nulls out the Type of Occupational Certification and Date Occupational Cert Issued fields in the "US Fed Cndtn of Emplmt" SIT. Deletes each "US Fed Cndtn of Emplmt" Special Information Type if all segments are null.

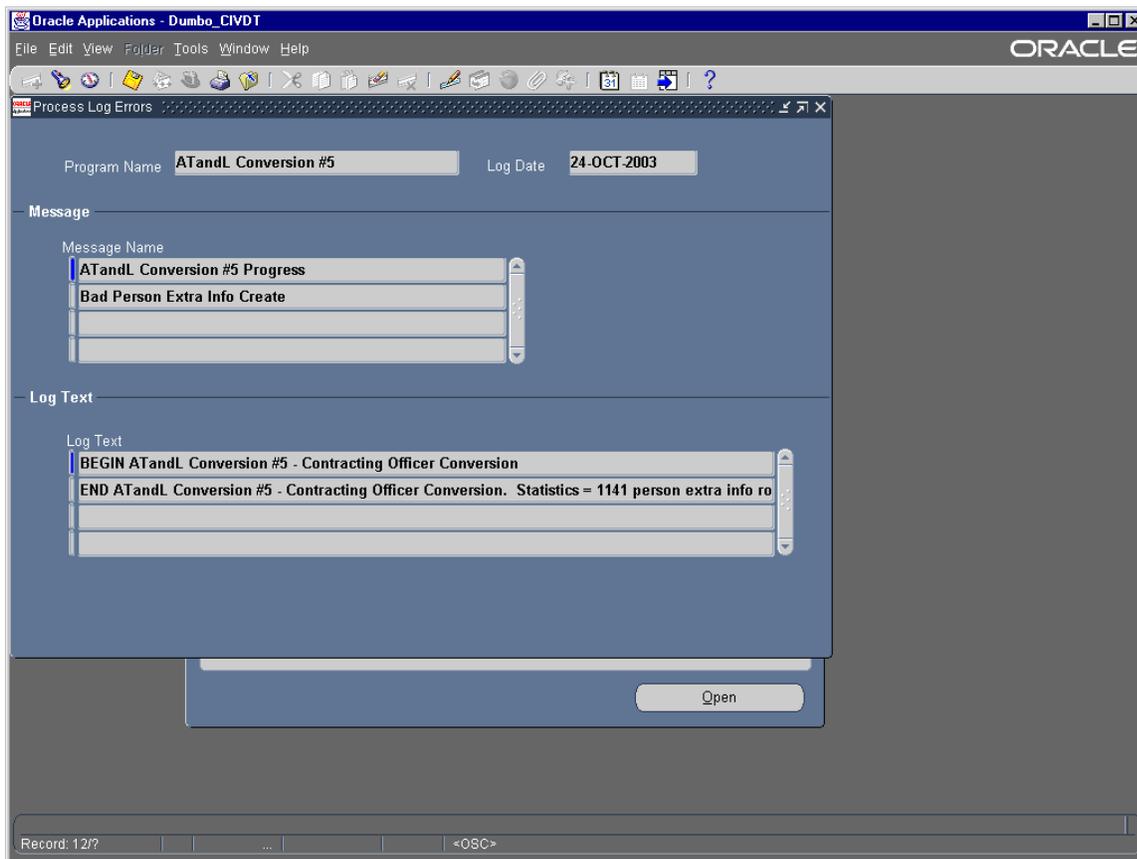


If the conversion process encounters a duplicate row of information from the old US Fed CNDTN of EMPLMNT then it will write only one row of data to the record and reject the duplicate to the process log.

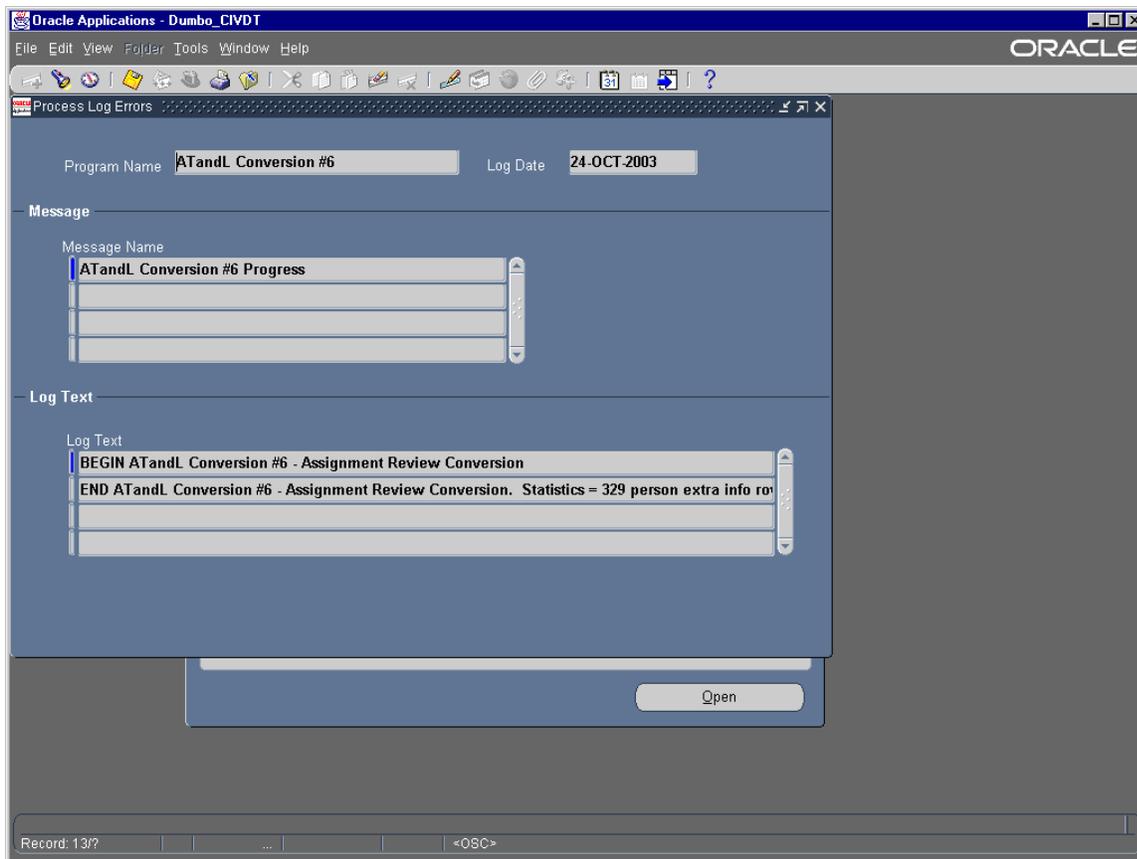
Conversion Script: CNV_ATL4 - This conversion affects all agencies. Creates 'Acquisition Series 1102' DDF from the most recent 'ACQ - 1102 Series' SIT. All 'ACQ - 1102 Series' SITs are deleted.



