

Registering Your CAC Card to Access the DIUCS Application

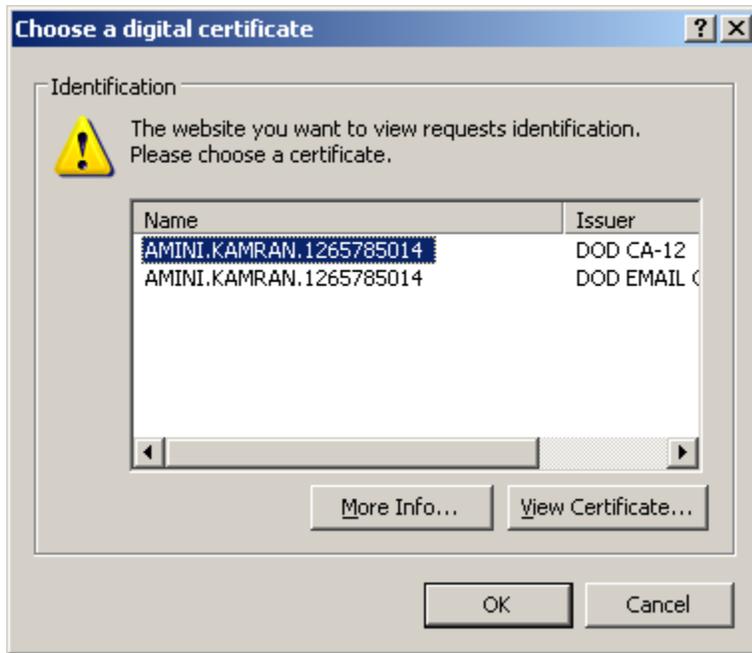
Access the 'DIUCS (password required)' link from the ICUC homepage:

<http://www.cpms.osd.mil/icuc/>

Click on the 'Start Registration' button:

DIUCS ACCESS PORTAL		
SYSTEM NOTICES The DIUCS application is currently available		
CAC Registration <input type="button" value="START REGISTRATION"/> Use to start the CAC registration process so that you can access DIUCS using your CAC Card and associated PIN. You must have existing DIUCS userid and password in order to register your CAC Card. Userid and password will not work once CAC Card has been registered.	DIUCS Application Access <input type="button" value="ENTER DIUCS APPLICATION"/> Use to enter DIUCS application once you have successfully registered your CAC Card.	
Request userid and password(Registered User) <input type="button" value="REQUEST ACCESS TO DIUCS"/> Use to request an account for accessing DIUCS. After your request is processed, you will be provided with a userid and password that will be used to register your CAC card. CAC card registration is required in order to access the DIUCS application.	Claim Creation (No DIUCS Account needed) <input type="button" value="ENTER CLAIM"/> Use to create and submit CA-1 and CA-2 claims electronically. Used by supervisors and ICPAs.	

Select the first or second digital certificate (CA-12 or EMAIL) and Click OK:



4. Please put in your PIN # and Click OK:



Enter your current USERID and PASSWORD and click the 'LOGON' button:

DIUCS ACCESS PORTAL



**Welcome to the U.S. Government
Civilian Personnel Management Service
LOGON Screen**

Before using this Information System (IS) you need to know:

PRIVACY ACT - Information contained in this IS is protected under 5 USC 552a, the Privacy Act of 1974, as amended. Disclosure of the information contained within this IS, in any format, is governed under DOL GOVT-1 Privacy Act Disclosure regulations, as published in the Federal Register on 4-8-02, and DoD Privacy Act Disclosure Guidelines. Disclosure is intended for and must be protected by the DoD employee logged into the IS.

Unauthorized or negligent use of this IS, or its contents, is prohibited and may result in civil and criminal prosecution.

Only personnel who have been assigned an account by DoD Civilian Personnel Management Service are authorized access to this IS. Use of this IS by any unauthorized personnel may result in civil and criminal prosecution.

You are responsible for your password and the data you access through this IS. By logging into this IS you agree to use it consistent with the terms of your account agreement and the Privacy Act of 1974, as amended.

Accounts are deactivated after 60 days of inactivity.

