



UNDER SECRETARY OF DEFENSE  
4000 DEFENSE PENTAGON  
WASHINGTON, D.C. 20301-4000

SEP 8 2010

PERSONNEL AND  
READINESS

MEMORANDUM FOR SECRETARIES OF THE MILITARY DEPARTMENTS  
CHAIRMAN OF THE JOINT CHIEFS OF STAFF  
UNDER SECRETARIES OF DEFENSE  
DEPUTY CHIEF MANAGEMENT OFFICER  
COMMANDERS OF THE COMBATANT COMMANDS  
ASSISTANT SECRETARIES OF DEFENSE  
GENERAL COUNSEL OF THE DEPARTMENT OF DEFENSE  
DIRECTOR, OPERATIONAL TEST AND EVALUATION  
DIRECTOR, COST ASSESSMENT AND PROGRAM  
EVALUATION  
INSPECTOR GENERAL OF THE DEPARTMENT OF DEFENSE  
ASSISTANTS TO THE SECRETARY OF DEFENSE  
DIRECTOR, ADMINISTRATION AND MANAGEMENT  
DIRECTOR, NET ASSESSMENT  
DIRECTORS OF THE DEFENSE AGENCIES  
DIRECTORS OF THE DOD FIELD ACTIVITIES

SUBJECT: Department of Defense Priority Placement Program

As the Department continues efforts to re-shape the workforce and effect base realignment and closure actions, it is imperative that we do so with as minimal disruption as possible to the Department's mission and the careers of our dedicated civilian employees. As proven in thousands of downsizing and reshaping scenarios over the last 45 years, the Priority Placement Program (PPP) will again be our foremost career transition assistance tool. With more than 250,000 placements to date, the PPP has been remarkably effective in helping us retain needed skills while mitigating involuntary separations and associated costs.

One of the most critical elements of success for the PPP is strong and visible top-down patronage. I unconditionally endorse this program and ask you to join me in soliciting support for the PPP from commanders and managers at all levels of your organizations.

A handwritten signature in black ink, appearing to read "Clifford L. Stanley".

Clifford L. Stanley