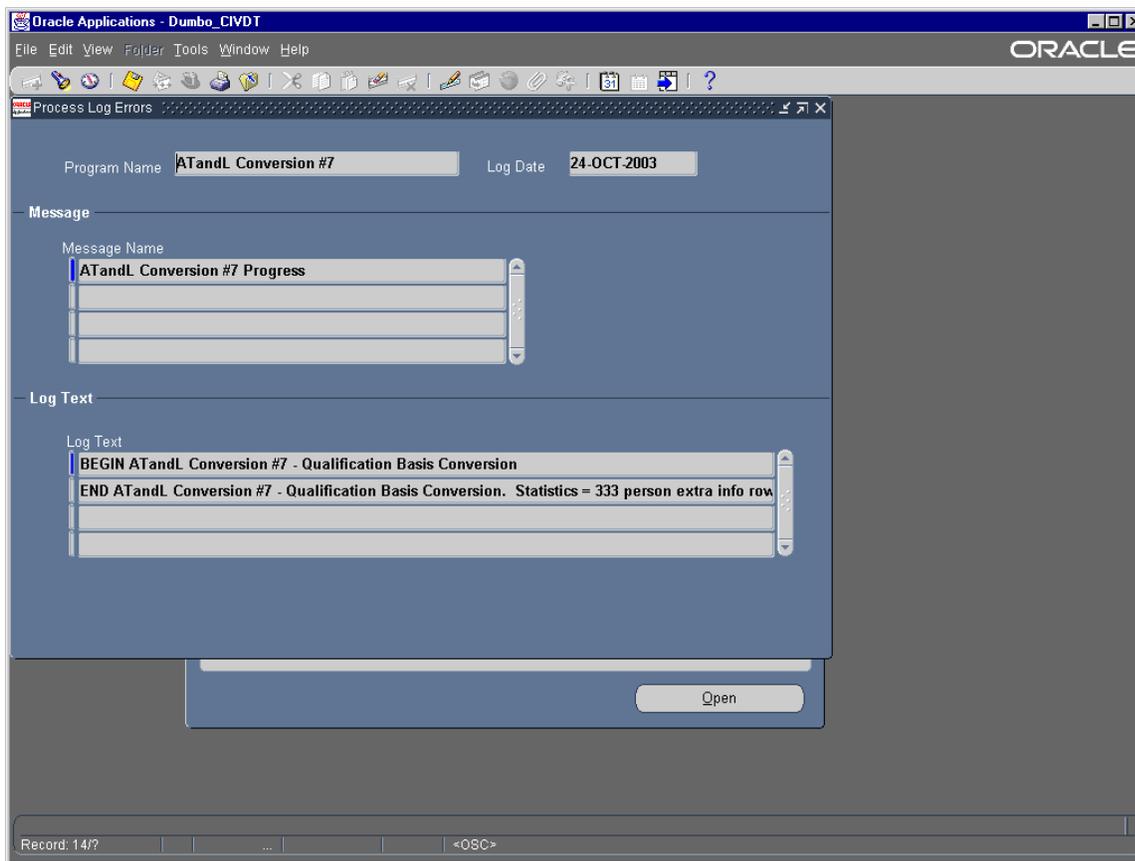
Conversion Script: CNV_ATL5 - This conversion is for all agencies. Creates 'Acquisition Contracting Officer' DDF from the most recent 'ACQ - Contracting Officer' SIT. All 'ACQ - Contracting Officer' SITs are deleted.



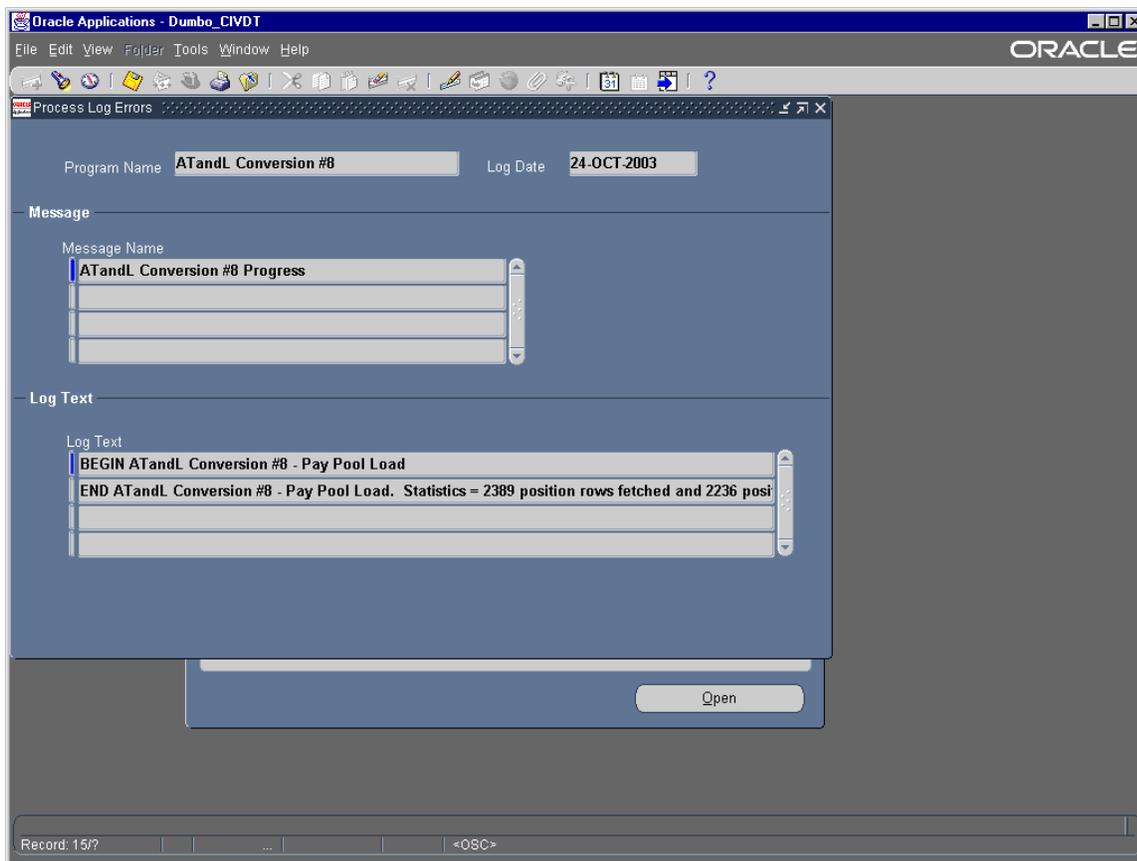
Conversion Script: CNV_ATL6 - This conversion is for all agencies. A row for 'Basic Acquisition Data' is either created (if it does not already exist) or updated using the information from the most recent 'ACQ - Assignment Review' SIT. The information created/updated is the Date Assignment Review Completed, Assignment Review Action Type, Date Tenure Agreement Ends and the Date Assignment Review Due. Nulls out the Date Tenure Agreement Ends and the Date Assignment Review Due in all the employee's 'ACQ - Assignment Review' SITs.



Conversion Script: CNV_ATL7 - This conversion is for Air Force and Army. The value for "Qualification Basis" in the person DFF "Acquisition Corps Data" may be updated. For Air Force an existing value of C will be converted to A. For Army an existing value of C will be converted to E.