Access is timed out if the transaction is idle for 30 minutes. Multiple unsuccessful attempts to access the DIUCS program will cause your account to be locked.

Reactivating or unlocking an account can require 1-3 days: contact your U.S. Government representative for help.

Multiple unsuccessful attempts to access this IS will result in your account being locked.

Reactivating or unlocking your account can take between 1-3 business days. Contact ICUC_Contact@cpms.osd.mil for assistance.

Questions or comments can be sent to ICUC_Contact@cpms.osd.mil

To continue registering with DIUCS please enter your USERID and PASSWORD below

USERID:	<input type="text"/>
PASSWORD:	<input type="password"/>
	<input type="button" value="LOGON"/> <input type="button" value="CANCEL"/>

You should have an account already assigned to you.

To get assistance contact ICUC at ICUC_Contact@cpms.osd.mil

Enter your correct SSN into both the SSN and Confirm SSN fields and click ‘Continue’

DIUCS ACCESS PORTAL 

DIUCS CAC Registration Process

To register your CAC card information in our DIUCS web application, read the following Privacy Act Statement below and continue with the instructions.

Privacy Act Statment

Privacy Act Statement Authorities: 5 USC 301, Department Regulations; Title 5, USC Chapters 11, 13, 29, 31, 33, 41, 43, 51, 53, 55, 61, 63, 72, 75, 83, and 99; and Executive Order 9397. Purposes: To authenticate the identity of individuals seeking access to their personnel data for purposes of ensuring that only authorized persons may process applications and view data pertaining to them. To permit authorized individuals to view their data for purpose of verifying its accuracy and to update the data when it is not current or is inaccurate. To audit user access to ensure that access is only granted to users that are authorized access to the information. Routine Uses: To a Federal, state, or local agency, as necessary and when the intended disclosure is for a purpose compatible with the purpose for which the information was collected, on personnel and related matters involving the individual about whom the information pertains. Disclosure: Voluntary. Failure to provide the requested information will result in a delay or termination of your request. If your request is terminated, you will not be able to view and verify your data and you will not be able to update your data via this website.

SSN Number:(Do not use hyphens)

Confirm SSN Number:(Do not use hyphens)

The following screen should appear. Verify the information displayed to make sure it is correct. Select ‘REGISTER’ if the information is correct or CANCEL to exit

DIUCS ACCESS PORTAL 

Welcome to DIUCS CAC Card Registration Screen

Please review and verify the information presented below and select the REGISTER button if the information is correct.

Your User ID (SSO): aminikoam
User CN Information: AMINI.KAMRAN.1265785014

Your Last Name: AMINI
Your First Name: KAMRAN.

Important Information:

Once you have completed registering your CAC card you will not be able to access DIUCS using your user id and password.
Once you complete registration your CAC card will be used to access the DIUCS application.

Please contact ICUC at ICUC_Contact@cpms.osd.mil for any questions or problems associated with CAC registration for DIUCS.

