

AutoRIF Version 3.3 Build 50 Information Sheet

Installation Notes:

If installing on a machine that already has AutoRIF:

- When prompted to keep you "ar.mdb" - Click "No". All other prompts click "Yes".
- AutoRIF uses an Access 97 database - it should NOT be installed on a community network drive because Access 97 only allows one user at a time to use the databases, and will thus lock other users out.
- When AUtoRIF installs - it makes a Program Files directory: "AutoRIF" but also makes 5 sub directories: "SQLs", "Data", "Notices", "Reports", and "DESIREs". Please be sure all AUtoRIF users have permission to read/write to all of these directories.

Changes implemented in this release:

Remedy 14894

Fixed build criteria functionality for the "Actions" report

Remedy 14669

Fixed sorting options on Notice record selection

CRT 03-9094

Documents the following changes to the AutoRIF Application:

Implement the Holland, Hatrick, and Richardson MSPB decision for Round 2:

- The lowest tenured employees in each competitive areas in the following orders:
 - When processing a Tenure group 1 employee, it will show tenure group 2 before 3, and 3 before 1,
 - When processing a Tenure group 2 employee, it will show tenure group 3 before 2,
 - When processing a Tenure group 3 employee, it will show tenure group 3.
- When the Holland, Hatrick, and Richardson conditions above are utilized an automatic displacement will occur:
 - The lowest tenure group 2 employee will automatically displace the lowest tenure group 3 employee within the competitive level, and
 - The tenure group 3
- The CPCN and Position Title of the Employee after Round 1 placement.
 - If no change occurred in round 1 - it will show the current CPCN and position title,
 - If Round 1 placement did occur, it will show the new CPCN and position title.
- Round II - When making placement options for tenure group I employees: If you select a tenure group II employee placed into a term position in Round I a warning message will be displayed prior to placing the

employee. The warning message will read "This is a Term position, considering the Holland, Hatrick, and Richardson decision, do you still want to place <person's name> on this position?". User will be given the option to place or cancel prior to proceeding.

Other changes to the application:

- Created a new report called "Removed from RIF" that lists the person's name, CPCN, PP-SERS-GR-CL, Org code, Tenure, Position title, and the Reason for removal from RIF.
- Changed the handling of the DCPDS extract - when importing a 3.3 formatted file; the code places employees with a position obligation on their obligated position, and when RIF Option to import vacancies is checked will import the temporary assignment position as a vacancy. The system will load employee to their original position if both the obligated position and the obligated position NTE date are captured in the extract.
- Gains/Losses/movement report was fixed to include all positions, no longer requires Organizational information prior to including in report.
- Changed the Data tab on the RIF Options screen to "DCPDS Extract (Text file)".
- The Retention Register - Basic Report was changed to show the current RIF file name and current iteration number.

CRT 03-8476

Documents changes to the DCPDS Extract

- Changes the DCPDS Extract to the 3.3 version
 - CPCN changed from 10 to 31 characters
 - Employees on temporary assignments will be created in the extract with the information of their temporary assignment (position obligation must be coded in DCPDS).
 - Encumbered positions and obligated positions in an "Eliminated" status will be included in the DCPDS Extract.
 - Some field sizes have increased and/or been moved around in the layout. Some fields may differ in location than earlier extracts
 - ALL Date fields have been increased to 8 character dates (yyyymmdd)
 - SCD_SEV was removed from the 3.3 extract
 - Projected Appraisal data are not stored/used in Modern, so these fields will be blank (spaces)