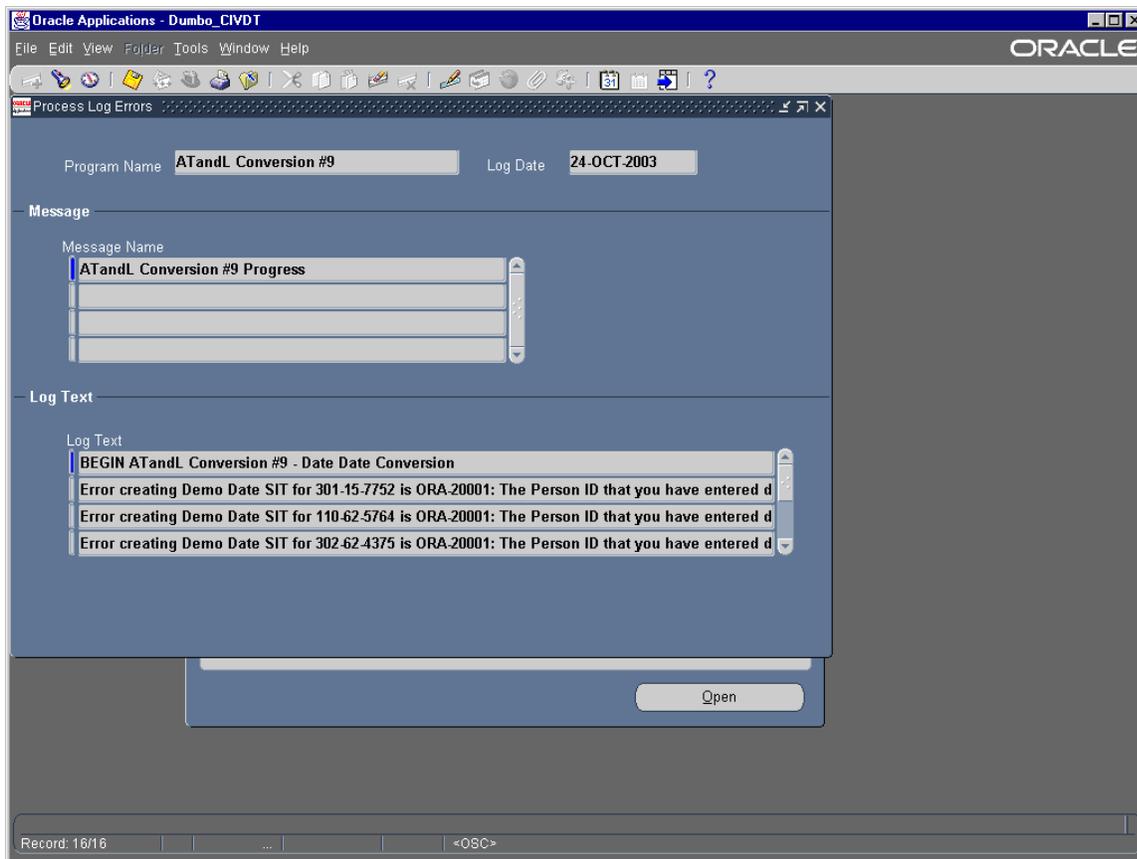


Conversion Script: CNV_ATL8 - This conversion script is for all agencies. This updates the pay pool number in the DDF 'CIVDOD_POSITION_DEMO_PROJECT' for all demo positions. This provides an initial setting for this data field based on information provided by the Acquisition Demo Program Office. A mass update process has been built as part of a subsequent AT&L patch.

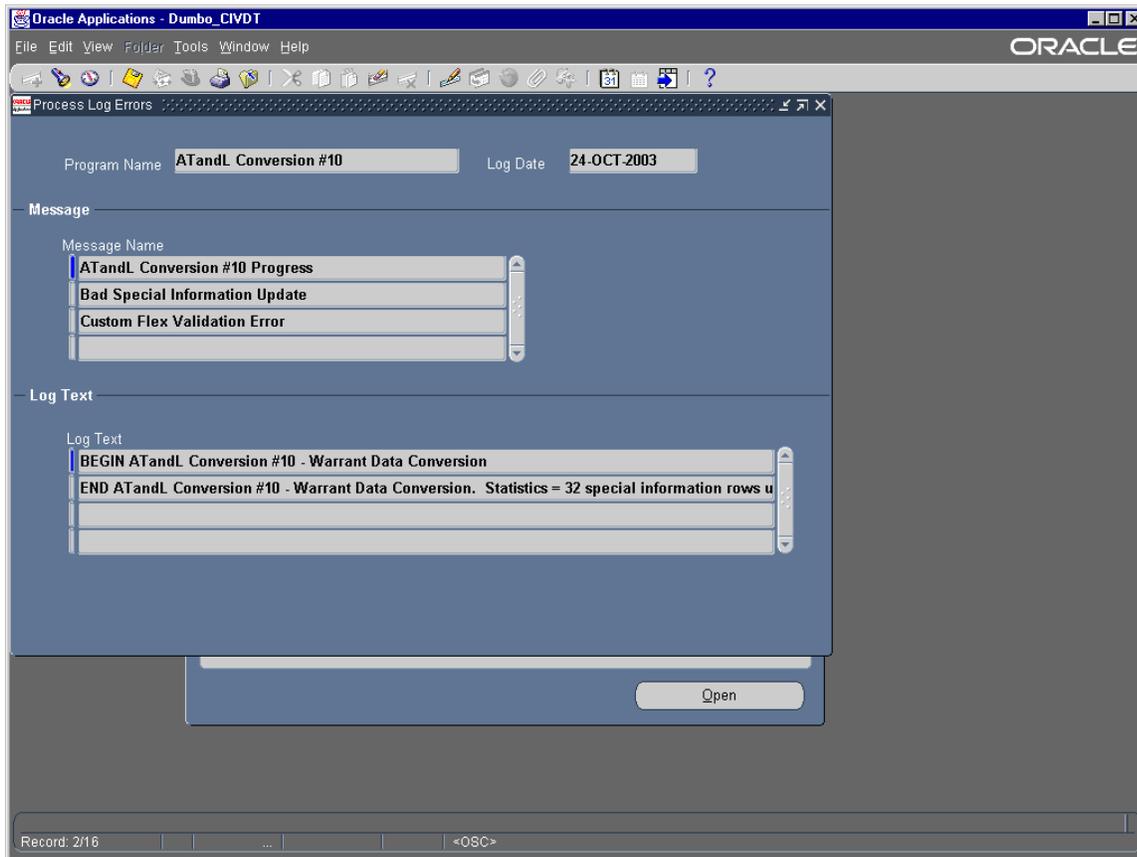


This conversion may not insert data into this pay pool number as the position record may not match the conditions. This is not critical to the conversion. A follow-on conversion process unique to demo location is under development and will be shipped with the mass pay pool number update.

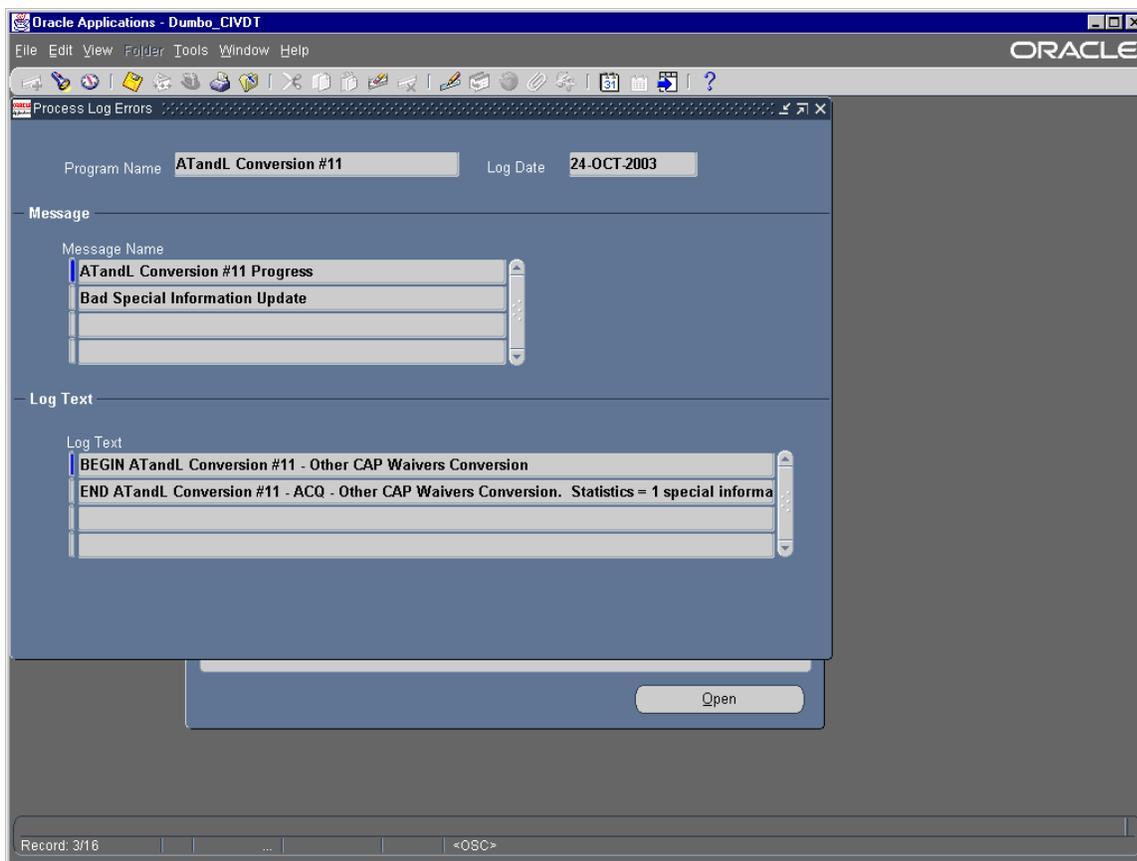
Conversion Script: CNV_ATL9 - This conversion is for all agencies. Creates new Special Information Type "Demo Date Information" for each Acquisition demo employee.