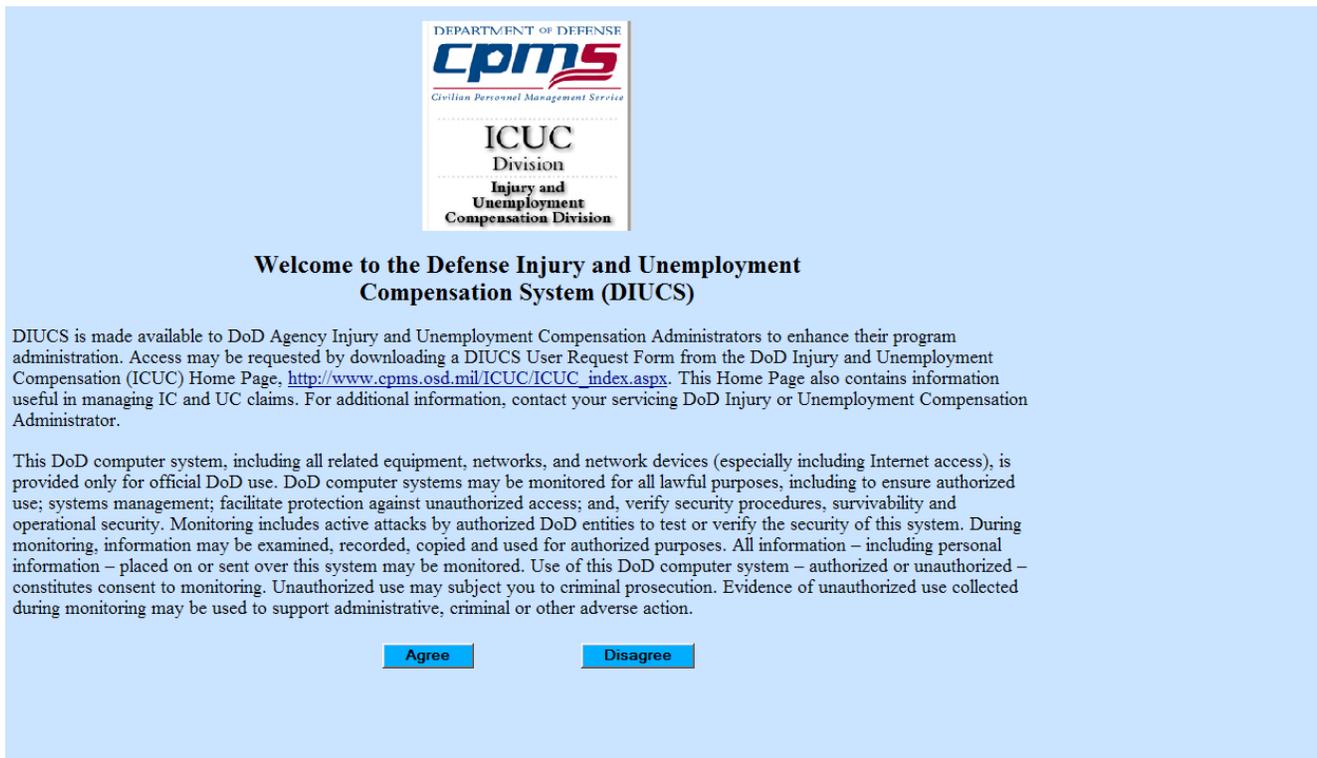
If the information was correct and you selected Register the following screen will appear. Select ‘Start DIUCS’ from the following screen:

CAC Card Registration

For the USERID aminikoam the CAC Card has been successfully Registered.
Please select the Start SSO DIUCS to Enter into Our SSO DIUCS Application.

Start DIUCS

At this point, you will be navigated to the DIUCS Disclaimer Screen. Select ‘Agree’ to continue:



DEPARTMENT OF DEFENSE
CPMS
Civilian Personnel Management Service

ICUC
Division
Injury and
Unemployment
Compensation Division

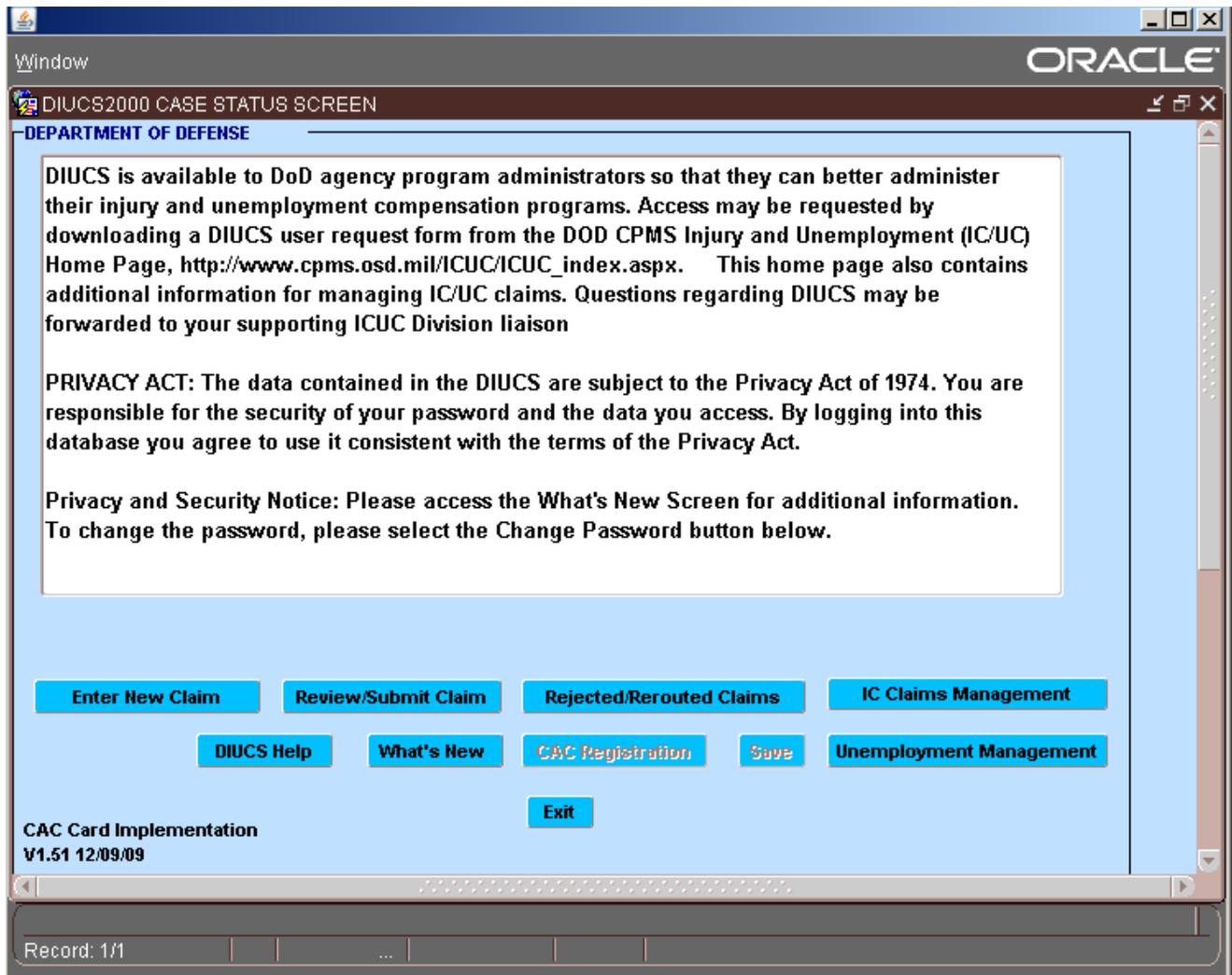
**Welcome to the Defense Injury and Unemployment
Compensation System (DIUCS)**

DIUCS is made available to DoD Agency Injury and Unemployment Compensation Administrators to enhance their program administration. Access may be requested by downloading a DIUCS User Request Form from the DoD Injury and Unemployment Compensation (ICUC) Home Page, http://www.cpms.osd.mil/ICUC/ICUC_index.aspx. This Home Page also contains information useful in managing IC and UC claims. For additional information, contact your servicing DoD Injury or Unemployment Compensation Administrator.

This DoD computer system, including all related equipment, networks, and network devices (especially including Internet access), is provided only for official DoD use. DoD computer systems may be monitored for all lawful purposes, including to ensure authorized use; systems management; facilitate protection against unauthorized access; and, verify security procedures, survivability and operational security. Monitoring includes active attacks by authorized DoD entities to test or verify the security of this system. During monitoring, information may be examined, recorded, copied and used for authorized purposes. All information – including personal information – placed on or sent over this system may be monitored. Use of this DoD computer system – authorized or unauthorized – constitutes consent to monitoring. Unauthorized use may subject you to criminal prosecution. Evidence of unauthorized use collected during monitoring may be used to support administrative, criminal or other adverse action.

