



DEPARTMENT OF DEFENSE  
CIVILIAN PERSONNEL MANAGEMENT SERVICE  
1400 KEY BOULEVARD  
ARLINGTON, VA 22209-5144

FEB 10 2006

MEMORANDUM FOR: SEE DISTRIBUTION LIST

SUBJECT: Annual Leave Restoration at Base Realignment and Closure (BRAC) Closing  
or Realignment Installations or Activities

The BRAC Commission recommendations became effective on November 9, 2005. Employees assigned to Department of Defense (DoD) activities designated by the BRAC Commission for closure or realignment are entitled to have forfeited annual leave restored if the criteria in section 6304(d)(3) of title 5, United States Code (U.S.C.) are met. We have posted a set of frequently asked questions on our website [www.cpms.osd.mil](http://www.cpms.osd.mil) to provide DoD guidance on determining whether an employee meets these criteria, as well as on other pertinent issues associated with BRAC restored leave.

The Defense Finance and Accounting Service has added a remark to the Leave and Earnings Statement (LES) to inform employees that annual leave lost at the end of the 2005 leave year and restored under 5 U.S.C. 6304(d)(3) will be reflected on the LES for the pay period ending March 18, 2006. A system change is being developed for the Defense Civilian Personnel Data System (DCPDS) and the Defense Civilian Pay System to automate the recording of employee eligibility for BRAC restored leave and the associated annual leave restoration and payout process. Instructions for implementing the DCPDS system change will be issued in approximately two weeks.

If you have further questions, please direct them to George Bell of my staff. He may be reached at [George.Bell@cpms.osd.mil](mailto:George.Bell@cpms.osd.mil) or by telephone at (703) 696-1268.

A handwritten signature in black ink, appearing to read "Brad Bunn", is positioned above the printed name and title.

Brad Bunn  
Director

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