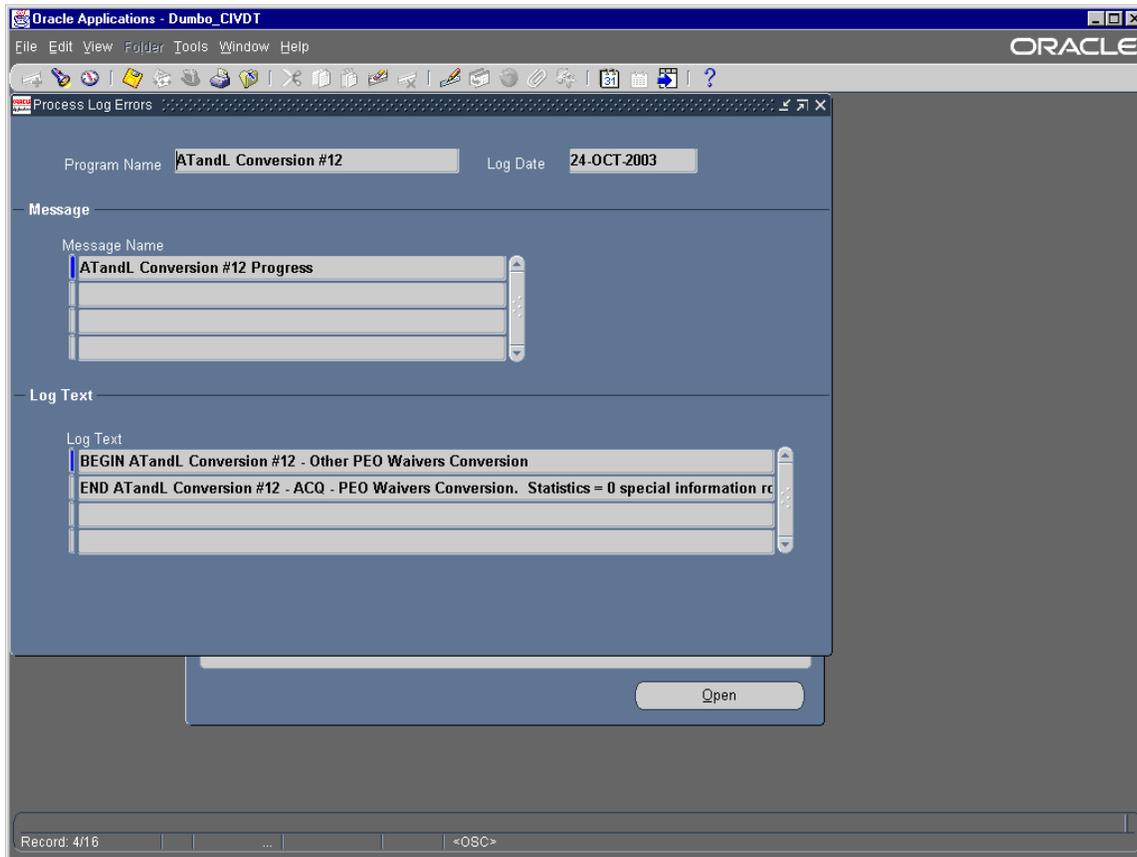
Conversion Script: CNV_ATL10 – This conversion is for all agencies. The value “Z” is ended from the List of Value table for CIVDOD WARRANT TYPE.



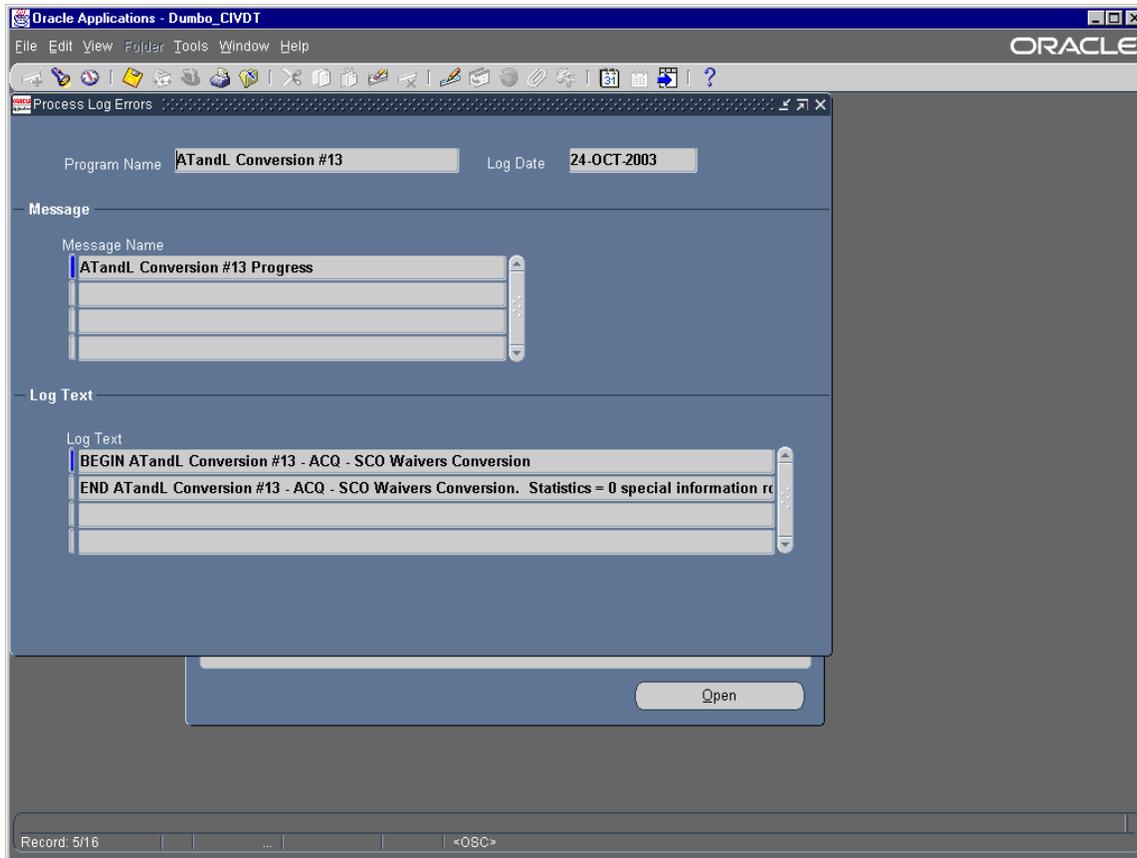
Conversion Script: CNV_ATL11 – This conversion is for all agencies in the Special Information Type ACQ – Other CAP Waivers. This end dates the value of 1 and 2 from the List of Value table for Waiver CORPS Membership. Where there was a value of 1 or 2 in the record this was converted to Y.