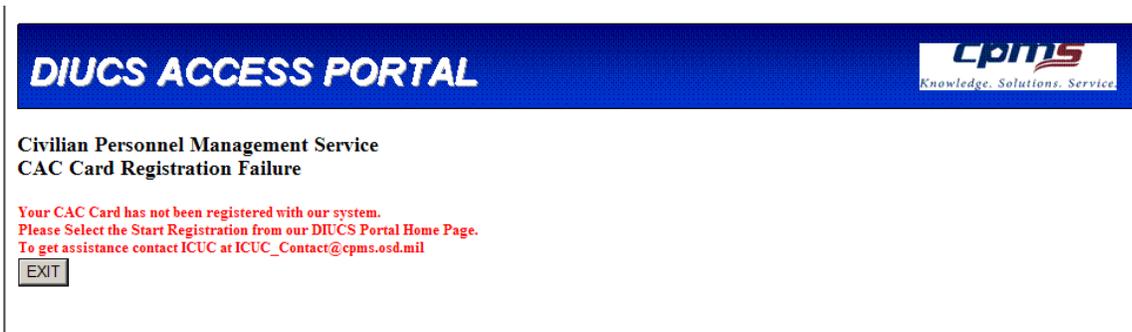
Agree Disagree

You should now be able to access the DIUCS application:

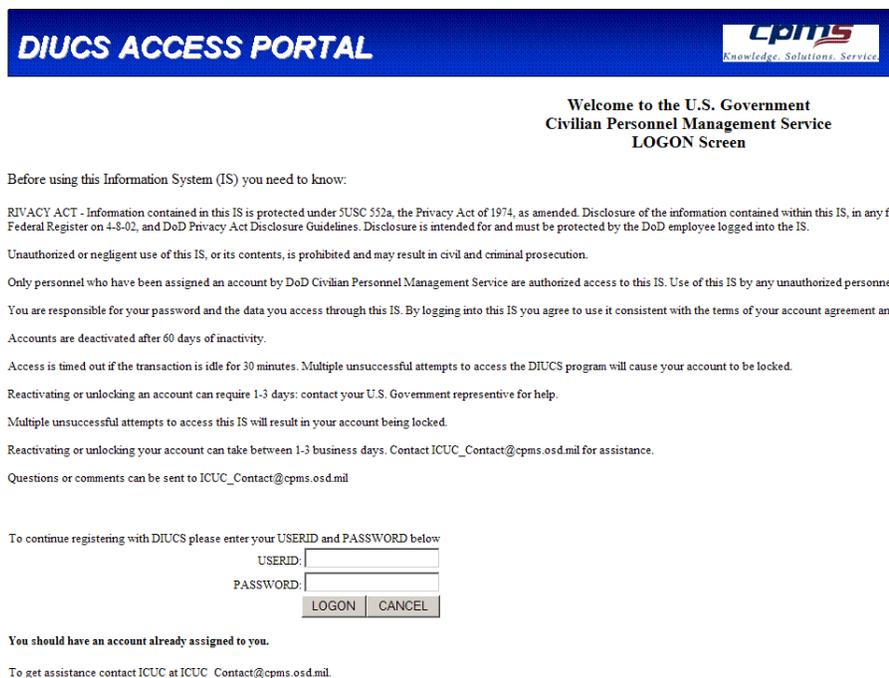


Note: The first time registration of your user account to enable your account for CAC Card processing has been established at this point, and will not need to be accomplished again.

If you attempt to enter DIUCS and haven't registered your CAC, the following screen should display, indicating that you have selected the 'Enter DIUCS Application' button but the system is showing that you have not registered your CAC:



If you attempt First Time Registration Using the Wrong User ID and/or Password



The following error message should display on the screen, indicating an incorrect entry of a userid and/or password:

THE USERID OR PASSWORD YOU HAVE ENTERED IS INCORRECT. ONLY THREE TRIES ARE PERMITTED.
Here is a copy of the screen:

login - Windows Internet Explorer

https://romeo.cpmis.osd.mil/sso/jsp/failedlogin.jsp

DIUCS ACCESS PORTAL

**Civilian Personnel Management Service
Authorization Failed**

To continue registering with DIUCS please enter your USERID and PASSWORD below

USERID:

PASSWORD:

LOGON CANCEL HOME

THE USERID OR PASSWORD YOU HAVE ENTERED IS INCORRECT. ONLY THREE TRIES ARE PERMITTED.

Done Local intranet 100%