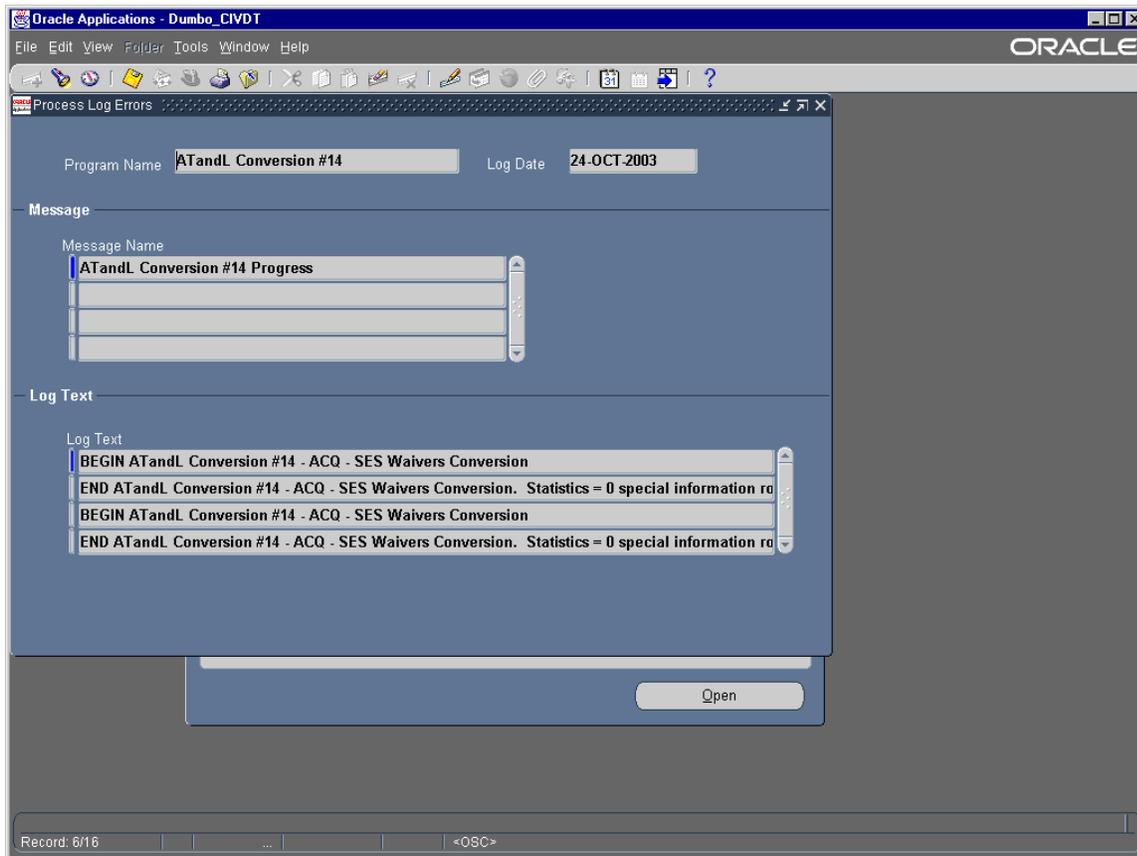
Conversion Script CNV_ATL12 – This conversion is for all agencies in the Special Information Type ACQ – PEO Waivers. This end dates the value of 1 and 2 from the List of Value table for Waiver Courses, Waiver Experience, Waiver CAP Experience, Waiver PM/DPM Experience, and Waiver CORPS Membership. Where there was a value of 1 or 2 in the record this was converted to Y.



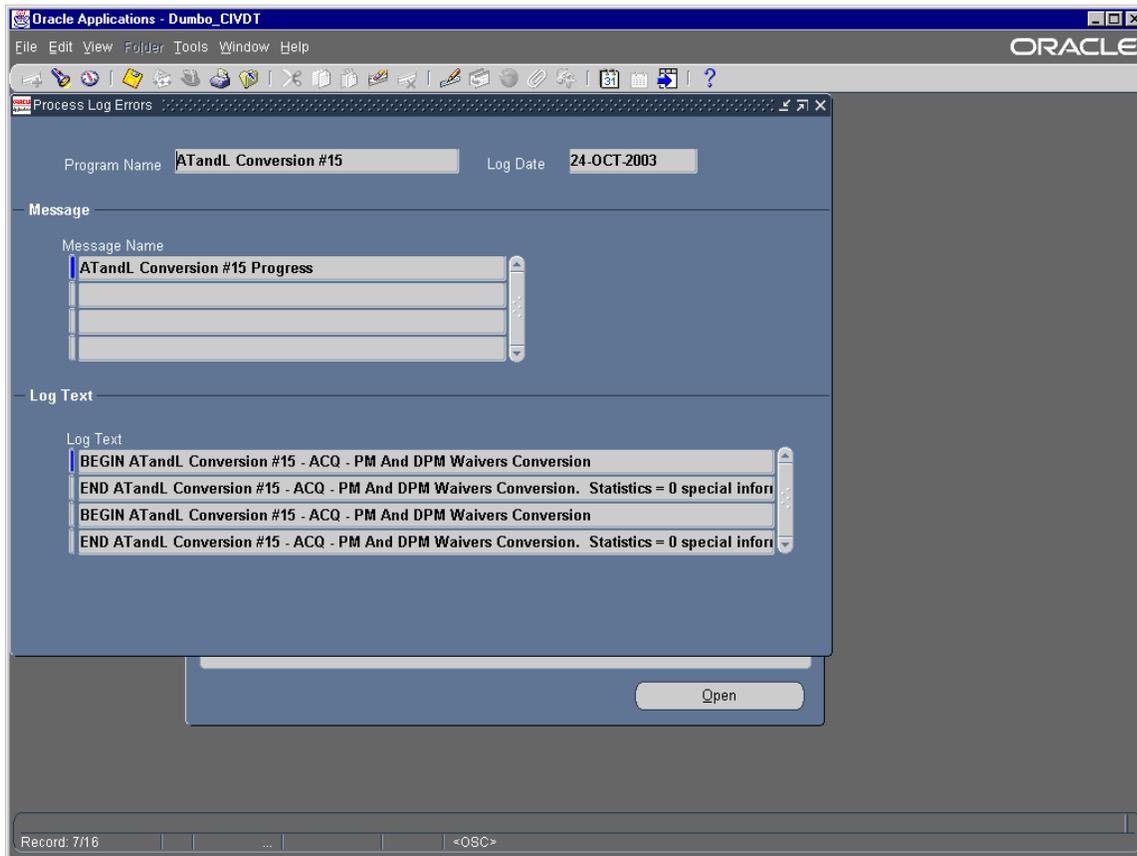
Conversion Script CNV_ATL13 – This conversion is for all agencies in the Special Information Type ACQ – SCO Waivers. This end dates the value of 1 and 2 from the List of Value table for Waiver Experience and Waiver CORPS Experience. Where there was a value of 1 or 2 in the record this was converted to Y.



Conversion Script CNV_ATL14 – This conversion is for all agencies in the Special Information Type ACQ – SES Waivers. This end dates the value of 1 and 2 from the List of Value table for Waiver Experience, Waiver CAP Experience, and Waiver CORPS Membership. Where there was a value of 1 or 2 in the record this was converted to Y.



Conversion Script CNV_ATL15 – This conversion is for all agencies in the Special Information Type ACQ – PM/DPM Waivers. This end dates the value of N and Y from the List of Value for Waiver Courses, Waiver Experience, Waiver SPO Experience, and Waiver CORPS Experience. Where there was a value of 1 or 2 in the record this was converted to Y.



Each conversion process produces information to the Process Log so the user can view the number of records that processed and any error conditions that occurred during the conversions. It is possible that records containing erroneous data in certain data fields affected by the conversion error out during the conversion process. Some of these may require updating immediately following the conversion during the first logon session and prior to beginning any further record processing. Please read the notes for conversion 1b and 8.

Upon successful completion of the conversions each affected AT&L record has several new data fields, 2 new person extra information DDFs, significant changes to the Position Acquisition Extra Information DDF, and several new or changed Special Information Type screens to view. A description of each change is outlined below.

Position Extra Information/Acquisition Program Information – There is a new List of Value table for the data item Career Category. Several values were affected by the conversion with some end dated and others converted to a new value. As part of this conversion process where the position has an incumbent the conversion establishes a corresponding data item called Employee Career Field in the Employee Acquisition Basic Data. Also the conversion establishes a new data item called Systems Program Office to assist in tracking those positions assigned to a Systems Program Office.

Position Extra Information/Demo Project Information – There is a new data item added to this DDF called Demo Pay Pool. There is a conversion process that seeds this data element based on AT&L program office file update included as part of the conversion. There will be a new mass update process provided in a subsequent release that provides the capability to mass update large groups of similar records.

Person Extra Information/Acquisition Basic Data – Established 7 new data items for this DDF and added 4 data items from an existing Special Information Type. New data items include:

Date Start Certification Requirements (new)

Date Level Certification Due (new)

Employee Career Field – also includes a new List of Value table (new)

Certification Extension Approved (new)

Date Certification Extension Approved (new)

Months SPO Experience – includes an automatic update capability through monthly suspense (new)

Date SPO Experience Updated (new)

Dt Tenure Agreement Ends (add)

Date Asgt Review Due (add)

Dt Review Asgt Complete (add)

Asgt Review Action Type – also includes new List of Value table (add)

Person Extra Information/Acquisition Contracting Officer – This is a new Extra Information DDF that is converted from current Special Information Type entry by the same name. Conversion process deleted entry on the SIT and did not create a history entry for this action.

Person Extra Information/Acquisition Corps Data – Added new data elements Qual Basis – Training and Waiver Training to this DDF.

Person Extra Information/Acquisition Series 1102 – This is a new Extra Information DDF that was converted from current Special Information Type entry by the same name. Conversion process deleted entry on the SIT and did not create a history entry for this action.

Person Special Information Type ACQ – Assignment Review – Some of the information was converted from Extra Position Information/Acquisition Program Information and is included as part of the RPA processing to provide automatic update based on the personnel action moving an employee out of the old position.

Person Special Information Type ACQ – Career Level Certs – This SIT is established as part of the conversion process and is populated with Acquisition data from the US Fed Condt of Employment SIT. Where there is a matching SIT entry on US Fed Condt of Employment that identified Acquisition certification it is converted to this new SIT. Correspondingly, the entry that was in the US Fed Condt of Employment is deleted.

Person Special Information Type ACQ – Continuous Learning – This is a new Special Information Type that provides for the capability to track and update continuous learning activity for Acquisition workforce employees.

Person Special Information Type Demo Date Information – This is a new SIT that provides the capability to identify the type of demo the employee is assigned to and track the date entered and date left. This is included as part of the RPA process to provide added capability to track employees entering and leaving the demo.

Several List of Value tables were changed and some new LOV tables were added as described below.

Certification Extension Approved – New – Employee Extra Information
Systems Program Office – New – Position Extra Information
Qual Basis Training – New – Employee Extra Information
Employee Career Field – Change – Employee Extra Information
Acq Cert Career Field – New – Employee SIT
Acq Career Level Achieved – New – Employee SIT
Acq Career Level Authority – New- Employee SIT
Acq Waiver – Change – Employee SITs
PM_DPM Experience Waived – Change – Employee SIT
Acq Posn Career Cat – New – Position Extra Information
Basic Corps Qualified – Change – Employee Extra Information
Warrant Type – Change – Employee SIT
Acq Qual Basis – Change – Employee SIT

Acquisition Career Brief –The Acquisition Career Brief is totally redesigned with new pages, new data descriptions, and a six-page layout. The Career Brief is automatically produced in

certain Personnel Action processing and when certain pieces of data in the Acquisition employee record is updated. The Acquisition Career Brief can be requested through the single processes and reports option using the CIVDOD Personnelist, US Fed HR Manager, or HR Manager responsibility. A copy of the new ACQ Career Brief is attached.

RPA processing – The Acquisition Basic Information screen is available when processing an RPA action on an Acquisition workforce employee. This provides the capability to update certain critical data items as part of the RPA process. See the user documentation for appropriate processing instructions.

RPA processing – The new Special Information Type Demo Date Information is available for updating during processing of a RPA for Acquisition Demo employees. This provides the capability to properly track movement into and out of any demo program. See the user documentation for appropriate processing instructions.

Miscellaneous processing information:

There is added capability to track and update the Months of Systems Program Office time for those employees assigned to a SPO. On the position side there is the capability to build or update a data item called Systems Program Office to designate that the position is located in a SPO or not. At the time of conversion this data item is null. If the position information reflects that this is a SPO position then capability is provided to update the employee record with Date SPO Experience Updated and the Months SPO Experience. The data item Months SPO Experience is updated monthly with the month end suspense to reflect the cumulative number of months. This is updated every month until a RPA is processed to move the employee out of the SPO.

As part of the conversion process the new Special Information Type/ACQ Career Level Certs is populated with the corresponding certification information that previously resided in the US GOV CNDTN OF EMPLMT SIT. As this conversion process only converts the data that exists in the record it may not have all of the certifications for the employee. This new SIT provides that added capability to update an employee record with any missing certifications.

There is added functionality in the processing logic to provide an alert notice and/or a reject notice when someone tries to update the new Employee Career Field without updating the corresponding piece of data in the position. See the functional user documentation for appropriate processing instructions.

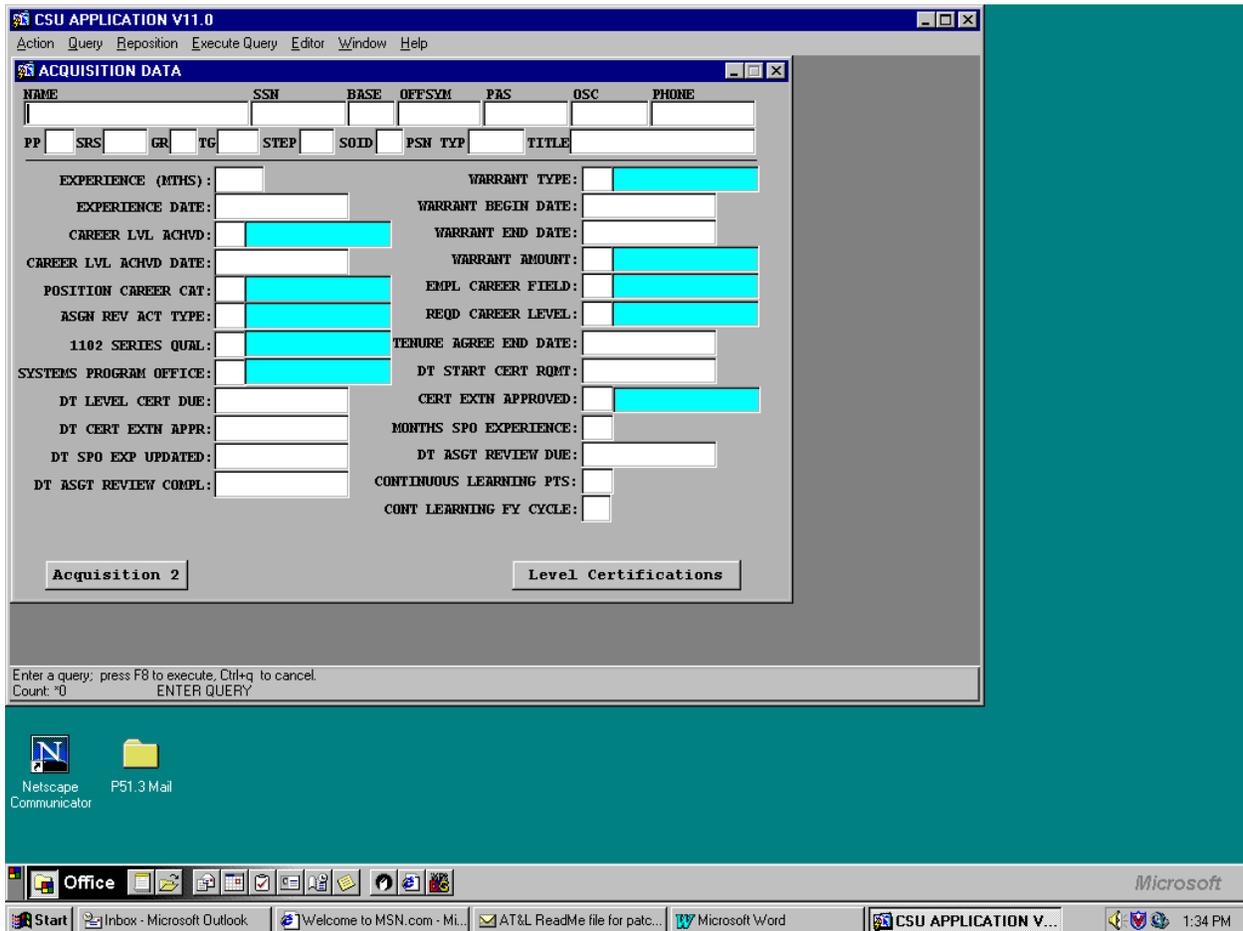
A new Special Information Type is established to track Continuous Learning Points. For those AT&L employees who are required to earn continuous learning points for accomplishing continuous education activities this new functionality has been added. See the functional documentation for appropriate processing instructions.

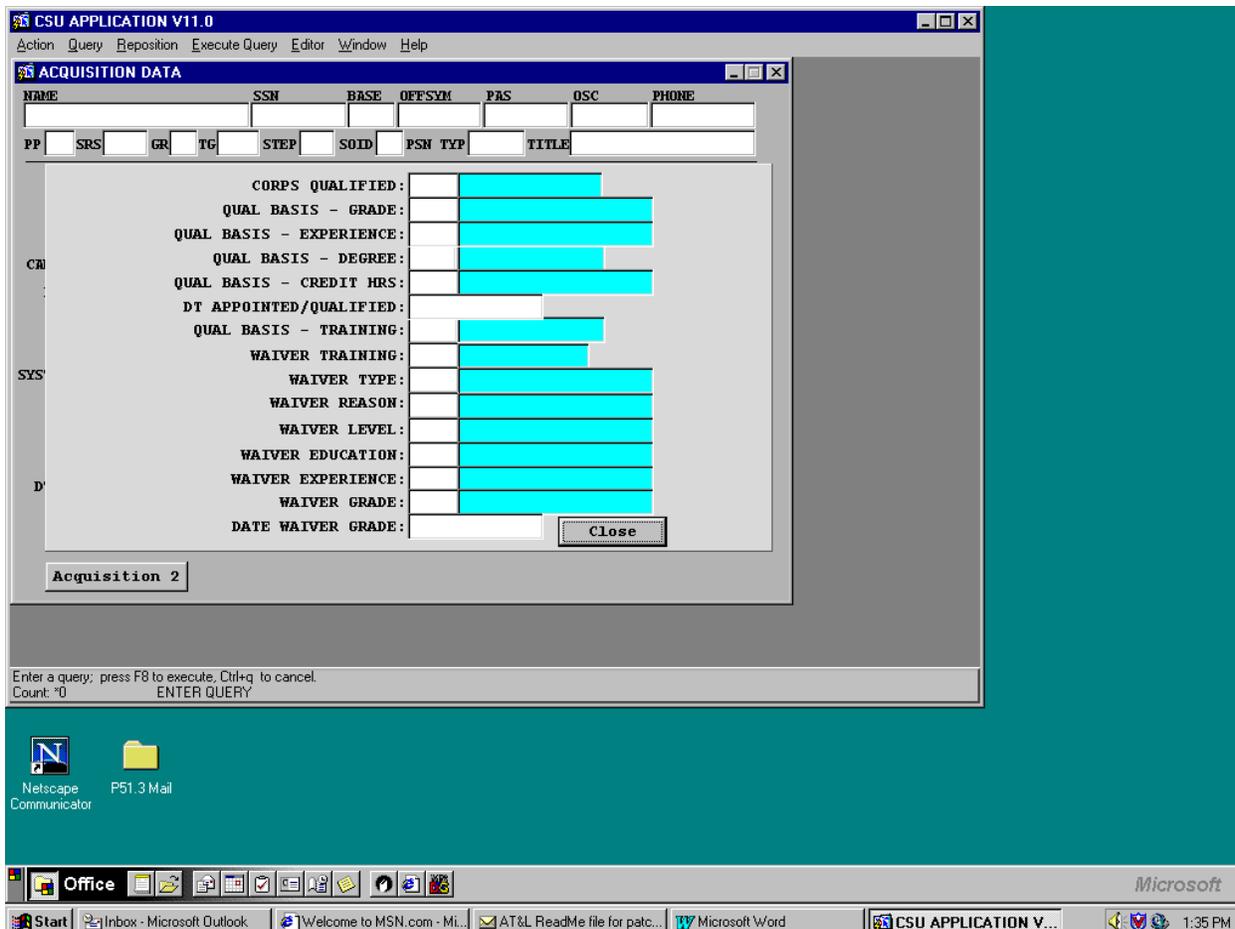
There is a new Acquisition Career Brief that is automatically produced with RPA actions, with certain updates to either employee Extra Information or Special Information Type, or as requested by personnel with the appropriate roles and responsibilities.

There is changes to the Acquisition screen layouts in the Customer Service Unit that provide 3 full screens of information on Acquisition Workforce employees as described in the functional design. Additionally, the demo information outlined in this patch is included in the Demo screen of the CSU.

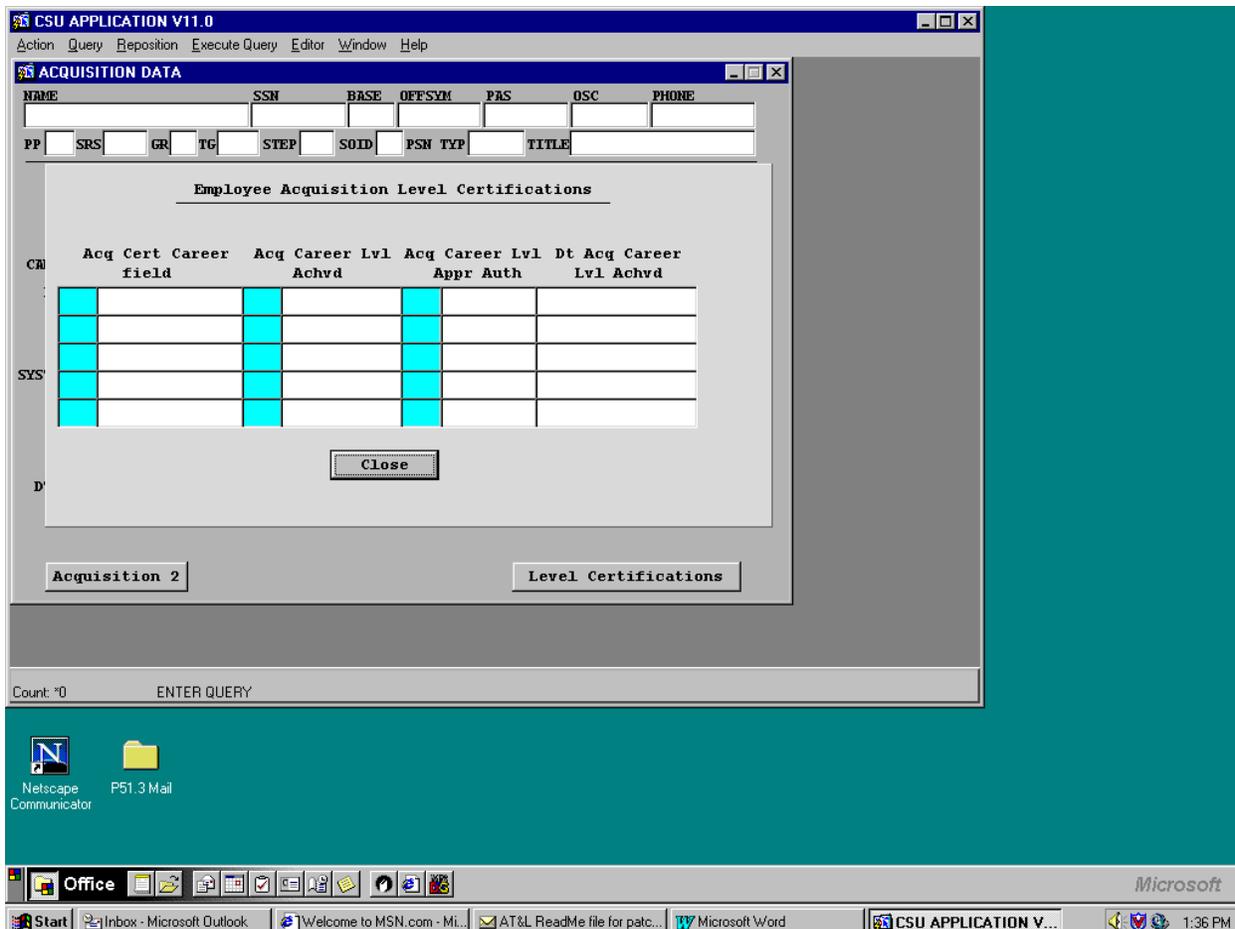
The screen outlined below is the primary Acquisition screen when you start from the primary menu. Two navigation buttons have been added to the bottom of the page to allow the user to see other pieces of the Acquisition workforce data information.

This screen information from both the position and employee record. Outlined is all of the basic information related to an acquisition workforce employee.

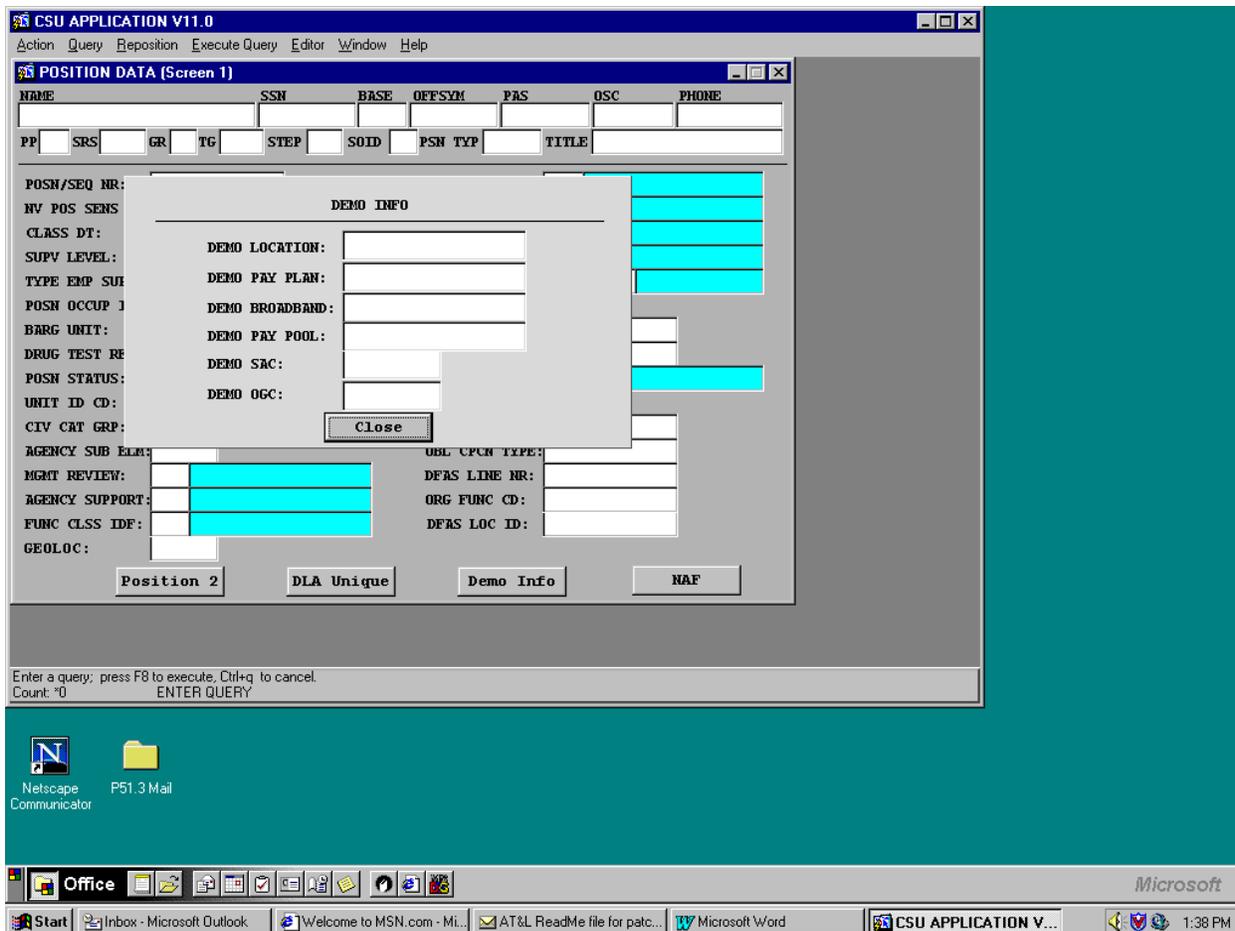




This is Acquisition information page 2 reached from the primary acquisition screen with the button on the bottom of the page. This contains all of the information from the Employee Extra Information DDF for Acquisition Corps Data.



This new screen contains information from the employee Special Information Type – Acquisition Career Level Certs. This display shows both the code value and the cleartext description.



This screen is the revised screen for Demo information. The Demo Pay Pool Number has been added to this screen.

The changes outlined above are new screens developed for the AT&L functional community and the personnel user to better identify unique AT&L program information.

For all other functional information related to this AT&L release please consult the functional user documentation.